



**BAGUIO WATER DISTRICT**  
"Serving Mankind is Serving God"  
003 Purok BWD, Brgy., Marcoville, Baguio City  
Tel. No. 442-4858 Fax No. 442-4858/444-7245

Document No.:	ADM-PUR-F006
Effectivity Date:	February 15, 2020
Revision No.:	00

**Nº 035782**

### PURCHASE ORDER

Supplier : <b>FANM ENTERPRISES, INC.</b>	P.O. No. : <b>35782</b>
Tel No./ Fax No. : <b>(02) 8932-4361</b>	Date : <b>February 15, 2024</b>
Address / TIN : <b>Batasan Hills, Quezon City</b>	PR No./Abstract No. : <b>02-230P-D</b>

Gentlemen/ Madam,

Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery : <input type="checkbox"/> Pick up <input type="checkbox"/> FOB BWD Warehouse <input checked="" type="checkbox"/> Deliver at site <b>8-12 WEEKS</b>	P.O. Valid Until : <b>30 DAYS</b> Warranty : <input type="checkbox"/> Six months <input checked="" type="checkbox"/> One year <input type="checkbox"/> Others(Pls. Specify)
Date of Delivery : <input type="checkbox"/> Working days <input type="checkbox"/> Calendar Days upon receipt of PO	<input checked="" type="checkbox"/> 1% Retention Required <input type="checkbox"/> Performance Bond Required (5% if in check/50% if GSIS surety bond)
Delivery Term : <input type="checkbox"/> full <input type="checkbox"/> partial delivery allowed	<input checked="" type="checkbox"/> Subject to testing / inspection prior to payment Payment Term : <input type="checkbox"/> COD <input checked="" type="checkbox"/> 30 Days <input type="checkbox"/> Others(Pls. Specify)

Quantity	Unit	Description/Specifications	Unit Cost	Amount
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6	units	"WAGNER" Distribution Transformer 10kVA, 230V/460V	200,608.00 ₱	<b>1,203,648.00</b>
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(Please refer to the attached sheet for complete detailed specifications)

**Note:**

- Shall pass BENECO Transformer Test Standard
- Shall be Polychlorinated biphenyls (PCB) free
- Brand New Unit
- On-Site Delivery



**EMAILED**

**2/20/24**

Usage / Requisitioner **For Commissioning of Montinola and Burnham Deep Well** c/o Engr. JB Pamaylaon

Prepared by:

Checked by:

Audited by:

Recommending Approval:

Approved By:

**MARCOS G. LAMANGAN**

**ATTY. CHANEL DOLOR D. DE GUZMAN**

**LUZVIMIN S. RAMOS**

**ATTY. MARCELO S. TENEDERO**

**ENGR. SALVADOR M. ROYCE**

Purchasing Supervisor

Admin Division Manager

Internal Auditor

AGM-Adm./Com./Fin.

General Manager

Conforme:

**5/19/24**

Signature over Printed Name of Supplier

Date




Funds Available:

**JELYN D. PENALES**  
Finance Manager

Acct. :

Operating / Maintenance Expense ☐  
CAPEX ☒  
Other Payables ☐

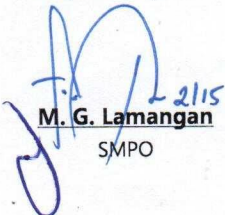
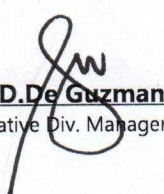
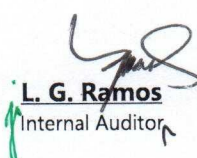

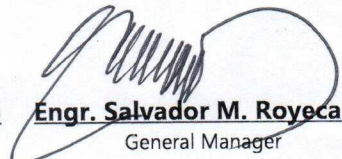


  	<b>BAGUIO WATER DISTRICT</b> <b>BWD Compound, Utility Road, Baguio City 2600</b>	Document No. <b>ADM-PUR-F006</b>
	<b>PURCHASE ORDER (P.O)</b>	Revision Date <b>February 15, 2024</b>
		Revision No. <b>00</b>

Supplier/Contractor	: FANM ENTERPRISES	Purchase Order No.	: 35782
Contact Number	: 02-8932-4361	Date	: February 15, 2024
Address / TIN	: Batasan Hills, Quezon City	PR No./Abstract No.	: 02-230P-D

