



**BAGUIO WATER DISTRICT**  
"Serving Mankind is Serving God"

003 Purok BWD, Brgy., Marcoville, Baguio City  
Tel. No. 442-4858 Fax No. 442-4858/444-7245

Document No.: **ADM-PUR-F006**  
Effectivity Date: **February 15, 2020**  
Revision No.: **00**

**No. 035172**

**PURCHASE ORDER**

Supplier : <b>FANM ENTERPRISES, INC.</b>	P.O. No. : <b>35172</b>
Tel No./ Fax No. : <b>(02) 8932-4361</b>	Date : <b>March 22, 2023</b>
Address / TIN : <b>Batasan Hills, Quezon City</b>	PR No./Abstract No. : <b>03-127P</b>

Gentlemen/ Madam,

Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery : <input type="checkbox"/> Pick up <input checked="" type="checkbox"/> <b>FOB BWD Warehouse</b> <input type="checkbox"/> Deliver at site _____	P.O. Valid Until : <b>30 days</b> Warranty : <input type="checkbox"/> Six months <input checked="" type="checkbox"/> <b>One year</b> <input type="checkbox"/> Others(Pls. Specify) _____
Date of Delivery : <input type="checkbox"/> Working days <b>8-12 weeks</b> <input type="checkbox"/> Calendar Days upon receipt of PO	<input checked="" type="checkbox"/> <b>1% Retention Required</b> <input type="checkbox"/> Performance Bond Required (5% if in check/50% if GSIS surety bond)
Delivery Term : <input type="checkbox"/> full <input type="checkbox"/> partial delivery allowed	<input checked="" type="checkbox"/> Subject to testing / inspection prior to payment Payment Term : <input type="checkbox"/> COD <input checked="" type="checkbox"/> <b>30 Days</b> <input type="checkbox"/> Others(Pls. Specify) _____

Quantity	Unit	Description/Specifications	Unit Cost	Amount
6	units	"WAGNER" Distribution Transformer 15kVA, 230V/460V	216,416.00 ₱	1,298,496.00
12	units	"WAGNER" Distribution Transformer 10kVA, 230V/460V x x x x	200,608.00	2,407,296.00
(please refer to the attached sheet for complete detailed specifications)				<b>₱ 3,705,792.00</b>

**Note:**

- Shall pass BENECO transformer test standard;
- Shall be Polychlorinated biphenyls (PCB) free
- Brand New Unit;
- On-Site Delivery

Usage / Requisitioner **For the replacement of PCB-positive tested transformers - 1. CBL DW / Hilltop DW; 2. KM.8 Reservoir / Evangelista DW / Idisan DW Engr. JBPamaylaon**

Prepared by:

Checked by:

Audited by:

Recommending Approval:

Approved By:

**MARCOS G. AMANGAN**

**ATTY. CHANELL DOLO D. DE GUZMAN**

**LUZVIMIN G. RAMOS**

**ATTY. MA. LUISA C. TENEDERO**

**ENGR. SAMADOR AL ROYCEA**

Purchasing Supervisor

Admin Division Manager

Internal Auditor

AGM-Adm./Com./Fin.

General Manager

Conforme:

Signature over Printed Name of Supplier

Date

Funds Available:

**JELYN D. PENALES**

Finance Manager

Acct. :




Operating / Maintenance Expense ☐

CAPEX ☐

Other Payables ☒

**06M03-28**






  	<b>BAGUIO WATER DISTRICT</b> <b>BWD Compound, Utility Road, Baguio City 2600</b>	Document No.	ADM-PUR-F006
	<b>PURCHASE ORDER (P.O.)</b>	Revision Date	February 15, 2020
		Revision No.	00

Supplier/Contractor	: FANM ENTERPRISES	Purchase Order No.	: 35172
Contact Number	: 02-8932-4361	Date	: March 22, 2023
Address / TIN	: Batasan Hills, Quezon City	PR No./Abstract No.	: 03-127P

