



BAGUIO WATER DISTRICT
"Serving Mankind is Serving God"



25 March 2024

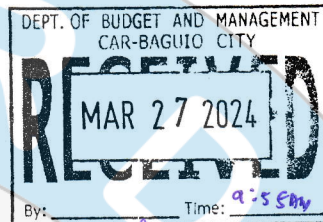
MS. IRENE B. GAHID

Director IV

**DEPARTMENT OF BUDGET AND MANAGEMENT -
Cordillera Administrative Region (CAR)**

No. 8 Gen. F. Segundo St., Legarda-Burnham, Baguio City

E-mail: dbm_car@dbm.gov.ph



ANNA F. A. BUDIKEY
Administrative Officer III
Records Officer

Dear **Director Gahid:**

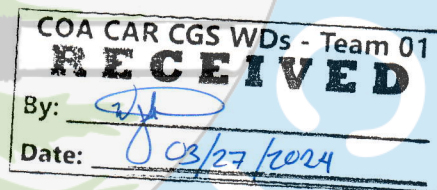
In compliance with Department of Budget and Management Corporate Budget Memorandum No. 25 dated 24 October 2023, may we respectfully submit Baguio Water District's Corporate Plans, Programs and Operating Budget for FY 2024.

We hope the foregoing suffice your requirements.

Thank you very much and more power.

Very truly yours,


ENGR. SALVADOR M. ROYECA
General Manager



Reference No.: FIN-ACCTG-DBM-2024-03-010

No. 003 Utility Road, Brgy. Marcoville, 2600 Baguio City, Philippines
Tel/s (074) 442-6539; 442-4228; 442-4929; 442-6463; 442-4940; 442-4008
Telefax: (074) 444-7246; 444-7245; 442-3456; 442-4858; 444-5364
Email: baguiowaterdistrictgmo@gmail.com



BAGUIO WATER DISTRICT

"Serving Mankind is Serving God"



CERTIFICATION UNDER OATH

I, **Engr. Salvador M. Royeca** of legal age, General Manager of **Baguio Water District**, certifies that:

- 1) The Baguio Water District has prepared the necessary Program of Works, Detailed Estimates, and Detailed Engineering Design for the project, in accordance with the design, plan, specifications, and such other standards and policies of the National Government;
- 2) The following are the projects of Baguio Water District:
 - a. Drilling and Commissioning of Wells
 - b. Supervisory Control & Data Acquisition (SCADA)
 - c. Optimizing Open Sources while minimizing waste and costs

The projects are readily implementable within the prescribed timelines and that there are no issues related to the site/ land title, including informal settlers thereon and right of way acquisition;

- 3) The Baguio Water District has complied with the standards prescribed by the appropriate agencies and has secured all the necessary clearances of Certification from the same agencies before implementation of the projects e.g. environmental clearance; and
- 4) The location, area, or site of the project(s) is/are not: (a) privately- owned land/ lot and (2) included in the critical geo-hazard areas or no-build zones identified and/ or certified by the Mines and Geosciences Bureau hazard map.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 25th day of March 2024 at Baguio City, Philippines.

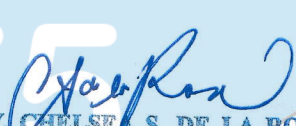

ENGR. SALVADOR M. ROYECA
Affiant

25 MAR 2024

Baguio City

SUBSCRIBED AND SWORN to before me this _____ day of _____ at _____, Philippines.

Doc. No. 201
Page No. 92
Book No. 1
Series of 2024


ATTY. CHELSEA S. DE LA ROSA
Notary Public for and within the City of Baguio
Until December 31, 2024
Notarial Appointment No. N.A. NC-26-NEW-23
1 Old Forestry, Lower Engineer's Hill, Baguio City
E-mail address: cheledr@gmail.com/09065954352
Supreme Court Roll No. 81384/05-23-22/Manila
IBP No. 250977/12-15-22/Baguio-Benguet Chapter
PTR No. 5956379/01-16-23/Baguio City
MCLE Compliance: Admitted to the Bar on 05/23/22; valid until 04/14/25

WHEREAS, after deliberations thereon and with few clarifications form the Board, the proposed 2024 Operating Budget of the Baguio Water District is approved subject to variation and amendment, if found necessary;

NOW THEREFORE, on motion duly seconded, be it

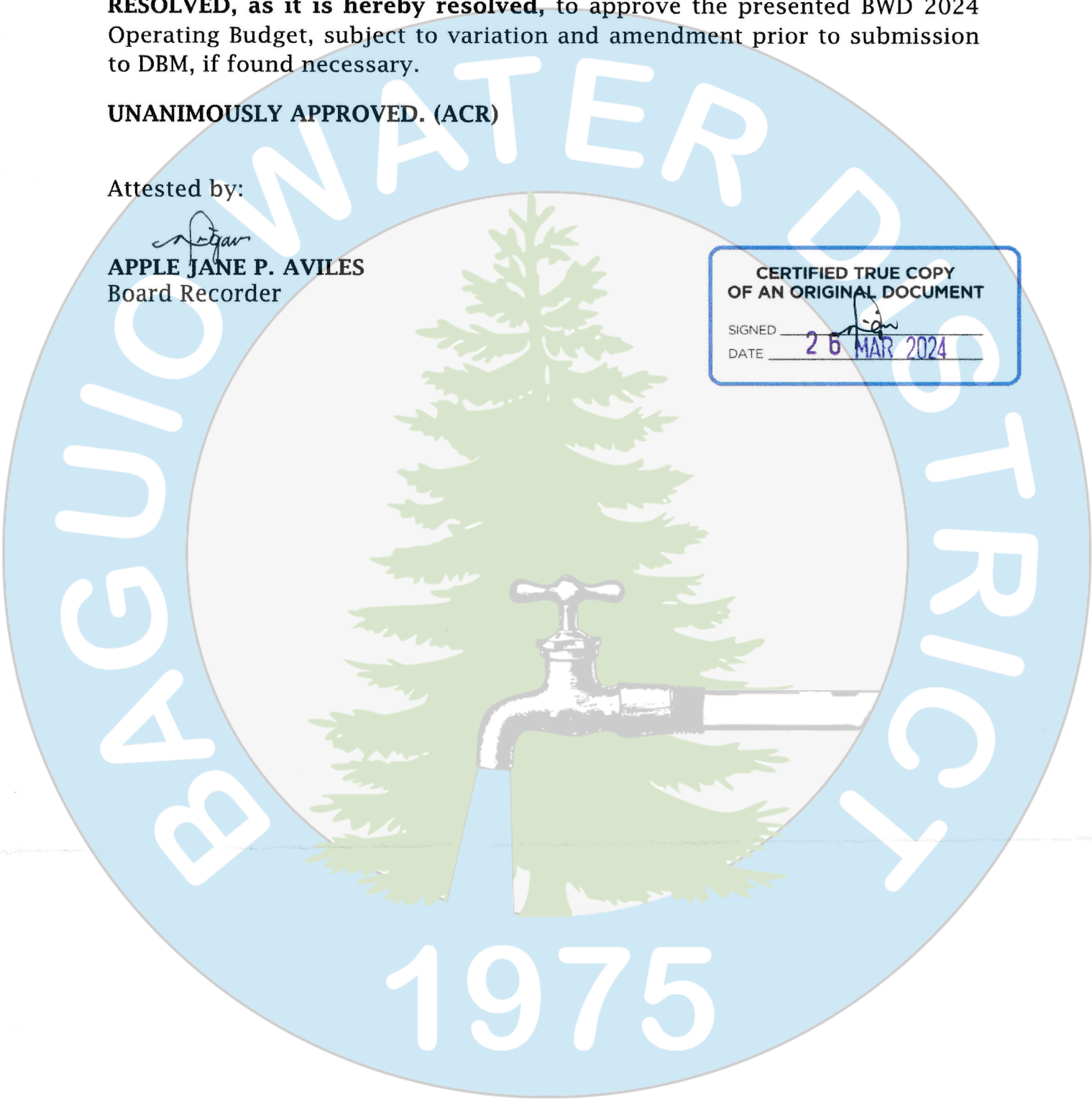
RESOLVED, as it is hereby resolved, to approve the presented BWD 2024 Operating Budget, subject to variation and amendment prior to submission to DBM, if found necessary.

UNANIMOUSLY APPROVED. (ACR)

Attested by:


APPLE JANE P. AVILES
Board Recorder

**CERTIFIED TRUE COPY
OF AN ORIGINAL DOCUMENT**
SIGNED 
DATE **26 MAR 2024**





Republic of the Philippines
BAGUIO WATER DISTRICT

No. 003 Utility Road, Brgy. Marcoville, 2600 Baguio City, Philippines
Tel/s (074) 442-6539; 442-4228; 442-4929; 442-6463; 442-4940; 442-4008
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Email: baguiowaterdistrictgmo@gmail.com



CORPORATE PLANS, PROGRAMS AND OPERATING BUDGET FY 2024



BAGUIO WATER DISTRICT

“Serving Mankind is Serving God”



NOTES AND HIGHLIGHTS OF THE PROPOSED 2024 BWD CORPORATE OPERATING BUDGET

The Baguio Water District (BWD) focuses its efforts on optimizing operational efficiency to ensure adequate water supply & efficient distribution through additional deepwells while continually reducing non-revenue water.

The District will continue to explore additional water sources and efficiently allocate available resources and funds to counter the adverse effects of inflation and mitigate the effects of El Niño phenomenon as shown in the proposed 2024 operating budget described below:

- 1) No water rate increase will be implemented for the year .
- 2) BWD will continue to purchase bulk water from Balibago Waterworks Systems, Inc. to augment existing water supply.
- 5) Priority projects shall be undertaken & financed as capital expenditures . The CapEx budget is categorized into two (2) namely:
 - a) Regular CapEx - Funding shall be taken from the BWD revenue/sales generated
 - b) CapEx (DBP) - Funding shall be sourced from the P500M loan from The Development Bank of the Philippines (DBP).
- 6) With the implementation of the above projects and programs, the following were projected:

Water Production & Power Consumption Projections

Production	16,418,000 cu.m
Power Consumption	21,701,000 Kwh
Average Kwh per cubic meter	1.34
Average production cost	Php12.89/cu.m
Increase of 3.5% on power consumption for additional 10 deep wells\	
An Average of 0.2% pump efficiency reduction is included in the projected output	
A reduction of 0.5% average well capacity is estimated	

Service connections (year end)	49,607
Market Growth	1,500 service connections or 125/month
Cu.M Consumption (average)	20.37
Billed Water	12,127,147
Non Revenue Water (%), average	18.41%
Effective Water Rate	Php58.16

4) Operating and Maintenance expenses:

- a) Salaries and benefits include the projected increase effective January 2024 based on H.B. No. 8081 introduced by Representative Ralph G. Recto (10% increase for four years). Total number of personnel is 315 (190 regular employees; 125 casual employees). Job contract employees will be hired on a per project basis.
- b) Power is based on kwhrs. per cum. produced with a projected average power rate of Php 12.89 per kwhr.
- c) Maintenance expenses, chemicals and franchise taxes were budgeted based on inflationary factors and usage. Other maintenance and operating expenses such as office supplies, security expenses, advertising and fuel consumption shall be kept within the budget while still allowing the various divisions to operate at maximum capacity. Also included in the MOOE is the budget for semi-expendable expenses which consists of Property, Plant and Equipment (PPE) below the capitalization threshold of PhP50,000.00 in compliance to COA Circular numbered 2022-004 dated May 31, 2022.

7) Overall, the District projects a net savings of Php22.925M and a positive cash ending balance of Php157.242M at the end of the year.

CORPORATE OBJECTIVES, PRIORITIES AND PERFORMANCE MEASURES

DEPARTMENT:

CORPORATION: **BAGUIO WATER DISTRICT**

1. CORPORATE PROFILE

A. Brief Statement of Corporate Objectives

The Baguio Water District was established in July 01, 1975 by virtue of Presidential Decree 198, as amended, otherwise known as the Provincial Water Utilities Act of 1973. Pursuant to Sections 6 and 6 of said Decree, local water districts were created for the purpose of "(a) acquiring, installing, improving, maintaining and operating water supply and distribution systems for domestic, industrial, municipal and agricultural use for residents and lands within the boundaries of such districts "(b) conducting other functions and operations incidental to water resource development, utilization and disposal within such districts, as are necessary or incidental to said purpose".

B. Corporate Priorities for the Budget Year (based on the approved 6-year Strategic Plans)

The priorities for year 2024 are aligned with its corporate objectives:

- Reduce NRW to 18.41%
- Sustain quality and supply capacity of water sources (potability, 24/7 supply, meet PNSDW standards)
- Maintain affordable water rates
- Improve operational efficiency (ISO, ARTA, monitor & reduce controllable variance/s)
- Real time operational data monitoring & control of Pumping Stations thru SCADA (i.e. pump run times, wet well levels, power outages, power usage, security, & pump failures)
- Full compliance to government rules and regulations (on time submission of government reportorial requirements)
- Achieve financial viability/sustainability (increase water sales and fund sources, reduce expenses and manage cash flows)
- Develop career paths of employees
- Improve reaction time to customers complains/requests
- Promote and engage watershed/s protection measures and advocacies
- Ensure gender-responsiveness of programs, projects and activities on various stages

C. Major Programs and Projects

The major programs and projects for 2024 are aligned with its corporate priorities and objectives.