Qty	Unit	Description	Unit Cost	Amount
6	units	<b>"WAGNER" Distribution Transformer with the following specifications:</b> Phase: Single; Type of Installation: Overhead Type, Pole Mounted; <b>Primary Voltage Rating: 23kV;</b> Tap Setting: One (1) - 2 ½% tap above & three (3) - 2 ½ taps below rated primary voltage; <b>Secondary Voltage Rating: 230V/460V;</b> Frequency: <b>60Hz;</b> kVA Rating: <b>10kVA;</b> Cooling Class: OA or ONAN; Core: High- permeability, grain-oriented, silicon steel or Amorphous Metal; Coil: Copper; Tap Changer: Provided with an external operating handle mounted on the tank wall; Pressure relief valve: Provided with a pull ring for manually reducing pressure to atmospheric level using a standard hot-stick <b>Nameplate Information</b> Serial Number BIL Class Total Weight, Kgs. Number of Phase Connection Diagram Frequency Name of Manufacturer Voltage Rating, Primary Insulation & Operating & Secondary instruction reference KVA Rating <b>10kVA</b> Temperature rise, °C Type of insulation liquid (Non-PCB content) Polarity Conductor material for each Winding Percent impedance Equipment identification number <b>Note:</b> Shall pass BENECO Transformer Test Standard Shall be Polychlorinated biphenyls (PCB) free Brand New Unit On-Site Delivery	200,608.00	₱1,203,648.00
				<b>Total: ₱1,203,648.00</b>

Usage: For Commissioning of Montinola and Burnham Deep Well c/o Engr. JB Pamaylaon

Prepared by:  <b>M. G. Lamangan</b> SMPO	Checked by:  <b>Atty. C.D. De Guzman</b> Administrative Div. Manager	Audited by:  <b>L. G. Ramos</b> Internal Auditor	Recommending Approval:  <b>Atty. M. L. C. Tenedero</b> AGM Adm./Com./Fin./ICT	Approved by:  <b>Engr. Salvador M. Royeca</b> General Manager
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**BAGUIO WATER DISTRICT  
Bids and Awards Committee  
(In-house)**

**RESOLUTION**

Document Code: BAC\_IH

Document No. BAC\_IH\_F002

Effective Date: 16 March 2020

Revision No. 00

**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 028-2024  
Request for Quotation (RQ) No. 12-230P-D:  
Distribution Transformer 10kVA**

**WHEREAS**, the Baguio Water District-Bids and Awards Committee (BWD-BAC), in accordance with the provisions of Republic Act (RA) No. 9184, conducted the bidding for the procurement of six (6) units of single-phase distribution transformers, with required specifications under RQ No. 12-230P-D dated 13 December 2023, under a two-envelope system of bidding;

**WHEREAS**, the approved budget cost is Php200,608.00/unit;

**WHEREAS**, only **FANM ENTERPRISES, INC.** submitted its bids and during the opening of the technical bids on 10 January 2024, it was determined that the lone bidder submitted complete documentary requirements thus, the bidder was rated "passed;"

**WHEREAS**, the bidder's technical proposal was endorsed to the Technical Working Group (TWG) for evaluation and on 24 January 2024, the technical bids of **FANM ENTERPRISES, INC.** were rated by the TWG as "complying";

**WHEREAS**, on 26 January 2024, the financial bid of the lone complying bidder was opened and the bid as read and calculated is as follows:

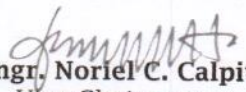
NAME OF BIDDER	BID PRICE (per unit)	% VARIANCE FROM ABC	ABC (per unit)
FANM ENTERPRISES, INC.	Php200,608.00	-0-	Php200,608.00

**WHEREAS**, upon post-qualification, careful examination, validation, and verification of all the documents submitted by and of the financial bid of the lone complying bidder, it has been determined that **FANM ENTERPRISES, INC.** submitted complete documents and its financial bid is determined to be responsive;

**NOW THEREFORE, on motion duly seconded, be it**

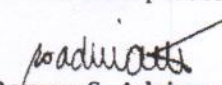
**RESOLVED**, as it is hereby resolved, to recommend to the Head of the Procuring Entity (HoPE) awarding the procurement of 6 units of single-phase distribution transformers (10kVA) to **FANM ENTERPRISES, INC.** with the offered brand and specifications for being the lone calculated responsive bidder.


**UNANIMOUSLY APPROVED (30 January 2024)**

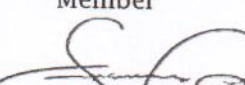
  
Engr. Noriel C. Calpito  
Vice-Chairperson

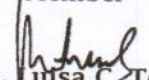
  
Rodrigo O. De Venecia, Jr.  
Member

  
Engr. Shayne Margie S. Abellera  
Member

  
Romeo S. Adriano  
Member

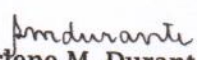
  
Engr. Dominic T. Agusdan  
Member

  
Atty. Francis Louise E. Gener  
Member

  
Atty. Ma. Luisa C. Tenedero  
Chairperson

Attested by:

  
Apple Jane P. Aviles

  
Sharlene M. Durante