Qty	Unit	Description	Unit Cost	Amount
6	units	<b>"WAGNER" Distribution Transformer with the following specifications:</b> Phase: Single; Type of Installation: Overhead Type, Pole Mounted; <b>Primary Voltage Rating: 23kV;</b> Tap Setting: One (1) - 2 ½% tap above & three (3) - 2 ½ taps below rated primary voltage; <b>Secondary Voltage Rating: 230V/460V;</b> Frequency: <b>60Hz;</b> kVA Rating: <b>15kVA;</b> Cooling Class: OA or ONAN; Core: High- permeability, grain-oriented silicon steel or Amorphous Metal; Coil: Copper; Tap Changer: Provided with an external operating handle mounted on the tank wall; Pressure relief valve: Provided with a pull ring for manually reducing pressure to atmospheric level using a standard hot-stick <b>Nameplate Information</b> Serial Number BIL Class Total Weight, Kgs. Number of Phase Connection Diagram Frequency Name of Manufacturer Voltage Rating, Primary Insulation & Operating & Secondary instruction reference KVA Rating <b>15kVA</b> Temperature rise, °C Type of insulation liquid (Non-PCB content) Polarity Conductor material for each Winding Percent impedance Equipment identification number	216,416.00	₱1,298,496.00
12	units	<b>"WAGNER" Distribution Transformer with the following specifications:</b> Phase: Single; Type of Installation: Overhead Type, Pole Mounted; <b>Primary Voltage Rating: 23kV;</b> Tap Setting: One (1) - 2 ½% tap above & three (3) - 2 ½ taps below rated primary voltage; <b>Secondary Voltage Rating: 230V/460V;</b> Frequency: <b>60Hz;</b> kVA Rating: <b>10kVA;</b> Cooling Class: OA or ONAN; Core: High- permeability, grain-oriented silicon steel or Amorphous Metal; Coil: Copper; Tap Changer: Provided with an external operating handle mounted on the tank wall; Pressure relief valve: Provided with a pull ring for manually reducing pressure to atmospheric level using a standard hot-stick <b>Nameplate Information</b> Serial Number BIL Class Total Weight, Kgs. Number of Phase Connection Diagram	200,608.00	₱2,407,296.00



  	<b>BAGUIO WATER DISTRICT</b> <b>BWD Compound, Utility Road, Baguio City 2600</b>		Document No.	ADM-PUR-F006
	<b>PURCHASE ORDER (P.O.)</b>		Revision Date	February 15, 2020
			Revision No.	00

Qty	Unit	Description		Unit Cost	Amount
		Frequency	Name of Manufacturer		
		Voltage Rating, Primary	Insulation & Operating		
		& Secondary	instruction reference		
		KVA Rating	<b>10kVA</b>		
		Temperature rise, °C	Type of insulation liquid		
			(Non-PCB content)		
		Polarity	Conductor material for each		
			Winding		
		Percent impedance	Equipment identification number		
		<b>Note:</b> Shall pass BENECO Transformer Test Standard Shall be Polychlorinated biphenyls (PCB) free Brand New Unit On-Site Delivery			

**Total: ₱3,705,792.00**

**Usage:** For the replacement of PCB-positive tested transformers – 1. CBL DW / Hilltop DW; 2. KM. 8 Reservoir / Evangelista DW / Idisan DW <sup>c/p</sup> Engr. JBPamaylaon

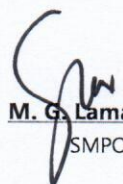
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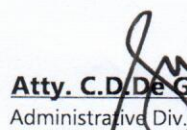
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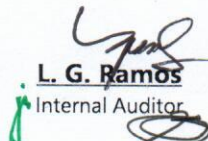
Audited by:


Recommending  
Approval:

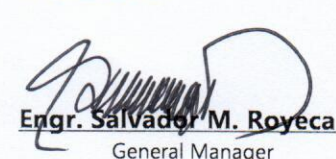
Approved by:

  
M. G. Lamangan  
SMPO


  
Atty. C.D. De Guzman  
Administrative Div. Manager

  
L. G. Ramos  
Internal Auditor

  
Atty. M.L.C. Tenedero  
AGM Adm./Com./Fin./ICT

  
Engr. Salvador M. Royeca  
General Manager



	<b>BAGUIO WATER DISTRICT Bids and Awards Committee (In-house)</b>	Document Code: BAC_IH
		Document No. BAC_IH_F002
		Effective Date: 16 March 2020
	<b>RESOLUTION</b>	Revision No. 00