D. Linkages of Corporate Priorities/Programs/Projects with the National/Sectoral Development Plan, The Medium-Term Philippine Development Plan (MTPDP)Agenda of the Administration and National Policy Pronouncements

II. CORPORATE PERFORMANCE MEASURES

PART A. PHYSICAL PERFORMANCE

MFOs and Performance Indicators	P/A/P Component Activity	Baseline Information			2024							
					Targets				Actual			
		Unit	Year	Value	NG Support	Borrowings	Corp. Funds	Total	NG Support	Borrowings	Corp. Funds	Total
A. PERFORMANCE RESULTS												
MFO 1: Water Facility Service Management												
Quality Indicator												
Access to potable water												
Percentage of households with access to potable water against the total number of households within the coverage of the LWD												
Annual Programs:												
1. Drilling /commissioning /site development and interconnection of deepwell												
2. Public Infrastructures Improvements/Distribution Lines												
3. Optimization of Open Sources												
4. Buildings & Structures												
5. Pumps and Motors												
6. Various Equipment and Tools												
7. Various Tools and Equipment												
8. Service Vehicles												
9. Officer Equipment /Communications Equipment/Furniture												
10. Valves, Hydrants and Transformers												
11. Generator Sets												
12. SCADA/Automation of Various Processes												

MFOs and Performance Indicators	P/A/P Component Activity	Baseline Information			2024							
					Targets				Actual			
		Unit	Year	Value	NG Support	Borrowings	Corp. Funds	Total	NG Support	Borrowings	Corp. Funds	Total
Quality Indicator Reliability of Service Percentage of household connections receiving a 24/7 supply of water	CAPEX for new connections	%	FY 2023	94.5%				96.12%				
Timeliness Indicator Adequacy (should not be less than 1.5:1) Source of capacity of LWD to meet demands for 24/7 supply of water To compute adequacy, use the formula below: Rated Capacity of sources (cu.m/yr)/demand(cu.m./yr) Demand = No. of active connections x 5 (average household size) x 100 - 130 (liters per capita per day) x 365 days x 1m3/1000 liter		Ratio	FY 2023	1.56:1			not less than 1.5 : 1					
Health & Safety Response Measures Sanitation and hygiene activities Disinfection initiatives Issuance of health and safety protocols and other resiliency program/s including earthquake and fire drills		compliance to minimum health protocols	FY 2023	Fully complied								

MFOs and Performance Indicators	P/A/P Component Activity	Baseline Information			2024				Actual			
		Unit	Year	Value	NG Support	Borrowings	Corp. Funds	Total	NG Support	Borrowings	Corp. Funds	Total
Quantity Indicator Non-Revenue Water should not be more than 20%												
Percentage of unbilled water to water production												
								</				

MFOs and Performance Indicators	P/A/P Component Activity	Baseline Information			2024							
					Targets				Actual			
		Unit	Year	Value	NG Support	Borrowings	Corp. Funds	Total	NG Support	Borrowings	Corp. Funds	Total
Quantity Indicator Potability												
Standardization of service connections	Meter box installation						3,000	3,000				
	Cleaning of ditches and firebreaks/fireline construction						555	555				
Water quality	Water treatment system						37,100	37,100				
	Filtration System					32,603		32,603				
All water samples during the year should pass the physical-chemical and microbiological tests as required by the PNSDW 2017 Daily chlorine residual requirement should be at least 0.3 ppm at the farthest point. In case		parts per million (ppm) chlorine residual	FY 2023	0.3 ppm daily chlorine residual								

MFOs and Performance Indicators	P/A/P Component Activity	Baseline Information			2024								
					Targets				Actual				
		Unit	Year	Value	NG Support	Borrowings	Corp. Funds	Total	NG Support	Borrowings	Corp. Funds	Total	
B. PROCESS RESULTS													
Quality Service													
ISO-certified Quality Management System (QMS) or its equivalent for LWDs under Categories A & B.		ISO 9001 QMS Certification	FY 2023	ISO Certification issued by International accreditation body & Philippine Accreditation Bureau									
On-time submission of reports to regulating agencies i.e. LWUA, COA, DBM, BIR													
C. FINANCIAL RESULTS													
Financial Viability and Sustainability													
Collection Efficiency		%	FY 2023	99% to date			not ≥ than 90% LWUA Industry Average						
Current Ratio		Ratio	FY 2023	1.84:1			at least 1.5:1 LWUA Industry Average						
Positive Net Balance in the Average Net Income for twelve (12) months		Positive NI	FY 2023	Positive Average Net Income			Positive Average Net Income						
Current in-debt Service Status							Current LWUA Industry Average						

D. CITIZEN/CLIENT SATISFACTION RESULTS

Customer Satisfaction										
Compliance with Republic Act No. 11032 or the ease of Doing Business and Efficient Government Delivery Service Act of 2018.			Reaction time to customer complaints/ requests	FY 2023	Acted within the prescribed period		Acted within the prescribed period			
Percentage of customer complaints acted upon against received complaints.										
Complaints through Hotline# 8888, Presidential Complaint Center, Contact Center ng Bayan acted upon 72 hours										
Complaints Received through WD Customer Service unit within the period prescribed under RA 11032 and other issuance										

1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.

2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies.

For Budget Proposal purposes, amounts shall be as projected.

Prepared by:

WILHELMINA A. AQUINO

Treasury & Budget Supervisor

Date

JELYN D. PENALES

Finance Division Manager

Date

Recommending for Approval:

JATTY. MA. LUISA C. TENEDERO / ENGR. REYNALDO C. JAYCO
Assistant General Managers

Approved by:

ENGR. SALVADOR M. ROYECA

Head of Agency

Date

CORPORATE STRATEGIC MEASURES

FY 2021-2023(actual), 2024 (proposed)

BAGUIO WATER DISTRICT

Part A. FINANCIAL PERFORMANCE (In Thousand Pesos)

Programs/Sub-Programs	STRATEGIC MEASURES	2021				CY 2022				CY 2023				2024 (Proposed)			
		Audited/Actual				Current Program /1				Current Program /1				Proposed /2			
		NG Support	Borrowings	Corporate Funds	TOTAL	NG Support	Borrowings	Corporate Funds	TOTAL	NG Support	Borrowings	Corporate Funds	TOTAL	NG Support	Borrowings	Corporate Funds	TOTAL
1. GAS	Operations			154,861				169,339				272,713				244,580	
2. STO	Fin/Audit/Admn/OAGM/GM			69,451				73,084				48,588				79,868	
3. OPERATIONS	Commercial			254,511				271,947				227,121				290,850	
TOTAL	Technical			478,823				514,370				548,422				615,298	

548422

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Part B. PHYSICAL PERFORMANCE

STRATEGIC OBJECTIVES	STRATEGIC MEASURES	VALIDATED BASELINE	Actual	Actual	Proposed
		2021	2022	2023	2024
1. Increase in New connections / Market Growth	Continued market growth	45,094	46,726	48,411	49,607
2. Non Revenue Water of ≤ 20%	Not higher than the KPI Monitoring Benchmark of 20%	20.0%	19%	18.78%	18.41%
3. Affordable Water Rates	No Water Rate Increase	0%	0%	0%	0%
4. Collection Efficiency of at least 90%	Not lower than the KPI Monitoring Benchmark of 90%	97.5%	92.7%	99%	98%

1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.

2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies.

For Budget Proposal purposes, amounts shall be as projected.

Prepared by:

WILHELMINA A. AQUINO

Treasury & Budget Supervisor

Date

JELYN D. PENALES

Finance Division Manager

Date

Approved by:

ENGR. SALVADOR M. ROYCEA

Head of Agency

Date

STATEMENT OF FINANCIAL POSITION

DBM Form No. 702

(In Thousand Pesos)

FY 2021-2023(actual), 2024 (proposed)

BAGUIO WATER DISTRICT					
PARTICULARS	FY 2021 (Audited/Actual)	CY 2022 (Audited/Actual)	FY 2023 (Current Program) /1	FY 2024 Proposed) /2	Remarks
ASSETS					
Current Assets					
Cash and Cash Equivalents	47,868	30,750	52,689	157,242	
Other Investments	54,273	62,453	108,078	88,078	
Receivables	79,780	88,348	76,418	83,854	
Inventories	50,021	66,655	66,240	59,616	
Other Current Assets	6,301	2,092	8,914	7,131	
Total Current Assets	238,243	250,298	312,339	395,921	
Non-Current Assets					
Investments	77,226	26,451	51,781	53,781	
Property, Plant and Equipment	1,785,716	1,997,021	2,126,703	2,400,561	
Other Non-Current Assets	3,001	4,482	4,874	1,950	
Total Non-Current Assets	1,865,943	2,027,954	2,183,358	2,456,292	
Total Assets	2,104,186	2,278,252	2,495,697	2,852,213	
LIABILITIES					
Current Liabilities					
Financial Liabilities	101,270	131,782	132,626	198,898	
Inter Agency Payables	10,407	12,222	16,921	17,767	
Trust Liabilities	31,792	32,353	36,215	36,112	
Other Payables	5,740	1,091	3,021	2,115	
Total Current Liabilities	149,209	177,448	188,783	254,892	
Non-Current Liabilities					
Financial Liabilities	36,597	36,597	194,139	476,487	
Deferred Credits/Unearned Income	356,507	443,182	434,955	422,955	
Provisions	26,795	29,413	28,668	25,801	
Total Non-Current Liabilities	419,899	509,192	657,762	925,243	

Total Liabilities	569,108	686,640	846,545	1,180,136	
EQUITY					
Retained Earnings	1,535,078	1,591,612	1,649,152	1,672,077	
Total Equity	1,535,078	1,591,612	1,649,152	1,672,077	
Total Liabilities and Equity	2,104,186	2,278,252	2,495,697	2,852,212	
1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.					
2/ For Budget Proposal purposes, amounts shall be as projected.					




WILHELMINA A. AQUINO
Treasury & Budget Supervisor



JELYN D. PENALES
Finance Division Manager



ATTY. MA. LUISA C. TENEDERO / **ENGR. REYNALDO C. JAYCO**
Assistant General Managers



ENGR. SALVADOR M. ROYECA
Head of Agency

Date

SCHEDULE OF RECEIVABLES
(In Thousand Pesos)
FY 2024 (Proposed)

BAGUIO WATER DISTRICT

Name of Investments	Account Code	Nature of Account	Age of Account	Outstanding as of 1-1-2024	Transactions		Outstanding as of 12-31-2024	Remarks
					Collected	Generated		
A. Current Portion								
I. Accounts Receivable	10301010	Provision for Services	1 year and below	20,118	698,544	707,124	28,698	
II. Due from Officers & Employees	10399020		1 year and below	2,284			2,398	
III. Receivables-Disallowances/Charges	10399010		1 year and below	22,678	2,620		20,058	
IV. Other Receivables	10399990	Charge to Contractors	1 year and below	821			657	
Sub-Total Current Portion				45,901	701,164	707,124	51,811	
B . Long Term								
I. Accounts Receivable	10301010	Provision of Services	Over 1 year	34,495			36,220	
II. Due from Officers & Employees	10399020			-3,978	-3,647		-4,176	
III. Advances to Officers & Employees	10399010						0	
IV. Other Receivables	10399990						0	
Sub-Total Long-Term Portion				30,517	-3,647	0	32,043	
TOTAL				76,418	697,517	707,124	83,854	

Prepared by:

WILHELMINA A. AQUINO

Treasury & Budget Supervisor

Date

JELYN D. PENALES

Finance Division Manager

Date

Approved by:

ENGR. SALVADOR M. ROYECA

General Manager

Date

STATEMENT OF ACCOUNTS PAYABLE TO SUPPLIERS OR TRADE CREDITORS

(In Thousand Pesos)

FY 2024

TYPE/DEBTOR CLASS	Account Code	Nature of Account	Age of Account	Outstanding as of 1-1-2024	Transactions		Outstanding as of 12-31-2024	Remarks
					Liquidated	Incurred		
Current Portion								
Accounts Payable Supplier	20101010	Financial Liabilities	30 days	89,448			192,681	
Due to Officers & Employees	20101020	Financial Liabilities	30 days	5,921			6,217	
Other Financial Liabilities	20199990	Financial Liabilities	30 days	18,850			0	
Inter-Agency Payable								
BIR	20201010	Remittances	30 days	10,568			11,096	
Government Corporation								
GSIS	20201020	Remittances	30 days	2,957			3,105	
PAG-IBIG	20201030	Remittances	30 days	202			212	
PHILHEALTH	20201040	Remittances	30 days	329			345	
Due to LGU	20201070	Remittances		1,105			1,160	
Due to National Treasury	20201090	Remittances		1,760			1,848	
Trust Liabilities	20401010	Trust Liabilities		7,660			6,128	
Guaranty/Security Deposit Payable	20401020	Trust Liabilities	30 days	394			414	
Bid Bond Payable	20401040	Trust Liabilities	31 days					
Customers' Deposit Payable	20401050	Trust Liabilities	32 days	28,129			29,535	
Trust Liabilities -								
Disallowances/Charges	20401080	Trust Liabilities		33			35	
Others Payable	20999990		various	3,021			2,115	
Sub-Total Current Portion				170,377	0	0	254,892	
Long Term								
National Government								
Government Corporation								
Private Sector								
Provisions	20601990			28,668			25,801	
Deferred Credits	20999990			434,955			422,955	
Sub-Total Long Term			463623	463,623	0	0	448,756	
Grand Total				634,000	0	0	703,648	

