

Republic of the Philippines  
**BAGUIO CITY WATER DISTRICT**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BAGUIO CITY WATER DISTRICT in the CSC website:



ENGR. GUILLERMO V. LUCERO  
HRMO

Date: September 5, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
ADMINISTRATIVE DIVISION										
1	Senior Industrial Nurse	26a	15	30,531.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant rexpérience	RA 1080		Baguio City
INFORMATION and COMMUNICATIONS TECHNOLOGY DIVISION										
2	Data Analyst-Controller	63d	13	25,232.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level		Baguio City
3	Data Encoder Controller	63e	10	19,233.00	Completion of two years studies in College or High School Graduate with relevant Vocational or trade course	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) Data Encoder (MC 11, s. 96 - Cat. I) First Level Eligibility		Baguio City
FINANCE DIVISION										
4	Senior Accounting Processor A (Accounting Section)	72	12	22,938.00	Completion of two years studies in College	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First Level Eligibility		Baguio City



5	Senior Accounting Processor A (Treasury and Budget Section)	79	12	22,938.00	Completion of two years studies in College	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First Level Eligibility		Baguio City
<b>COMMERCIAL DIVISION</b>										
6	Water Maintenance Man A (Metering Investigator)	105	8	16,758.00	Elementary School Graduate	4 hours of relevant training	1 year of relevant rexperience	None required (MC 10 s. 2013, Cat. III)		Baguio City
7	Customer Services Officer B (Billing Section)	109	14	27,755.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant rexperience	Career Service (Professional) Second Level Eligibility		Baguio City
8	Customer Services Assistant A (Billing Section)	112	12	22,938.00	Completion of two years studies in College	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First Level Eligibility		Baguio City
9	Customer Services Assistant A (Meter Reader)	118 & 119	12	22,938.00	Completion of two years studies in College	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First Level Eligibility		Baguio City
<b>PRODUCTION DIVISION</b>										
10	Water Resources Facilities Operator B (Roving Operator)	137 & 138	6	14,847.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Water Resources Facilities Operator (MC 10, s. 2013-Cat. II)		Baguio City
11	Water Resources Facilities Technician	151	11	20,754.00	High School Graduate or Completion of relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Water Resources Facilities Operator (MC 10, s. 2013-Cat. II)		Baguio City
12	Senior Water Utilities Management Officer (Water Distribution Sectio Area 1 Team Leader)	153	18	40,637.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		Baguio City



13	Water Maintenance Man A (VS/TS)	160 & 161	8	16,758.00	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	None required (MC 10, s. 2013, Cat. III)		Baguio City
14	Supervising Water Utilities Management/ Development Officer	180	20	51,155.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		Baguio City
<b>CONSTRUCTION AND MAINTENANCE DIVISION</b>										
15	Chemist A	189	13	25,232.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		Baguio City
16	Water Resources Facilities Technician	190	11	20,754.00	High School Graduate or Completion of relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Water Resources Facilities Operator (MC 10, s. 2013- Cat. II)		Baguio City
17	Laboratory Technician A	192	10	19,233.00	Completion of two years studies in College	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) Laboratory Technician (MC 11, s 96 - Cat. II) First Level		Baguio City
18	Senior Water Maintenance Man B (Restoration Section)	198	10	19,233.00	Elementary School Graduate	8 hours of relevant training	2 years of relevant experience	None required (MC 10 s. 2013, Cat. III)		Baguio City
19	Senior Water Maintenance Man B (Pipelines and Leakage Control Section)	209 & 216	10	19,233.00	Elementary School Graduate	8 hours of relevant training	2 years of relevant experience	None required (MC 10 s. 2013, Cat. III)		Baguio City
20	Senior Water Maintenance Man A (Pipelines and Leakage Control Section- Night Shift)	227	12	22,938.00	Elementary School Graduate	8 hours of relevant training	2 years of relevant experience	None required (MC 10 s. 2013, Cat. III)		Baguio City



NRWM DIVISION										
21	Senior Water Maintenance Man B	246 & 247	10	19,233.00	Elementary School Graduate	8 hours of relevant training	2 years of relevant experience	None required (MC 10 s. 2013, Cat. III)		Baguio City
ENGINEERING DIVISION										
22	Project Planning and Development Officer A	257	15	30,531.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Baguio City
23	Water Maintenance Man A	263	8	16,758.00	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	None required (MC 10 s. 2013, Cat. III)		Baguio City
24	Senior Water Maintenance Man A	267	12	22,938.00	Elementary School Graduate	8 hours of relevant training	2 years of relevant experience	None required (MC 10 s. 2013, Cat. III)		Baguio City
25	Forest Ranger	276	4	13,214.00	High School Graduate	None required	None required	None required (MC 10 s. 2013, Cat. III)		Baguio City
26	Engineer A (Water Resources Section)	280	14	27,755.00	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080		Baguio City

This office highly encourages interested and qualified men and women applicants including person's with disability (PWD), member of indigenous communities and those from any sexual orientation and gender identities (SOGI). Attach the following documents to the application letter and send to the address below not later than **September 25, 2019**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

ENGR. SALVADOR M. ROYECA  
 General Manager  
 003 Purok BWD Brgy. Marcoville, Baguio City  
[baguiowaterdistrictgmo@gmail.com](mailto:baguiowaterdistrictgmo@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**