**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 011-2023  
(RQ No. 12-127P: Distribution Transformers)**

**WHEREAS**, the Baguio Water District-Bids and Awards Committee (BWD-BAC), in accordance with the provisions of Republic Act (RA) No. 9184, conducted the bidding for the procurement of a) six (6) units of 15kVA distribution transformers and b) twelve (12) units of 10kA distribution transformers, all with the required specifications, under Request for Quotation (RQ) No. 12-127P dated 29 December 2022, under a two-envelope system of bidding but not to be awarded on a one (1) lot basis;

**WHEREAS**, the approved budget unit costs for the said procurement are a) Php216,416.00/ unit - 15kVA distribution transformers and b) Php200,608.00/unit - 10kVA distribution transformers;

**WHEREAS**, FANM ENTERPRISES, INC. and FBF ELECTRIC & POWER SERVICES, INC. submitted their bids, and during the opening of technical bids on 25 January 2023, it was determined that both bidders submitted complete documentary requirements;

**WHEREAS**, upon evaluation by the Technical Working Group of the offers of FANM ENTERPRISES, INC. and FBF ELECTRIC & POWER SERVICES, INC., it was determined that FANM ENTERPRISES, INC. submitted complying bids while the bids of FBF ELECTRIC & POWER SERVICES, INC. were found to be non-complying with the required specifications;

**WHEREAS**, the financial bid of FANM ENTERPRISES, INC. was opened on 14 February 2023 and the bids as read and calculated are as follows:

NAME OF BIDDER	BRAND	BID AS READ AND CALCULATED (unit)	% VARIANCE FROM ABC	ABC (unit)
<b>FANM ENTERPRISES, INC.</b>				
Distribution Transformer, 15 kVA rating	Wagner	Php216,416.00	-0-	Php216,416.00
Distribution Transformer, 10 kVA rating	Wagner	Php200,608.00	-0-	Php200,608.00

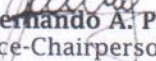
**WHEREAS**, upon qualification and careful examination, validation, and verification of all the documents submitted by and of the financial bids of the complying bidder, it has been determined that FANM ENTERPRISES, INC. submitted complete documents, and its financial bids for the items are determined to be the lone calculated responsive bids;

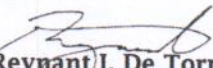
**NOW THEREFORE**, on motion duly seconded, be it

*[Handwritten signatures of committee members]*

**RESOLVED**, to recommend to the Head of Procuring Entity (HOPE) the awarding of a) six (6) units of 15kVA distribution transformers and b) twelve (12) units of 10kA distribution transformers to **FANM ENTERPRISES, INC.** with the offered brand and specifications, for being the lone calculated responsive bidder in this particular procurement.

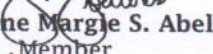
**UNANIMOUSLY APPROVED (01 March 2023)**

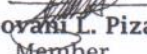
  
Engr. Fernando A. Peria  
Vice-Chairperson

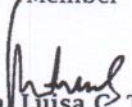
  
Engr. Reynant I. De Torres  
Member

  
Engr. Noriel C. Calpito  
Member

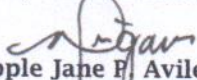
  
Engr. Michael Jordan E. Sison  
Member

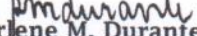
  
Engr. Shayne Margie S. Abellera  
Member

  
Geovani L. Piza  
Member

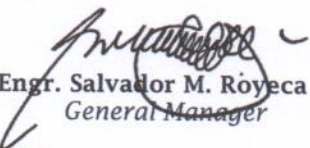
  
Atty. Ma. Luisa C. Tenedero  
Chairperson

Attested by the Secretariat:


  
Apple Jane R. Aviles

  
Sharlene M. Durante

Approved by:

  
Engr. Salvador M. Royeca  
General Manager



	<b>BAGUIO WATER DISTRICT Bids and Awards Committee (In-house)</b>	Document Code: BAC_IH
		Document No. BAC_IH_F002
		Effective Date: 16 March 2020
	<b>RESOLUTION</b>	Revision No. 00