Prepared by:

WILHELMINA A. AQUINO

Treasury & Budget Supervisor

Date

JELYN D. PENALES

Finance Division Manager

Date

Approved by:

ENGR. SALVADOR M. ROYCA

General Manager

Date

STATEMENT OF BORROWINGS

(In Thousand Pesos)

FY 2024

TYPE/CREDITOR/LOAN	DATE OF CONTRACT	MATURITY NO. OF YEARS	Original Amount of Loan	Outstanding as of 1-1-2024	Availment		Debt Service			Outstanding as of 12-31-2024	REMARKS
					Current Year	Cummulative	Principal	Interest	Other Charges		
Current Portion											
Foreign											
Domestic											
DBP-Baguio (PN NO. 2013-0002)	5/25/2015	10 years	156,429	15,643			15,643	760		6,517	
PIN No. 21000000010-006-001-2		10 years	29,376	1,102			1,102	1,638		1,102	
PIN No. 21000000010-006-002-7			25,662	962			962	1,431		962	
PIN No. 21000000010-006-003-4			14,302	536			536	869		536	
PIN No. 21000000010-006-004-5			4,366	164			164	265		164	
Sub-Total Current Portion				18,407	0	0	18,407	4,963		9,281	
Long Term											
Foreign											
Domestic											
DBP-Baguio (PN NO. 2013-0002)	5/25/2015	10 years	156,429	6,518						6,518	
LWUA-Sto. Tomas Project				14,437						14,437	
DBP-Baguio (500m):	2023	15 years								0	
PIN No. 21000000010-004-001-5			51,000	51,000						51,000	
PIN No. 21000000010-004-002-1			17,378	17,378						17,378	
PIN No. 21000000010-004-003-8			2,855	2,855						2,855	
PIN No. 21000000010-004-004-8			26,377	24,699						24,699	
PIN No. 21000000010-006-001-2		10 years	29,376	28,275						27,173	
PIN No. 21000000010-006-002-7			25,662	13,766						12,804	
PIN No. 21000000010-006-003-4			14,302	26,375						25,839	
PIN No. 21000000010-006-004-5			4,366	4,202						4,038	
PIN No. 21000000010-006-005-7			4,632	4,633						4,633	
Capital Expenditures from DBP Loan						285,113				285,113	
Sub-Total Long Term				194,138	0	285,113	0	0		476,487	

Prepared by:

WILHELMINA A. AQUINO

Treasury & Budget Supervisor

Date

JELYN D. PENALES

Finance Division Manager

Date

Approved by:

ENGR. SALVADOR M. ROYECA

General Manager

Date

STATEMENT OF FINANCIAL PERFORMANCE
(In Thousand Pesos)
 FY 2021-2023(actual), 2024 (proposed)

Corporate Operating Budget

BAGUIO WATER DISTRICT					
PARTICULARS	FY 2021	FY 2022	CY 2023	FY 2024	Remarks
	(Audited/Actual)	(Audited/Actual)	(Current Program) /1	Proposed) /2	
INCOME					
Service and Business Income	561,342	636,097	701,690	707,124	
Shares/Grants/Donations	8,735	10,009	11,019	12,000	
Other Non-Operating Income	3,515	1,668	3,717	57,050	
Total Income	573,592	647,774	716,426	776,174	
EXPENSES					
Less: Current Operating Expenses					
Personal Services	182,937	182,473	196,435	264,922	
Maintenance and Other Operating Expenses	240,683	281,394	318,224	364,827	
Financial Expenses	8,356	5,129	7,903	32,000	
Direct Costs	45,597	55,384	25,860	5,700	
Non-Cash Expenses	83,735	79,285	92,368	85,800	
Total Current Operating Expenses	561,308	603,665	640,790	753,249	
INCOME/(LOSS) FROM OPERATIONS	12,284	44,109	75,636	22,925	
Other Comprehensive Income	0	0	0	0	
COMPREHENSIVE INCOME/(LOSS)	12,284	44,109	75,636	22,925	

Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.

For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies. For Budget Proposal purposes, amounts shall be as projected.

CERTIFICATION

We are confirming our commitment in implementing measures to enhance our corporate revenue generation and cost recovery to keep our financial viability as a government corporation, in compliance with Section 5(b) of the Presidential Decree No. 2029, s. 1986, and Section 1 of Executive Order No. 159, s. 1994, among others.

Prepared by:


WILHELMINA A. AQUINO

Treasury & Budget Supervisor

Date


JELYN D. PENALES

Finance Division Manager

Date

Recommending for Approval:

 
ATTY. MA. LUISA C. TENEDERO / ENGR. REYNALDO C. JAYCO

Assistant General Managers

Approved by:


ENGR. SALVADOR M. ROYECA

Head of Agency

Date

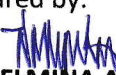
STATEMENT OF PERSONNEL SERVICES
(Amounts in In Thousand Pesos except Number of Positions)
FY 2021-2023(actual), 2024 (proposed)

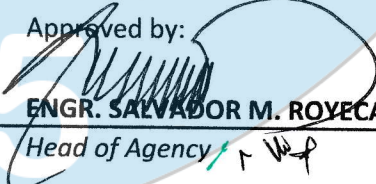
BAGUIO WATER DISTRICT				
PARTICULARS	FY 2021	FY 2022	CY 2023	FY 2024
	(Audited)	(Audited/ Actual)	(Current Program) /1	Proposed) /2
STAFFING SUMMARY				
Board of Directors/Trustees				
Number of Positions	5	5	5	5
Amount	1,870	1,854	1,839	1,900
Permanent				
Number of Positions	149	156	155	190
Amount	122,619	69,490	76,224	87,900
Contractual/Job Order				
Number of Positions	62	87	127	27
Amount	3,085	4,284	6,358	4,105
Casual				
Number of Positions	107	101	123	125
Amount	43,165	22,894	25,884	36,264
TOTAL NUMBER OF POSITIONS	318	344	405	342
TOTAL AMOUNT	170,739	96,668	108,466	128,269
SUMMARY OF SALARIES/WAGES AND OTHER COMPENSATION				
Salaries and Wages				
Permanent	68,085	69,490	76,224	87,900
Casual	24,897	27,178	32,242	36,264
Contractual				
Standard Allowances				
PERA	6,296	6,116	6,452	7,440
Uniform Clothing Allowance	16	1,514	1,539	2,018
Mid-Year Bonus	7,080	7,154	7,629	9,711
Year-end Bonus	8,407	7,643	8,280	9,711
Cash Gift	17,574	1,276	1,419	1,550
Specific Purpose Allowance				
Representation and Transportation Allowance	1,704	1,704	1,704	1,764
Directors and Committee Per Diem	1,870	1,854	1,839	1,900
Honoraria	1,299	1,218	1,100	1,450
Night Shift Differentials	5,538	6,484	9,846	2,093
Overtime				21,033
Fringe Benefit				3,150
EME	118	118	118	136

Incentives and Benefits				
Anniversary Bonus	0	0	0	0
Rice Allowance	3,406	3,772	3,502	3,792
Medical/Dental/Optical Benefits	1,214	1,720	2,006	6,379
Hazard Pay	0	0	0	100
CNA	4,658	4,374	8,040	7,750
Performance Based Bonus (PBB)	4,545	5,122	5,501	6,454
Productivity Enhancement Incentive (PEI)	1,291	1,279	1,385	1,710
Gratuity Pay		0		120
Board of Director's Performance Incentive Bonus (PIB)	564	562		600

PARTICULARS	FY 2021	FY 2022	CY 2023	FY 2024
	(Audited)	(Audited/ Actual)	(Current Program) /1	Proposed) /2
PRAISE (Loyalty Awards/Commendations)	99	560	138	3,662
Educational Assistance		25		50
Grocery Allowance			0	0
Financial Assistance/Gift Certificate			0	0
Service Recognition Incentive	2,571	3,494	5,460	9,450
Fixed Expenditure				
Employees Compensation Insurance Premium	315	308	325	372
Pag-IBIG Contribution	315	306	323	558
PhilHealth Contribution	1,197	1,673	1,875	3,348
Retirement and Life Insurance Premium	10,275	10,471	11,649	13,984
Provident/Welfare Fund Contributions				
Separation and Retirement Benefits				
Terminal Leave	8,078	13,832	7,206	13,527
Other personnel benefits	1,525	3,226	633	6,946
GRAND TOTAL	182,937	182,473	196,435	264,922

1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.
2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies.
For Budget Proposal purposes, amounts shall be as projected.

Prepared by:

WILHELMINA A. AQUINO/JELYN P. PENALES
Treasury & Budget Supervisor/Finance Division Manager

Approved by:

ENGR. SALVADOR M. ROYECA
Head of Agency

Date _____ Date _____

DETAILS OF MAINTENANCE AND OTHER OPERATING EXPENSES

(In Thousand Pesos)

FY 2021-2023(actual), 2024 (proposed)

Corporate Operating Budget

BAGUIO WATER DISTRICT					
PARTICULARS	FY 2021	CY 2022	CY 2023	FY 2024	Remarks
	(Audited/Actual)	(Audited/Actual)	(Current Program) /1	Proposed) /2	
TRAVELING EXPENSES	718	2,728	12,028	16,000	0
Travelling Expenses	20	462	1,233	2,500	
Training and Seminar Expenses	698	2,266	10,795	13,500	
SUPPLIES AND MATERIALS	8,726	18,220	18,561	20,208	
Office Supplies Expense	2,006	2,901	3,613	3,090	
Medical, Dental and Laboratories Supplies Expenses	176	1,248	483		
Fuel, Oil and Lubricants Expenses	5,297	9,639	9,971	11,571	
Chemicals and Filtering Supplies Expense	1,041	816	1,625	3,500	
Semi-Expendable Expenses		2,486	1,756	716	
Other Supplies and Materials Expenses	206	1,130	1,113	1,331	
UTILITY EXPENSES	715	799	1,091	973	
Water Expenses	71	65	97	243	
Electricity Expenses	644	734	994	730	
COMMUNICATION EXPENSES	1,427	1,394	1,520	2,243	
INDEMNITIES	203	127	97	200	
GENERATION, TRANSMISSION AND DISTRIBUTION EXPENSES	162,910	183,811	194,061	211,952	includes diesel for genset
EXTRAORDINARY AND MISCELLANEOUS EXPENSES	2,397	159	201	300	
PROFESSIONAL SERVICES	3,930	4,005	3,812	7,200	
Auditing Services	2,300	2,731	2,816	3,200	
Other Professional Services	1,630	1,274	996	4,000	
GENERAL SERVICES (Security Services)	19,728	18,622	23,369	28,737	
REPAIRS AND MAINTENANCE OF GOVERNMENT FACILITIES	22,672	30,876	36,758	44,799	
Infrastructure Assets	14,943	20,495	22,935	26,710	
Building and Other Structures	1,446	1,968	947	1,700	
Machinery and Equipment	2,409	4,942	8,048	8,522	
Motor Vehicles	3,290	2,888	4,734	7,000	

PARTICULARS	FY 2021	CY 2022	CY 2023	FY 2024	Remarks
	(Audited/Actual)	(Audited/Actual)	(Current Program) /1	Proposed) /2	
Furniture and Fixtures	38		0	0	
Other Property, Plant and Equipment	546	583	94	867	
TAXES, INSURANCE PREMIUMS AND OTHER FEES	15,598	17,932	20,161	24,814	
Taxes, Duties and Licenses	11,793	13,153	14,560	16,664	includes Franchise tax & 1% shares from KM 8 Sales
Fidelity Bond Premiums	135	139	142	150	
Insurance Expenses	3,670	4,640	5,459	8,000	
OTHER MAINTENANCE AND OPERATING EXPENSES	1,659	2,721	6,565	7,401	
Advertising, Promotional and Marketing Expenses	74	129	1,023	3,821	
Representation Expenses	203	506	413	570	
Transportation & Delivery Expenses	8	91	91	140	
Rent/Lease Expenses	10	27	35	70	
Membership Dues and Contributions to Organizations	40	74	96	100	
Donations	646	487	3,382	1,000	
Recreational Expenses	438	1,339	1,446	1,700	
Other Maintenance and Operating Expenses	240	68	79		
TOTAL MOOE	240,683	281,394	318,224	364,827	

1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.

2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies.

For Budget Proposal purposes, amounts shall be as projected.

Prepared by:


WILHELMINA A. AQUINO/JELYN D. PENALES

Treasury & Budget Supervisor/Finance Division Manager

Date

Approved by:


ENGR. SALVADOR M. ROYECA

Head of Agency

Date

1975

CAPITAL OUTLAYS, BY OBJECT EXPENDITURES
(In Thousand Pesos)
 FY 2021-2023(actual), 2024 (proposed)

Corporate Operating Budget

BAGUIO WATER DISTRICT					
PARTICULARS 1/	FY 2021	CY 2022	CY 2023	FY 2024	Remarks
	(Audited/Actual)	(Audited/Actual)	(Current Program) /1	Proposed) /2	
DRILLING/COMMISSIONING OF WELLS (EXPLORATION COST):	16,671	13,925	14,608	174,435	
PUBLIC INFRASTRUCTURES IMPROVEMENTS/DISTRIBUTION LINES	27	15,395	14,556	183,224	
OPTIMIZATION OF OPEN SOURCES	3,198	5,023	3,215	3,600	
NRW REDUCTION OUTLAY	4,573	5,781	14,999	91,200	
BUILDINGS AND STRUCTURES OUTLAY	1,293	2,118	845	3,050	
LAND & LAND IMPROVEMENTS		3,265	35,276		
PUMPS AND MOTORS	8,262	9,651	30,159	75,030	
VARIOUS EQUIPMENT/TOOLS					
<i>a. Laboratory Equipment/Water Treatment Equipment/Others:</i>	1,463	3,685	2,380	400	
<i>b. Power Operated Equipment/Power Production Equipment/Others</i>	57	3,421	1,229	9,018	
SERVICE VEHICLES/ PARTS/ACCESSORIES			9,933	19,288	
OFFICE EQUIPMENT/ COMMUNICATION EQUIPMENT / FURNITURES	2,340	1,862	1,737	6,013	
HEALTH AND SAFETY		1,245			
VALVES and HYDRANTS/TRANSFORMERS	777	2,261	3,219	7,000	
GENERATOR SETS		2,359	11,841	27,236	
SCADA			17,094	32,282	
CAPEX for new connections/charged to Customers (estimated collections of Php12.1M from customer was included in Other Receipts)	12,316	9,632	10,509		
GRAND TOTALS- REGULAR CAPEX	50,977	79,623	171,600	631,776	

1/ Refer to DBM Form 713 for details

2/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.

3/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies. For Budget Proposal purposes, amounts shall be as projected.

Prepared by:



WILHELMINA A. AQUINO/JELYND D. PENALES

Treasury & Budget Supervisor/Finance Division Manager

Date

Approved by:


ENGR. SALVADOR M. ROYECA

Head of Agency

Date

STATEMENT OF CASH FLOWS
(In Thousand Pesos)
FY 2021-2023 (*actual*) -2024 (*proposed*)

Corporate Operating Budget

BAGUIO WATER DISTRICT				
PARTICULARS 1/	FY 2021	FY 2022	CY 2023	FY 2024
	(Audited)	(Audited/Actual)	(Current Program) /1	Proposed) /2
I. Cash flows from operating activities				
Inflows:				
Cash Generated from operations	465,625	550,426	611,124	604,032
Collection of Receivables	82,598	80,510	78,986	94,512
Trust Receipts	5,035	5,568	5,634	
Other Receipts	15,290	24,737	28,707	69,050
Other Inflows	1,690	4,278	4,360	
Outflows:				
Payment of Operating Expenses:				
Payment of Salaries	140,196	134,398	155,366	224,148
Other MOOE	252,591	300,682	305,923	358,098
Payment of Payables	44,091	78,370	90,078	
Payment of Prepaid Expenses	4,123	4,858	5,825	8,150
Remittance of GSIS/PAG-IBIG/Withholding Taxes	38,586	43,656	45,103	50,523
Other Outflows	29,018	17,144	15,599	
Net Cash provided by (used in) operating activities	61,633	86,411	110,917	126,675
II. Cash flows from investing activities				
Inflows:				
Proceeds from Matured/Return of Investments	95,952	54,340	30,164	30,000
Proceeds from DBP loan				
Cash receipts from sale of other assets	852			
Other Inflows				
Outflows:				
Purchase of PPE	56,113	69,511	172,802	527,691
Investments	8,500	11,200	100,000	12,000
Other outflows				
Net Cash provided by (used in) investing activities	32,191	(26,371)	(242,638)	(509,691)

PARTICULARS 1/	FY 2021	FY 2022	CY 2023	FY 2024
	(Audited)	(Audited/Actual)	(Current Program) /1	Proposed) /2
III Cash flows from financing activities				
Inflows:				
Proceeds from loans,bonds,notes			175,948	285,113
Other Inflows				
Outflows:				
Payment of Longterm Liabilities	80,387	77,158	22,288	32,000
Other Outflows				
Net Cash provided by (used in) financing activities	(80,387)	(77,158)	153,660	253,113
Net increase/(decrease) in cash and cash equivalents	13,437	(17,118)	21,939	(129,903)
Cash and Cash Equivalents, beginning of year	34,431	47,868	30,750	87,145
O&M Reserves* (as of Dec 31)			34,456	200,000
Cash and Cash Equivalents, end of year	47,868	30,750	87,145	157,242

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2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies.

For Budget Proposal purposes, amounts shall be as projected.

Prepared by:

WILHELMINA A. AQUINO

Treasury & Budget Supervisor

JELYN D. PENALES

Finance Division Manager

Date

Approved by:

ENGR. SALVADOR M. ROYECA

Head of Agency

Date

COMPARATIVE SOURCES OF FUNDS

(In Thousand Pesos)

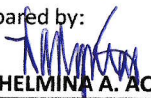
FY 2021-2023 (actual) -2024 (proposed)

BAGUIO WATER DISTRICT					
PARTICULARS	FY 2021	FY 2022	CY 2023	FY 2024	Remarks
	(Audited)	(Audited/Actual)	(Current Program) /1	Proposed) /2	
Corporate Funds					
a. Corporate Income					
b. Equity Contribution					
b.1 Private					
b.2 Other Government Entry except the National Government					
c. Others (Specify)					
Subtotal: Corporate Funds	563,234	656,217	717,795	767,595	
National Government Support					
a. New General Appropriations					
a.1 Programmed					
1. Subsidy					
Operating					
Programs/ Projects					
2. Equity					
Subtotal					
a.2 Unprogrammed Fund					
1. Loans Outlay					
2. Stock Dividend					
3. Others (specify)					
Subtotal					
Subtotal: New General Appropriations					
b. Automatic Appropriations					
b.1 Net Lending					
b.2 Tax Subsidy					
b.3 Conversion					
1. Subsidy					
Operating					
Programs/Projects					
2. Equity					
b.4 Special Account in the General Fund (specify)					
Subtotal: Automatic Appropriations					
Borrowings					
a. Foreign Loan Account					
b. Domestic Loan					
c. Others			175,948.00	285,113.00	
Subtotal: Borrowings			175,948.00	285,113.00	
TOTAL SOURCES	563,234	656,217	893,743	1,052,708	

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Prepared by:


WILHELMINA A. AQUINO/JELYN D. PENALES

Treasury & Budget Supervisor/Finance Division Manager

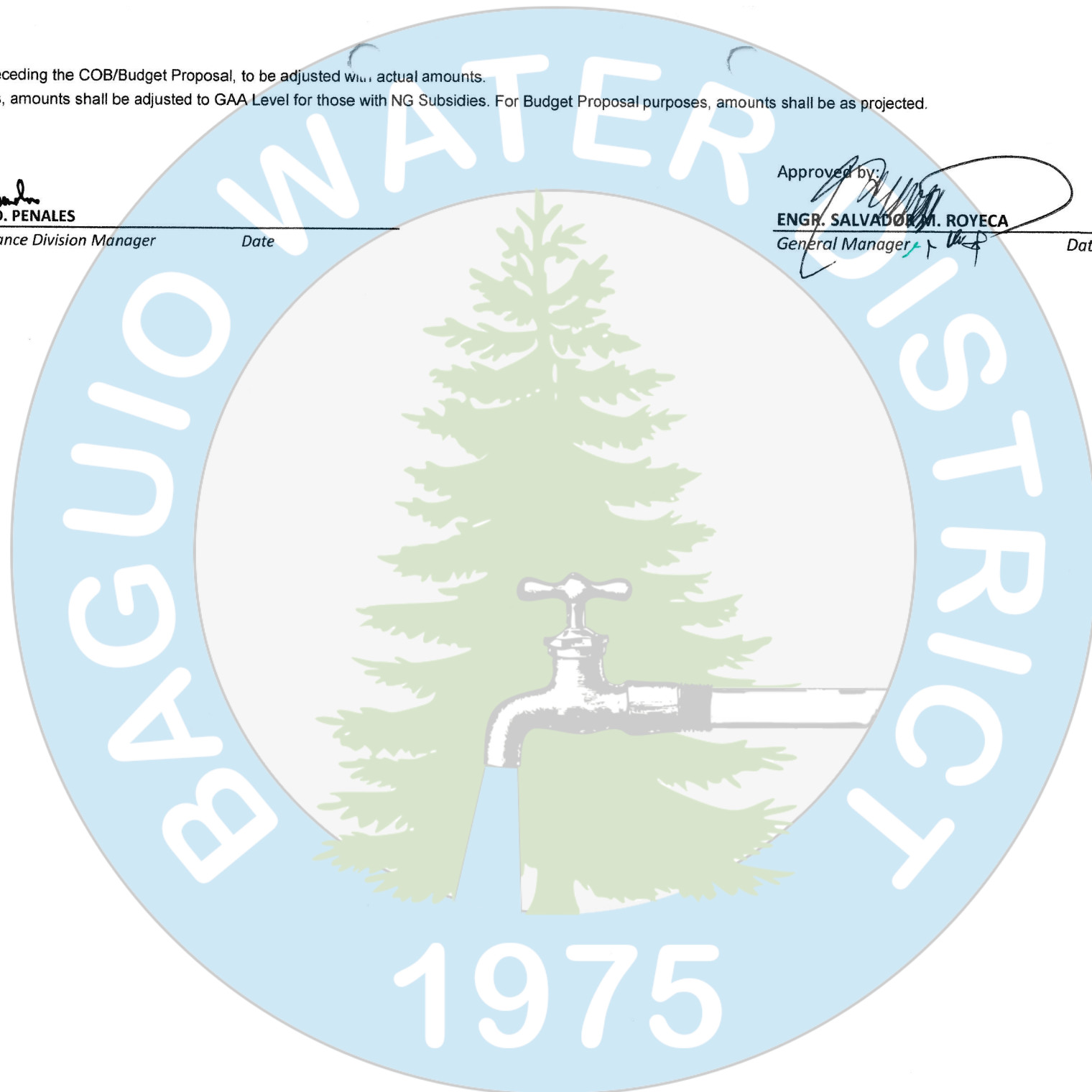
Date

Approved by:


ENGR. SALVADOR M. ROYECA

General Manager

Date



DBM Form No. 706

(In Thousand Pesos)

[/] FY 2022 (Audited/Actual); [/] CY// (Current Program) 1/; [] FY__ (Proposed) 2/

**Corporate Operating Budget
Budget Proposal**

DEPARTMENT:

CORPORATION:

[illegible]

UACS CODE	COST STRUCTURE/ ACTIVITY/PROJECT	NATIONAL GOVERNMENT SUBSIDY/ EQUITY AND/OR LOANS OUTLAY				CORPORATE BORROWINGS				CORPORATE FUNDS				GRAND TOTAL			
		PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL
	II. Support to Operations																
	a. Salaries and Wages								30,980				30,980	30,980			30,980
	b. Cost of Sales (Bulk Water)										55,384		55,384		55,384		55,384
	c. Repairs and Maintenance-Infrastructure Assets																
	i. Reservoirs and Tanks											594	594			594	594
	ii. Transmission and Distribution - Mains											9,661	9,661			9,661	9,661
	iii. Services											2,562	2,562			2,562	2,562
	iv. Meters											5,046	5,046			5,046	5,046
	v. Hydrants											45	45			45	45
	Operations																
	a. Sources of Supply																
	Salaries and Wages								47,305				47,305	47,305			47,305
	Repairs & Maintenance-Infrastructure Assets										1,770		1,770			1,770	1,770
	b. Pumping Expenses																
	Salaries and Wages								13,743				13,743	13,743			13,743
	Power or Fuel Purchased for Pumping											183,811	183,811			183,811	183,811
	Repairs & Maintenance-Infrastructure Assets											391	391			391	391
	Repairs & Maintenance-Other PPE											4,167	4,167			4,167	4,167
	b. Water Treatment Expenses																
	Salaries and Wages								3,849				3,849	3,849			3,849
	Chemicals and Filtering											816	816			816	816
	Repairs & Maintenance-Buildings and Structures											1,720	1,720			1,720	1,720
	Total, A.II.								95,877		55,384	210,583	361,844	95,877	55,384	210,583	361,844
	III. Operations																
	a. Purchase of Machinery and Equipment											18,528	18,528			18,528	18,528
	b. Drilling and Commissioning of Wells, Transmission Lines, etc.											50,983	50,983			50,983	50,983
	Total, A.III.											69,511	69,511			69,511	69,511
	Total, Tier 1								180,617		133,176	280,094	593,887	180,617	133,176	280,094	593,887