**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 009-2023  
(RQ No. 12-127P: Distribution Transformers)**

**WHEREAS**, the Baguio Water District-Bids and Awards Committee (BWD-BAC), in accordance with the provisions of Republic Act (RA) No. 9184, conducted the bidding for the procurement of a) six (6) units of 15kVA distribution transformers and b) twelve (12) units of 10kVA distribution transformers, all with the required specifications, under Request for Quotation (RQ) No. 12-127P dated 29 December 2022, under a two-envelope system of bidding but not to be awarded on a one (1) lot basis;

**WHEREAS**, the approved budget unit costs for the said procurement are a) Php216,416.00/ unit - 15kVA distribution transformers and b) Php200,608.00/unit - 10kVA distribution transformers;

**WHEREAS**, FANM ENTERPRISES, INC. and FBF ELECTRIC & POWER SERVICES, INC. submitted their bids, and during the opening of technical bids on 25 January 2023, it was determined that both bidders submitted complete documentary requirements;

**WHEREAS**, upon evaluation by the Technical Working Group of the offers of FANM ENTERPRISES, INC. and FBF ELECTRIC & POWER SERVICES, INC., it was determined that FANM ENTERPRISES, INC. submitted complying bids while the bids of FBF ELECTRIC & POWER SERVICES, INC. were found to be non-complying with the required specifications;

**WHEREAS**, FBF ELECTRIC & POWER SERVICES, INC. was notified through a letter on 20 February 2023 that the offered brands do not comply with the required BWD specifications and pursuant to the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, FBF ELECTRIC & POWER SERVICES, INC. was given a period of three (3) calendar days, or until 23 February 2023 to file its request for reconsideration. *(A copy of the said letter is hereto attached as Annex "A");*

**WHEREAS**, on 20 February 2023, the BWD-BAC received from FBF ELECTRIC & POWER SERVICES, INC.'s its request for reconsideration, stating that its submitted brochures are references for the purpose of having an overview of products being offered, and that they may submit the test reports and other technical specifications from its manufacturer if requested by the BWD-BAC. *(A copy of the said request for reconsideration is hereto attached as Annex "B");*

**WHEREAS**, on 23 February 2023, the BWD-BAC received an electronic mail from FBF ELECTRIC & POWER SERVICES, INC. presenting the technical specifications, as an additional document, of its submitted bid for this particular procurement. *A copy of the said technical specifications is hereto attached as Annex "C");*

**WHEREAS**, pursuant to the 2016 revised IRR of R.A. No. 9184, a bidder shall not be allowed to submit additional documents to correct any defects in the bid submitted once the deadline for the submission and receipt of bids has already lapsed;

*[Handwritten signatures of committee members]*

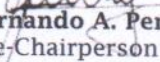


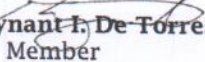
**NOW THEREFORE, on motion duly seconded, be it**

**RESOLVED**, as it is hereby resolved, to deny the request for reconsideration filed by **FBF ELECTRIC & POWER SERVICES, INC.** dated and received on 20 February 2023 considering that its bids were already opened on 25 January 2023, and that the submitted technical specifications on 23 February 2023 could no longer be taken into consideration.

**RESOLVED FURTHER**, to direct the BAC Secretariat to inform **FBF ELECTRIC AND POWER SERVICES, INC.** of the same and to return its sealed financial proposal (Envelope "B") submitted for RQ 12-127P.

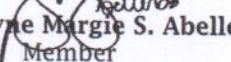
**UNANIMOUSLY APPROVED (23 February 2023)**

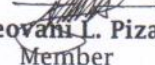
  
Engr. Fernando A. Peria  
Vice-Chairperson

  
Engr. Reynant I. De Torres  
Member

  
Engr. Noriel C. Calpito  
Member

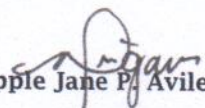
  
Engr. Michael Jordan E. Sison  
Member

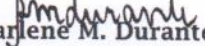
  
Engr. Shayne Margie S. Abellera  
Member

  
Geovani L. Piza  
Member

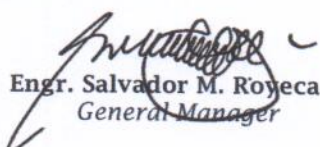
  
Atty. Ma. Luisa C. Tenedero  
Chairperson

Attested by the Secretariat:

  
Apple Jane P. Aviles

  
Sharlene M. Durante

Approved by:

  
Engr. Salvador M. Royeca  
General Manager