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Prepared by:

WILHELMINA A. AQUINO
Treasury & Budget Supervisor

Date


JELYN D. PENALES
Finance Division Manager

Date

Approved by:

ENGR. SALVADOR M. ROYECA
Head of Agency

Date

USES OF FUNDS BY EXPENSE CLASS

(In Thousand Pesos)

[] FY ____ (Audited); [] FY ____ (Audited/Actual); [X] CY/2023 (Current Program) 1/; [] FY ____ (Proposed) 2/

☐ Corporate Operating Budget
☐ Budget Proposal


DEPARTMENT:


CORPORATION:

UACS CODE	COST STRUCTURE/ ACTIVITY/PROJECT	NATIONAL GOVERNMENT SUBSIDY/ EQUITY AND/OR LOANS OUTLAY				CORPORATE BORROWINGS				CORPORATE FUNDS				GRAND TOTAL			
		PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL
	TIER 1																
	A. COST STRUCTURE																
	I. General Administration and Support																
	a. Salaries and Wages									88,880			88,880	88,880			88,880
	b. Training and Development										10,795		10,795		10,795		10,795
	Participation of employees to trainings, in-house and/or outsourced.																
	c. Travelling, Transportation & Delivery Expenses										1,233		1,233		1,233		1,233
	d. Supplies & Materials																
	Office Supplies										3,515		3,515		3,515		3,515
	Accountable Forms										98		98		98		98
	Medical, Dental and Laboratory Supplies										483		483		483		483
	Fuel, Oil & Lubricants										9,971		9,971		9,971		9,971
	Semi-Expendable Expenses										2,870		2,870		2,870		2,870
	Other Supplies & Expenses										1,114		1,114		1,114		1,114
	e. Utility Expenses																
	Water										97		97		97		97
	Electricity										994		994		994		994
	f. Communications Expenses																
	Postage & Courier Services/ Telephone/ Internet Subscription										1,520		1,520		1,520		1,520
	Cable, Satellite, Telegraph & Radio Expenses																
	g. Awards/Rewards Prizes & Indemnities										96		96		96		96
	h. Extraordinary and Miscellaneous Expenses										202		202		202		202
	i. Professional Services																
	Legal/Auditing and Other Professional Services										3,811		3,811		3,811		3,811
	j. General Services																
	Security Services										23,369		23,369		23,369		23,369
	k. Taxes, Insurance Premiums and Other Fees																
	Taxes, Duties & Licenses																
	Fidelity Bond Premiums										20,161		20,161		20,161		20,161
	Insurance Expense																
	l. Other Maintenance & Operating Expenses																
	Advertising, Promotional & Promotional Expenses																
	Representation Expense																
	Transportation & Delivery Expenses										8,404		8,404		8,404		8,404
	Rent/Lease Expenses																
	Membership Dues and Contributions to Organizations																
	Donations																
	Other Maintenance & Operating Expense																

UACS CODE	COST STRUCTURE/ ACTIVITY/PROJECT	NATIONAL GOVERNMENT SUBSIDY/ EQUITY AND/OR LOANS OUTLAY				CORPORATE BORROWINGS				CORPORATE FUNDS				GRAND TOTAL			
		PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL
	m. Financial Expense <i>Interest Expense/Bank Charges/Other Financial Charges</i>										7,904		7,904		7,904		7,904
	n. Maintenance Expenses <i>i. Buildings & Structures</i>										942		942		942		942
	<i>ii. Other Maintenance Expenses</i>										3,604		3,604		3,604		3,604
	Total, A.I.									88,880	101,183	-	190,063	88,880	101,183	-	190,063
	II. Support to Operations																
	a. Salaries and Wages									31,877			31,877	31,877			31,877
	b. Cost of Sales (Bulk Water)										25,860		25,860		25,860		25,860
	c. Repairs and Maintenance-Infrastructure Assets																
	<i>i. Reservoirs and Tanks</i>										164		164		164		164
	<i>ii. Transmission and Distribution - Mains</i>										9,747		9,747		9,747		9,747
	<i>iii. Services</i>										4,291		4,291		4,291		4,291
	<i>iv. Meters</i>										7,294		7,294		7,294		7,294
	<i>v. Hydrants</i>										293		293		293		293
	Operations																
	a. Sources of Supply																
	<i>Salaries and Wages</i>									56,098			56,098	56,098			56,098
	<i>Maintenance-Repairs & Maintenance-Infrastructure Assets</i>											1,147	1,147			1,147	1,147
	b. Pumping Expenses																
	<i>Salaries and Wages</i>									13,601			13,601	13,601			13,601
	<i>Power or Fuel Purchased for Pumping</i>											194,061	194,061			194,061	194,061
	<i>Maintenance-Repairs & Maintenance-Infrastructure Assets</i>											164	164			164	164
	<i>Repairs & Maintenance-Other PPE</i>											5,883	5,883			5,883	5,883
	b. Water Treatment Expenses																
	<i>Salaries and Wages</i>									4,140			4,140	4,140			4,140
	<i>Chemicals and Filtering</i>											1,625	1,625			1,625	1,625
	<i>Repairs & Maintenance-Buildings and Structures</i>											2,115	2,115			2,115	2,115
	Total, A.II									105,716	47,649	204,995	358,360	105,716	47,649	204,995	358,360
	III. Operations																
	a. Purchase of Land																
	b. Construction of Buildings and Other Structures											35,120	35,120			35,120	35,120
	c. Purchase of Machinery and Equipment											907	907			907	907
	d. Purchase of Transportation Equipment											41,341	41,341			41,341	41,341
	e. Purchase of Furnitures, Fixtures											9,933	9,933			9,933	9,933
	f. Drilling and Commissioning of Wells, Transmission Lines, etc.											195	195			195	195
	Total, A.III.									-	-	85,305	85,305	-	-	85,305	85,305
	Total, Tier 1									194,596	148,832	377,796	721,224	194,596	148,832	377,796	721,224

1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.
2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies. For Budget Proposal purposes, amounts shall be as projected.

Prepared by: 
WILHELMINA A. AQUINO
Treasury & Budget Supervisor
Date _____


JELY N.D. PENALES
Finance Division Manager
Date _____

Approved by: 
ENGR. SALVADOR M. ROYECA
Head of Agency
Date _____

USES OF FUNDS BY EXPENSE CLASS

(In Thousand Pesos)

[] FY ____ (Audited); [] FY ____ (Audited/Actual); [] CY (Current Program) 1/; [] FY 2024 (Proposed) 2/

☐ Corporate Operating Budget
☒ Budget Proposal

DEPARTMENT:																	
CORPORATION:																	
UACS CODE	COST STRUCTURE/ ACTIVITY/PROJECT	NATIONAL GOVERNMENT SUBSIDY/ EQUITY AND/OR LOANS OUTLAY				CORPORATE BORROWINGS				CORPORATE FUNDS				GRAND TOTAL			
		PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL
	TIER 1																
	A. COST STRUCTURE																
	I. General Administration and Support																
	a. Salaries and Wages									119,060				119,060			
	b. Training and Development										13,500			13,500			
	Participation of employees to trainings, in-house and/or outsourced.																
	c. Travelling, Transportation & Delivery Expenses										2,640			2,640			
	d. Supplies & Materials																
	Office Supplies										3,500			3,500			
	Accountable Forms													-			
	Medical, Dental and Laboratory Supplies													-			
	Fuel, Oil & Lubricants													-			
	Semi-Expendable Expenses										716			716			
	Other Supplies & Expenses													-			
	e. Utility Expenses																
	Water										97			97			
	Electricity										876			876			
	f. Communications Expenses																
	Postage & Courier Services/ Telephone/ Internet Subscription										2,243			2,243			
	Cable, Satellite, Telegraph & Radio Expenses																
	g. Awards/Rewards Prizes & Indemnities										200			200			
	h. Extraordinary and Miscellaneous Expenses										300			300			
	i. Professional Services																
	Legal/Auditing and Other Professional Services										8,650			8,650			
	j. General Services																
	Security Services										28,737			28,737			
	k. Taxes, Insurance Premiums and Other Fees																
	Taxes, Duties & Licenses																
	Fidelity Bond Premiums										24,393			24,393			
	Insurance Expense																
	l. Other Maintenance & Operating Expenses																
	Advertising, Promotional & Promotional Expenses																
	Representation Expense																
	Transportation & Delivery Expenses																
	Rent/Lease Expenses																
	Membership Dues and Contributions to Organizations																
	Donations																
	Other Maintenance & Operating Expense										6,091						

UACS CODE	COST STRUCTURE/ ACTIVITY/PROJECT	NATIONAL GOVERNMENT SUBSIDY/ EQUITY AND/OR LOANS OUTLAY				CORPORATE BORROWINGS				CORPORATE FUNDS				GRAND TOTAL			
		PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL
	m. Financial Expense																
	Interest Expense/Bank Charges/Other Financial Charges										32,000		32,000				
	n. Maintenance Expenses																
	i. Buildings & Structures										1,700		1,700				
	ii. Other Maintenance Expenses										21,022		21,022				
	Total, A.I.									119,060	146,665	-	259,634				
	II. Support to Operations																
	a. Salaries and Wages									42,701			42,701				
	b. Cost of Sales (Bulk Water)										5,700		5,700				
	c. Repairs and Maintenance-Infrastructure Assets																
	i. Reservoirs and Tanks										1,900		1,900				
	ii. Transmission and Distribution - Mains										5,890		5,890				
	iii. Services										13,650		13,650				
	iv. Meters										6,800		6,800				
	v. Hydrants										510		510				
	Total, A.II.									42,701	34,450	-	77,151				
	III. Operations																
	a. Sources of Supply																
	Salaries and Wages									75,146			75,146				
	Maintenance-Repairs & Maintenance-Infrastructure Assets											1,050	1,050				
	b. Pumping Expenses																
	Salaries and Wages									18,219			18,219				
	Power or Fuel Purchased for Pumping																
	Maintenance-Repairs & Maintenance-Infrastructure Assets											211,782	211,782				
	Repairs & Maintenance-Other PPE											5,500	5,500				
	b. Water Treatment Expenses																
	Salaries and Wages									5,546			5,546				
	Chemicals and Filtering											5,670	5,670				
	Repairs & Maintenance-Buildings and Structures											1,000	1,000				
	Total, A.III.									98,911	-	225,602	324,513				
	Sub-total, Tier 1									260,672	181,115	225,602	661,298				

1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.
2/ For COB submission purposes, amounts shall be adjusted to GAA Level for those with NG Subsidies. For Budget Proposal purposes, amounts shall be as projected.

Prepared by: 
WILHELMINA A. AQUINO
Treasury & Budget Supervisor

Date


JEYVN D. PENALES
Finance Division Manager

Date

Approved by: 
ENGR. SALVADOR M. ROYLE
Head of Agency

Date

1975

USES OF FUNDS BY EXPENSE CLASS

(In Thousand Pesos)

[] FY ____ (Audited); [] FY ____ (Audited/Actual); [] CY (Current Program) 1/; [] FY 2025 (Forecast) 2/

☐ Corporate Operating Budget
☒ Budget Proposal

DEPARTMENT: CORPORATION:																	
UACS CODE	COST STRUCTURE/ ACTIVITY/PROJECT	NATIONAL GOVERNMENT SUBSIDY/ EQUITY AND/OR LOANS OUTLAY				CORPORATE BORROWINGS				CORPORATE FUNDS				GRAND TOTAL			
		PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL
	TIER 1																
	A. COST STRUCTURE																
	I. General Administration and Support																
	a. Salaries and Wages									125,013							125,013
	b. Training and Development										12,327						12,327
	Participation of employees to trainings, in-house and/or outsourced.											2,411					2,411
	c. Travelling, Transportation & Delivery Expenses																
	d. Supplies & Materials																
	Office Supplies																
	Accountable Forms																
	Medical, Dental and Laboratory Supplies										3,196						3,196
	Fuel, Oil & Lubricants																
	Semi-Expendable Expenses										654						654
	Other Supplies & Expenses																
	e. Utility Expenses																
	Water										89						89
	Electricity										800						800
	f. Communications Expenses																
	Postage & Courier Services/ Telephone/ Internet Subscription																
	Cable, Satellite, Telegraph & Radio Expenses										2,048						2,048
	g. Awards/Rewards Prizes & Indemnities																
	h. Extraordinary and Miscellaneous Expenses										220						220
	i. Professional Services										274						274
	Legal/Auditing and Other Professional Services																
	j. General Services										7,899						7,899
	Security Services																
	k. Taxes, Insurance Premiums and Other Fees										26,241						26,241
	Taxes, Duties & Licenses																
	Fidelity Bond Premiums																
	Insurance Expense										22,274						22,274
	l. Other Maintenance & Operating Expenses																
	Advertising, Promotional & Promotional Expenses																
	Representation Expense																
	Transportation & Delivery Expenses																
	Rent/Lease Expenses																
	Membership Dues and Contributions to Organizations																
	Donations																
	Other Maintenance & Operating Expense										5,562						5,562
	m. Financial Expense																

UACS CODE	COST STRUCTURE/ ACTIVITY/PROJECT	NATIONAL GOVERNMENT SUBSIDY/ EQUITY AND/OR LOANS OUTLAY				CORPORATE BORROWINGS				CORPORATE FUNDS				GRAND TOTAL			
		PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL
	Interest Expense/Bank Charges/Other Financial Charges																
	n. Maintenance Expenses										44,079		44,079				
	i. Buildings & Structures										1,552		1,552				
	ii. Other Maintenance Expenses										27,039		27,039				
	Total, A.I.								-	125,013	156,665	-	281,678				
	II. Support to Operations																
	a. Salaries and Wages																
	b. Cost of Sales (Bulk Water)									44,837			44,837				
	c. Repairs and Maintenance-Infrastructure Assets										5,985		5,985				
	i. Reservoirs and Tanks										1,735		1,735				
	ii. Transmission and Distribution - Mains										5,378		5,378				
	iii. Services										12,464		12,464				
	iv. Meters										6,209		6,209				
	v. Hydrants										466		466				
	Total, A.II.								-	44,837	32,237	-	77,074				
	III. Operations																
	a. Sources of Supply																
	Salaries and Wages										78,903		78,903				
	Maintenance-Repairs & Maintenance-Infrastructure Assets											1,200	1,200				
	b. Pumping Expenses																
	Salaries and Wages									19,130			19,130				
	Power or Fuel Purchased for Pumping											222,161	222,161				
	Maintenance-Repairs & Maintenance-Infrastructure Assets											959	959				
	Repairs & Maintenance-Other PPE											642	642				
	b. Water Treatment Expenses																
	Salaries and Wages									5,823			5,823				
	Chemicals and Filtering											3,675	3,675				
	Repairs & Maintenance-Buildings and Structures											1,050	1,050				
	Total, A.III.								-	103,856	-	229,687	333,543				
	Sub-total, Tier 1								-	273,706	188,902	229,687	692,295				

1/ Pertains to immediate year preceding the COB/Budget Proposal, to be adjusted with actual amounts.
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Prepared by:
WILHELMINA A. AQUINO
Treasury & Budget Supervisor

Date

JELYN D. PENALES
Finance Division Manager

Date

Approved by:
ENGR. SALVADOR M. ROYECA
Head of Agency

Date

USES OF FUNDS BY EXPENSE CLASS

(In Thousand Pesos)

[] FY ____ (Audited); [] FY ____ (Audited/Actual); [] CY(Current Program) 1/; [] FY 2026 (Forecast) 2/

☐ Corporate Operating Budget
☒ Budget Proposal

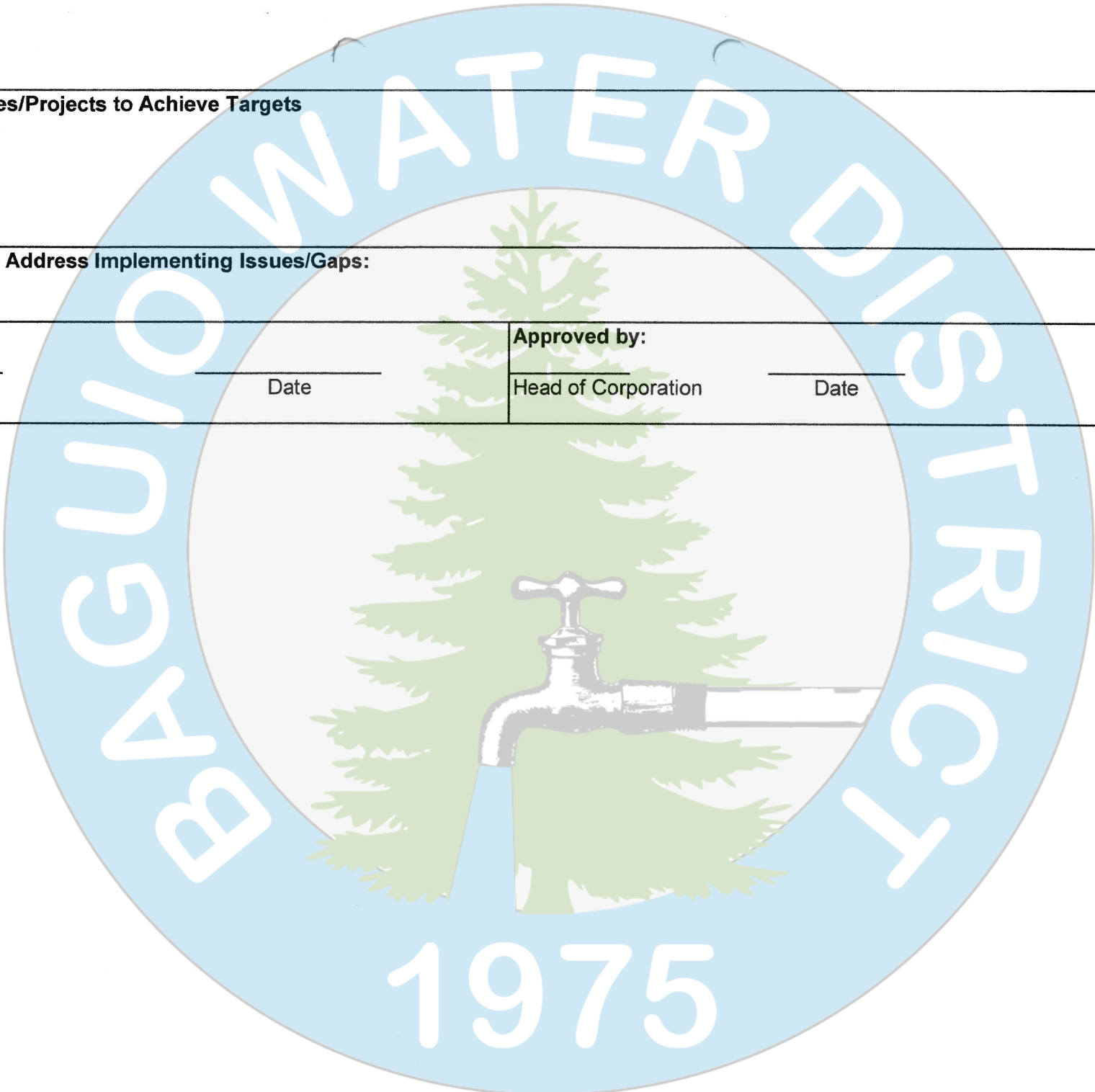
DEPARTMENT: CORPORATION:																	
UACS CODE	COST STRUCTURE/ ACTIVITY/PROJECT	NATIONAL GOVERNMENT SUBSIDY/ EQUITY AND/OR LOANS OUTLAY				CORPORATE BORROWINGS				CORPORATE FUNDS				GRAND TOTAL			
		PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL
	TIER 1																
	A. COST STRUCTURE																
	I. General Administration and Support																
	a. Salaries and Wages									138,495			138,495				
	b. Training and Development																
	Participation of employees to trainings, in-house and/or outsourced.										13,223		13,223				
	c. Travelling, Transportation & Delivery Expenses																
	d. Supplies & Materials										1,889		1,889				
	Office Supplies																
	Accountable Forms																
	Medical, Dental and Laboratory Supplies										3,778		3,778				
	Fuel, Oil & Lubricants																
	Semi-Expendable Expenses										567		567				
	Other Supplies & Expenses																
	e. Utility Expenses																
	Water										94		94				
	Electricity										793		793				
	f. Communications Expenses																
	Postage & Courier Services/ Telephone/ Internet Subscription										2,040		2,040				
	Cable, Satellite, Telegraph & Radio Expenses																
	g. Awards/Rewards Prizes & Indemnities										227		227				
	h. Extraordinary and Miscellaneous Expenses										283		283				
	i. Professional Services																
	Legal/Auditing and Other Professional Services										7,896		7,896				
	j. General Services																
	Security Services										26,239		26,239				
	k. Taxes, Insurance Premiums and Other Fees																
	Taxes, Duties & Licenses																
	Fidelity Bond Premiums										2,227		2,227				
	Insurance Expense																
	l. Other Maintenance & Operating Expenses																
	Advertising, Promotional & Promotional Expenses																
	Representation Expense																
	Transportation & Delivery Expenses																
	Rent/Lease Expenses																
	Membership Dues and Contributions to Organizations										5,554		5,554				
	Donations																
	Other Maintenance & Operating Expense																
	m. Financial Expense																

SUMMARY OF OUTYEAR REQUIREMENTS
(In Thousand Pesos)

DEPARTMENT:																															
CORPORATION:																															
Cost Structure/ Activities/ Projects (1)	UACS Code(s) (2)	Multi-Year Requirements For FY 2024 Proposals																													
		2025												2026																	
		Tier 1					Impact of 2024 Tier 2					TOTAL 2025 Requirements (13)	Tier 1					Impact of 2024 Tier 2					TOTAL 2026 Requirements (24)								
		PS (3)	MOOE (4)	FinEx (5)	CO (6)	TOTAL (7)	PS (8)	MOOE (9)	FinEx (10)	CO (11)	TOTAL (12)		PS (14)	MOOE (15)	FinEx (16)	CO (17)	TOTAL (18)	PS (19)	MOOE (20)	FinEx (21)	CO (22)	TOTAL (23)									
GRAND TOTAL																															
Prepared By:							Certified Correct By:							Approved By:							Date:										
_____							_____							_____							_____										
Budget Officer							Planning Officer							Chief Accountant							Head of Corporation							DAY/MO/YEAR			

<div>CONVERGENCE PROGRAMS AND PROJECTS (in P'000)</div>						DBM Form No. 708 not applicable	
1. Cabinet Cluster:				2. Department/Corporation:			
3. Program Convergence Title:							
4. Implementing GOCCs/GFIs							
5. Program Description and Objectives							
6. Funding Requirements:							
PAP		UACS Code	2022	2023	2024		
					Tier 1	Tier 2	Total
Operations							
PAP 1							
MOOE							
NG Support							
CO							
NG Support							
TOTAL							
7. Physical Target and Accomplishment:							
Performance Indicator	Target			Accomplishment			
	2022	2023	2024			2022	Slippage
			Tier 1	Tier 2	Total		

8. Strategies and Activities/Projects to Achieve Targets			
9. Proposed Measures to Address Implementing Issues/Gaps:			
Prepared by:		Approved by:	
PCB Focal Person	Date	Head of Corporation	Date



not applicable

PROFILE FOR NEW OR EXPANDED LOCALLY-FUNDED PROJECT

1. Proposal/Project Name				
2. Implementing Department / GOCC				
3. Priority Ranking No.				
4. Categorization	New	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>
	Expanded/ Revised	<input type="checkbox"/>	Non-Infrastructure	<input type="checkbox"/>
5. NEDA Project ID:				
6. Total Proposal Cost:				
7. Description:				
8. Purpose:				
9. Beneficiaries:				
10. Implementation Period:	ORIGINAL			
	Start Date:			
	Finish Date:			
	REVISED			

11. Pre-Requisites:	Start Date:				
	Finish Date:				
	Approving Authorities	Reviewed/Approved			
		Yes	No	Not Applicable	Remarks
	NEDA Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	NEDA Board - ICC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	DPWH Certification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	DPWH MOA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	DPWH Costing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	DENR Clearance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	RDC Consultation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	CSO Consultation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
List of Locations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
List of Beneficiaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Master Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Others (please specify)					

12. Financial (in P'000) and Physical Details

12.1. PAP ATTRIBUTION BY EXPENSE CLASS

PAP (A)	FY 2024 TIER2 (B)	2025 (C)	2026 (D)
GRAND TOTAL			

12.2. PHYSICAL ACCOMPLISHMENTS & TARGETS

Physical Accomplishments (A)	Targets		
	FY 2024 TIER2 (B)	2025 (C)	2026 (D)

12.3. TOTAL PROJECT COST

Expense Class	Total Project Cost
PS	
MOOE	
FINEX	
CO	
GRAND TOTAL	

12.4. REQUIREMENTS FOR OPERATING COST OF INFRASTRUCTURE PROJECT

For Infrastructure projects, show the estimated ongoing operating costs to be included in Forward Estimates

PAP (A)	2025 (B)	2026 (C)
GRAND TOTAL		

12.5. COSTING BY COMPONENT(S)

14. REVENUE FORECAST FOR GOCCs/GFIs PROPOSING FOR EQUITY CONTRIBUTION/FUNDING FOR CAPITALIZATION

A. SCENARIO 1 (WITH NATIONAL GOVERNMENT SUPPORT)

Components/Revenue Items (A)	2024 (B)	2025 (C)	2026 (D)
GRAND TOTAL			

B. SCENARIO 2 (WITHOUT NATIONAL GOVERNMENT SUPPORT)

Components/Revenue Items (A)	2024 (B)	2025 (C)	2026 (D)
GRAND TOTAL			

Prepared By:		Certified Correct:	Approved:	Date:
_____	_____	_____	_____	_____
Budget Officer	Planning Officer	Chief Accountant	Head of the GOCC	Date

PROFILE FOR FOREIGN-ASSISTED PROJECT

1. Proposal/Project Name																																															
2. Implementing Department / GOCC																																															
3. Project ID																																															
4. Priority Ranking No.																																															
5. Categorization	New <input type="checkbox"/>	Infrastructure <input type="checkbox"/>																																													
	Expanded/ Revised <input type="checkbox"/>	Non-Infrastructure <input type="checkbox"/>																																													
6. Total Proposal Cost:																																															
7. Description:																																															
8. Purpose:																																															
9. Beneficiaries:																																															
10. Implementation Period:	ORIGINAL Start Date: <input type="text"/> <input type="text"/> <input type="text"/> Finish Date: <input type="text"/> <input type="text"/> <input type="text"/> REVISED Start Date: <input type="text"/> <input type="text"/> <input type="text"/> Finish Date: <input type="text"/> <input type="text"/> <input type="text"/>																																														
11. Pre-Requisites:	<table border="1"> <thead> <tr> <th rowspan="2">Approving Authorities</th> <th colspan="3">Reviewed/Approved</th> <th rowspan="2">Remarks</th> </tr> <tr> <th>Yes</th> <th>No</th> <th>Not Applicable</th> </tr> </thead> <tbody> <tr> <td>NEDA Board</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>NEDA Board - ICC</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>List of Locations</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>List of Beneficiaries</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Others (please specify)</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Approving Authorities	Reviewed/Approved			Remarks	Yes	No	Not Applicable	NEDA Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		NEDA Board - ICC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		List of Locations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		List of Beneficiaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Others (please specify)														
Approving Authorities	Reviewed/Approved			Remarks																																											
	Yes	No	Not Applicable																																												
NEDA Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																												
NEDA Board - ICC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																												
List of Locations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																												
List of Beneficiaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																												
Others (please specify)																																															

12. Financial Details (in P'000) and Physical Details

12.1. TOTAL PROJECT COST

For ALL New FAPs

Expense Class	Total Project Cost			
	LP		GOP	TOTAL
	Cash	Non-Cash		
PS				
MOOE				
FINEX				
CO				
GRAND TOTAL				

12.2. COSTING BY COMPONENTS

Component	PS				MOOE				CO				Total			
	LP		GOP	TOTAL	LP		GOP	TOTAL	LP		GOP	TOTAL	LP		GOP	TOTAL
	Cash	Non-Cash			Cash	Non-Cash			Cash	Non-Cash			Cash	Non-Cash		
GRAND TOTAL																

Prepared By:	Certified Correct:	Approved:	Date:
<div></div>	<div></div>	<div></div>	<div></div>
Budget Officer	Planning Officer	Chief Accountant	Head of GOCC
			Date

CLIMATE CHANGE EXPENDITURES
(In Thousand Pesos)

DEPARTMENT:																																
CORPORATION:																																
Cost Structure/ Program/ Activities/ Projects	UACS Code(s)	2022 Actual					2023 Current					Climate Change Typology/ies	2024 Proposed Activity																			
													TIER 1					TIER 2					TOTAL PROPOSED ACTIVITY									
		PS	MOOE	FinEx	CO	TOTAL	PS	MOOE	FinEx	CO	TOTAL		PS	MOOE	FinEx	CO	TOTAL	PS	MOOE	FinEx	CO	TOTAL	PS	MOOE	FinEx	CO	TOTAL					
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)	(25)	(26)	(27)	(28)					
GRAND TOTAL:																																
Prepared By:												Certified Correct:										Approved By:					Date:					
Budget Officer												Planning Officer										Chief Accountant					Head of GOCC					DAY/MO/YEAR

SUMMARY OF RDC INPUTS AND RECOMMENDATIONS ON GOCC NEW AND EXPANDED PROGRAMS AND PROJECTS
FY 2024 BUDGET
(In Thousand Pesos)

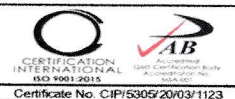
Department:							
GOCC:							
PROGRAMS/ ACTIVITIES/ PROJECTS	BUDGET ALLOCATION					RDC INPUT/ RECOMMENDATION	GOCC CO FEEDBACK
	TIER 1	TIER 2 *	GOCC Central Office				
			Included in the Budget Proposal	Not included in the Budget Proposal	Total		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Operations Organizational Outcome 1 PROGRAM 1 SUB-PROGRAM 1 a. Activity 1 CO RO 1 RO 2 b. Project 1 CO RO 1 RO 2							
GRAND TOTAL							
PREPARED BY:					APPROVED BY:		
Budget Officer		Planning Officer			Head of Corporation		

* Please attach copies of the pertinent BP Form 708/709 for each program, project or activity



BAGUIO WATER DISTRICT

"Serving Mankind is Serving God"



Certificate No. CIP/5305/20/03/1123

FGY 2024 Total Proposed Programs
(In Thousand Pesos)

DBM Form 713

2024 CAPEX PROGRAM/ BUDGET

REGULAR OPERATIONS CAPEX: (IN PESOS)	Repairs & Maint	Projects & Construction	Prod'n / dist	Comm'l	Admin	Finance	Audit	NRW	ICT	TOTAL CAPEX
1) A. Drilling of ten (10) Production Deepwells								65,000		65,000
B. Lot Acquisition								15,000		15,000
C. Site Development of Drilling Site								1,500		1,500
D. Commissioning of Deepwell:										0
1. Pipe Works & Skid Assembly								4,000		4,000
2. Electro-mechanical works								11,000		11,000
3. Electrical System								14,000		14,000
E. Fencing & Treatment of Deepwell								4,100		4,100
Sub-total	0	0	0	0	0	0	0	114,600	0	114,600
F. Gas and Oil Filtration - Camp Allen Deepwell								24,000		24,000
2) PUBLIC INFRASTRUCTURES IMPROVEMENTS/DISTRIBUTION LINES										
A. Improvement of Water Supply										
1. Proposed Re-piping and Extension of the 4" DL along Yangco Road to Holyghost Extension		1,318								1,318
2. Proposed Rerouting and Upsizing of 2pcs - 1" Supply Line of Celestial Barrel		250								250
3. Proposed Upsizing of 3" PVC Mainline and 2" PVC Distribution Line along Lower Pinget (Prop. 4" x 600m ML & 3" x 250m DL)		4,000								4,000
4. Proposed Upsizing of Existing 2" PB Distribution Line along Camia Street (Prop. 4" x 260m)		1,500								1,500
5. Proposed Upsizing of Existing 2" PVC Distribution Line along Sariling Sikap, San Carlos Heights (Prop. 6" x 570m)		3,000								3,000
6. Proposed Upsizing of Existing 2" PB Distribution Line along Upper Fairview (Prop. 4" x 510m)		2,500								2,500
7. Proposed re-piping of 4" diam. X 1,200m HDPE Transmission Line from Easter Bridge to Pinsao Sump Tank		7,000								7,000
8. Proposed Re-piping of 16"Ø x 1,508m Steel Transmission Line along Sto. Tomas Road from Pinecone Subdivision Entrance to Junction Balacbac and Marcos Highway (using 16"Ø pipe) - partial		10,000								10,000
9. Proposed repiping/rerouting of 1.5" DL along Tuba Road traversing private property (2" x 75m)		225								225
10. M.Roxas Quisumbing Crossing – Going up Lower Malvar just after Special Stage		3,750								3,750
11. Total Gas Station, Chapiz- Marcos Highway to Baliktad Valve, thru North Sto Tomas Rd, Campo Sioco - partial		10,000								10,000
12. Pinsao DW 2 to Ferguson crossing along Tacay road		4,500								4,500
13. Sangalang Tank - Crossing Mallare St. and Pink Shower		600								600
14. Leonor Rivera to Easter College along Ferguson Road		6,000								6,000
15. Installation of pipeline at Marcos Highway TL from Petron to Greggs		5,700								5,700
16. other deteriorated lines		5,000								5,000

REGULAR OPERATIONS CAPEX: (IN PESOS)	Repairs & Maint	Projects & Construction	Prod'n / dist	Comm'l	Admin	Finance	Audit	NRW	ICT	TOTAL CAPEX
13. Sangalang Tank - Crossing Mallare St. and Pink Shower		600								600
14. Leonor Rivera to Easter College along Ferguson Road		6,000								6,000
15. Installation of pipeline at Marcos Highway TL from Petron to Greggs		5,700								5,700
16. other deteriorated lines		5,000								5,000
B. Expansion of Lines										0
1. Proposed Installation of 4" x 517LM PVC Mainline and 3" x 516LM PVC DL along Outlook Drive - Lucnab, Baguio City		3,692								3,692
2. Proposed 2" x 85m DL along Marigold Spring, Km. 2, Asin Road		275								275
3. Proposed 2" x 300m DL along Interior C, Lower Balacbac		450								450
4. Proposed 2" x 130m DL along Purok 12, Irisan		500								500
5. Proposed 2" x 780m DL along Purok 4, East Gibraltar		2,000								2,000
6. Proposed 3" 480m DL along Modesta Street, Mines View		1,600								1,600
7. various lines as requested		5,000								5,000
C. Tanks										0
1. Pinesville - (Leaking steel tank)		1,000								1,000
D. Facilities										0
1. Construction of Concrete flume at the STRB Dam		1,100								1,100
2. Construction of the retaining wall at KM 8 resevoir		1,000								1,000
3. Retaining wall for the genrator set housing at the Irisan Stage 3 PS		1,000								1,000
4. Rehabilitation of access road at Tiptop		300								300
E. New Transmission Lines										0
1. Various locations (10 projects per year) - under DBP loan										0
Sub-total	0	83,260	0	0	0	0	0	0	0	83,260
3. OPTIMIZATION OF OPEN SOURCES										
1. Construction of additional catchment and transmission line for Busol Rainwater Harvesting								600		600
Sub-total	0	0	0	0	0	0	0	600	0	600
4. OPTIMIZATION OF OPEN SOURCES										
1. Metering/Standardization/Meter Box Installation	3,000									3,000
Sub-total	3,000	0	0	0	0	0	0	0	0	3,000
5. BUILDINGS AND STRUCTURES OUTLAY										
1. Generator Set Housing for Irisan 1, 2 & 3 (Retaining Wall)		1,100								1,100
2. Renovation of Commercial Filing Room @ MCO including Filing Racks				100		350				450
3. Pumping Facility Housing			1,500							1,500
Sub-total	0	1,100	1,500	100	0	350	0	0	0	3,050
6. LAND & LAND IMPROVEMENTS										0
Sub-total	0	0	0	0	0	0	0	0	0	0
7. PUMPS AND MOTORS										
1. Pumping Equipment (Spare Submersible pumps & Motors)			6,600							6,600
2. Pumping Equipment (Upgrade & Booster Pump & Motor)			9,600							9,600
3. Distribution Transformers			13,800							13,800
4. VFD and Soft Starters			3,500							3,500
5. Various equipment for water production and monitoring			2,500							2,500

REGULAR OPERATIONS CAPEX: (IN PESOS)	Repairs & Maint	Projects & Construction	Prod'n / dist	Comm'l	Admin	Finance	Audit	NRW	ICT	TOTAL CAPEX
6. Standardization of Pumping Equipment			5,000							5,000
7. 5 units Pumping Station Valves (high pressure rating)			1,000							1,000
Sub-total	0	0	42,000	0	0	0	0	0	0	42,000
8. PURCHASE OF VARIOUS EQUIPMENT/TOOLS										
A. Laboratory Equipment/Water Treatment Equipment/Others:										
1. 1 unit Laminar Flow Laboratory Hood								400		400
B. Power Operated Equipment										
1. 2 units Electric Jackhammer /Demolition Hammer (P&C/R&M)					40					40
2. 1 unit Fusion Machine (P&C)					500					500
3. 1 unit Leak Noise Correlator (R&M)					100					100
4. 1 unit Concrete Cutter (P&C)					50					50
5. 1 unit Tamper Rammer (P&C)					55					55
6. 1 unit Portable Welding Machine-Gas Fed					200					200
7. 2 units Portable Welding Machine-Gas Fed, small (P&C/R&M)					200					200
8. 1 unit Compact Welding Machine (portable, generator powered)								150		150
11. 1 unit 1 -bagger cement mixer					60					60
12. 2 units Concrete Vibrator					80					80
13. 1 unit Portable Generator Set (R&M)					46					46
14. Portable Generator 7kva (NRWM)					100			100		200
15. 1 unit Hydro Testing Handpump (Bigger size (P&C)					20					20
17. 1 unit Cutting Outfit (R&M))					25					25
C. Tools and Other Equipment:										0
1. 1 unit Walking Meter (R&M)					5					5
3. 2 units Portable Grinder (P&C/NRWM/R&M)					40					40
4. 1 unit Electric Power Drill (R&M)					10					10
5. 2 units HDPE Hand Scraper (P&C)					6					6
6. 1 unit Rotary Hammer Drill (P&C)					15					15
7. 1 unit Jackhammer Hose, 60m (P&C)					12					12
8. 8 pcs Jackhammer Bit, Moil Point 1-1/4" Hex 6"x24" (P&C)					23					23
9. Heavy Duty Drill (NRWM)					10					10
10. Angle Grinder					10					10
11. Various Tools (bearing heater, puller, water level, hand tools, multi-tester)			300							300
12. Communications Equipment (handheld radio, base radio)			300							300
13. Impact Wrench (R&M)					16					16
14. Cordless Grinder								25		25
15. Laser Distance Measuring Tool								20		20
Sub-Total	0	0	600	0	1,623	0	0	695	0	2,918
9) PURCHASE OF SERVICE VEHICLES/ PARTS/ACCESSORIES										
1. Service Vehicle for hauling of generator sets, refueling GS and other activities (4x4 double cab boom truck with winch)- P&D					4,000					4,000
2. Motorcycle - 4 units (2 units for Commercial Division and 2 units for P&D Division)					480					480

REGULAR OPERATIONS CAPEX: (IN PESOS)	Repairs & Maint	Projects & Construction	Prod'n / dist	Comm'l	Admin	Finance	Audit	NRW	ICT	TOTAL CAPEX
3. 3 units Lite Ace FX Utility Van (1 unit for VS, 1 unit for TS and 1 unit for inspection)					2,298					2,298
4. 1 unit Utility Vehicle, L300 (R&M)					1,012					1,012
5. 1 unit Utility Vehicle, L300 (P&C)					1,012					1,012
6. Water Delivery Truck - 2 units (water pump, water tank)					6,000					6,000
7. Vehicle for OGM					2,000					2,000
Sub-Total	0	0	0	0	16,802	0	0	0	0	16,802
10) PROGRAM ON NRW REDUCTION										
A. Proposed GICW Projects:										
Construction of DMA measuring points (10 deepwell strategic points)								2,500		2,500
Sub-Total	0	0	0	0	0	0	0	2,500	0	2,500
B. Other Projects										
1. Stage 1 remedial works								150		150
2. STRB remedial works								1,200		1,200
3. Installation of hydrants within watershed								50		50
4. Tree inventory programat Busol, Buyog & Camp 8 Watersheds								50		50
5. Cleaning of ditches and firebreaks/firelines construction								555		555
6. Rehabilitation of Fences @ Camp 8 along MCO and Hillside								1,500		1,500
7. Rehabilitation of Fences @ Buyog along Upper Pinget and Quirino Hill								100		100
8. Solar Lights for various pumping stations			7,392							7,392
Sub-Total	0	0	7,392	0	0	0	0	3,605	0	10,997
11) OFFICE EQUIPMENT/ COMMUNICATION EQUIPMENT / FURNITURES										
A. For BWD Multi-purpose Hall/Pantry/Mezzanine Rooms/Lounge Area:(various equipment such as appurtenances, percolator, water dispenser)										
1. DLSR Camera					35					35
2. Percolator (2 units)					24					24
3. 1 unit Paper shredder					20					20
										0
B. Computer/ Communication /Office Equipment:										0
1. Computers and printers and appurtenances for various divisions								4,003		4,003
2. Anti-virus (180 units)								324		324
3. Portable printers for meter reading gadgets- 10 units				280						280
4. Meter Reading Gadgets - 10 units				850						850
C. Automation of Various Process:										0
1. Accounting (Payroll and Pcash Budget Systems)/ online transactions system peripherals								405		405
2. SCADA (furnitures/fixtures)								72		72
Sub-total	0	0	0	1,130	79	0	0	0	4,804	6,013

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REGULAR OPERATIONS CAPEX: (IN PESOS)	Repairs & Maint	Projects & Construction	Prod'n / dist	Comm'l	Admin	Finance	Audit	NRW	ICT	TOTAL CAPEX
12) VALVES and HYDRANTS										
1. Valves and Hydrants - various sizes (PRV, ARV) - all technical divisions	7,000,000									7,000,000
Sub-total	7,000,000	-	-	-	-	-	-	-	-	7,000,000
13) WATER QUALITY IMPROVEMENT PROJECTS (BWD WATER SAFETY PLAN)										
Water Treatment System Project:										
1. Construction of Additional 10 Chlorine Rooms								2,000,000		2,000,000
2. 2 units UV Disinfection System (KM 8 and Busol)								20,000,000		20,000,000
3. Installation of standardized sampling points (20 stations)								100,000		100,000
4. Multi-media Filtration System for Buyog Spring								15,000,000		15,000,000
Sub-total	-	-	-	-	-	-	-	37,100,000	-	37,100,000
14) CAPEX for new connections/charged to Customers (estimated collections of Php12.1M from customer was included in Other Receipts)										
1. water meters (Commercial)				6,231,573						6,231,573
2. fittings (for new connection)	6,000,000									6,000,000
	(6,000,000)			(6,231,573)						(12,231,573)
Submitted CAPEX Budget	10,000,000	84,361,160	51,492,000	1,230,000	18,503,720	350,000	-	183,100,000	4,804,000	353,840,880

Prepared by:

Recommended for Approval:

Approved:











 JDPENALES / ATTY. CD DE GUZMAN / AA ABAD / GL PIZA / NC CALPITO / FA PERIA / EQ LLANES / RO DE VENECIA / LG RAMOS



 ATTY. MC TENEDERO / ENGR. RC JAYCO
 Assistant General Manager Non-Technical/Technical

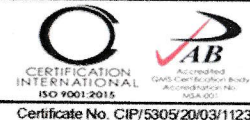

 ENGR. SM ROYCE
 General Manager

1975



BAGUIO WATER DISTRICT

"Serving Mankind is Serving God"



CERTIFICATION INTERNATIONAL
ISO 9001:2015
Certificate No. CIP/5305/20/03/1123

BAGUIO WATER DISTRICT LIST OF PROJECTS, INFRASTRUCTURE, TOOLS AND EQUIPMENT FOR DBP FINANCING

PROJECTS/INFRASTRUCTURE		Total Project Cost	Per BWD				
			For Reimbursement	Released Loans	Loan Proceeds - on	For Appraisal - CY 2023	For Appraisal - CY 2024
1	Drilling/commissioning etc. at Malvar 2, Valenzuela Park, Bermuda Hills, Amparo Heights-Camp 7, Bayan Park and Cadaclan Village-Loakan (6)	31,009,167	26,376,808	26,376,808			
	Drilling/commissioning etc. at Bermuda Hills		4,632,359			4,632,359	
2	Water treatment project (water treatment system of Km. 8, Stage 1,	51,000,000	51,000,000	51,000,000			
3	Rehabilitation of Ambiong (AUS-AID steel tank)	2,855,268	2,855,268	2,855,268			
4	Water treatment system - Buyog Pumping station	9,528,576	9,528,576	9,528,576			
5	Water treatment system - Malvar 2 DW	7,849,326		7,849,326			
	Sub-total	102,242,337	94,393,011	97,609,978	-	4,632,359	
6	Supply and installation of materials, labor and equipment for the complete installation of 2.0mm thick HDPE liner at KM 8 reservoir, Dontogan, Baguio City	14,220,000					14,220,000.00
7	Drilling/commissioning of ten (10) deep wells @ Php60M						
1	Injection Well at Burnham Park	2,487,922				2,487,922	
2	Parallel Deep well at Gibraltar	5,418,269				5,418,269	
3	Zigzag Production Well	7,177,508				7,177,508	
4	Richwood Production Well	5,096,032					5,096,032
5	South Drive 2 Production Well	6,447,047					6,447,047
6	Montinola Production Well	6,442,047					6,442,047
7	Parallel Deep well at Ramsey DW, Bakakeng	6,361,913					6,361,913
8	Balacbac Deep well	6,488,178					6,488,178
9	Stage 2, Pula (near Stage 2 PS)	6,500,000					6,500,000
10	Amparo Heights, Camp 7	6,500,000					6,500,000

PROJECTS/INFRASTRUCTURE			Total Project Cost	Per BWD					
				For Reimbursement	Released Loans	Loan Proceeds - on	For Appraisal - CY 2023		For Appraisal - CY 2024
		Sub-total	58,918,918		-	-	15,083,700	43,835,217	
CY 2024 Drilling/commissioning of ten (10) deep wells (under Capex)			16,000,000					16,000,000	
	1	Parallel Deep well at Guisad DW							
	2	Parallel Deep well at P. Burgos DW							
	3	Parallel Deep well at Ferguson PS							
	4	Loakan Road fronting Loakan Elementary School							
	5	Loreland Subdivision, Purok Magsaysay, Loakan Proper							
	6	CAAP Drilling Project (Suspended)							
8. Construction of new water treatment facilities in various pumping stations:									
	1	DMI filtration system for South Drive Deepwell	7,500,000					7,500,000	
	2	DMI filtration system for Pacdal Deepwell	6,302,865					6,302,865	
	3	Aeration treatment for Malvar 2, East Bayan and South Dirve deepwell	2,800,000					2,800,000	
		Sub-total	32,602,865	-	-	-	-	32,602,865	
PROJECTS/INFRASTRUCTURE			Total Project Cost	Per BWD					
ADD: 2023 Additional Priority Capex				For	Released Loans	Loan	For Appraisal -		For Appraisal - CY
	1	Purchase of lot at Balacbac, commission fee, DST & CGT	5,625,000				5,625,000		
	2	Transmission/Distribution Lines/Tank for new DW:							
		a) Zigzag-Kennon - 665 meters x 4" diam TL	10,000,000					10,000,000	
		b) Repiping of 3" x 586 m PVC Pipe to 6" PVC pipe along Marcos	3,026,453					3,026,453	
		c) Richwood - 600 meters x 4" diam (Php5M)							
		d) Loakan Road-near Airforce - 300 meters x 4" diam TL (Php2.5M)							
		e) South Drive 2 - about 6 meters							
		f) Gibraltar - parallel well							
	2	Proposed Re-piping of 16"Ø x 309m Steel Transmission Line along Marcos	6,644,600.00					6,644,600	
		Sub-total	19,671,053	-	-	-	-	19,671,053	
	3	Mobilization fee for the earthwork and removal of actual	1,569,682.92				235,452.44	1,334,230.48	
	4	Mobilization fee for the surface restoration and paving works for the	2,750,144.12				412,521.62	2,337,622.50	
	5	Proposed installation of 8" diameter x 2,730M transmission line from	31,700,000					31,700,000	
	a	1 lot Pipe Laying works for the proposed installation of 8" diameter x							
	7	Proposed installation of 8" ø x 2,560M HDPE Mainline along San Carlos	30,700,000					30,700,000	
	a	1 lot Supply and Installation of Materials, Labor, and							
TOTAL 2023 ADDITIONAL CAPEX			92,015,880	-	-	-	6,272,974	85,742,906	

PROJECTS/INFRASTRUCTURE		Total Project Cost	Per BWD					
			For Reimbursement	Released Loans	Loan Proceeds - on	For Appraisal - CY 2023		For Appraisal - CY 2024
TOTAL (PROJECTS AND INFRASTRUCTURE) FOR FINANCING		300,000,000	94,393,011	97,609,978	-	25,989,033	176,400,988	

TOOLS AND EQUIPMENT		Total Cost	Per BWD					
			For	Released Loans	Loan	For Appraisal -		For Appraisal - CY
	1 Service truck (Mitsubishi L300)	1,012,140				1,012,140		
2	Water delivery trucks including tanks, fire hoses and pump motors (c/o	5,539,000				5,539,000		
3	Utility vehicle, brand new Fuso Canter FE71 10ft drop-side Euro4	1,696,000				1,696,000		
4	Hyundai Staria Brand new commuter van	2,486,000					2,486,000	
5	Brand new backhoe wheel type / air compressors - 3 units (P&D/P&C/R&M)	6,500,000					6,500,000	
6	Pumps, motors and generator sets (c/o Production Division)							
	a Pumps and motors (submersible, centrifugal, vertical)	11,236,000	11,236,000	11,236,000				
	b Pumps and motors (booster)	3,903,840	3,903,840	3,903,840				
	c Generator sets (for Irisan 1, 2 and 3); 2 units@Php6,790,160 & 1	21,850,000					21,850,000	
	Generator set (1 unit) for Balsigan PS	5,385,780					5,385,780	
	d Distribution transformers	14,227,517	10,521,725	10,521,725		3,705,792		
7	Spare booster pumps (Stage 1 Camp 6 and Stage 2 Pula PS	29,376,270	29,376,270	29,376,270				
8	SCADA (c/o NRW and ICT Divisions)	48,838,633				7,325,795		
	1st payment - Php7,325,794.88; 2nd payment - Php9,767,726.51; 3rd					9,767,727	31,745,111	
	Full automation of the SCADA (estimated costs per Engr. SFM, JBP and MSA)							
	Cost per pumping station - Php12.50 M							
	No. of pumping station - 67							
	Total Estimated Costs of full automation of SCADA = Php837.50M							
9	Spare pumps and motors (c/o Production Division)	537,108					537,108	
	a Pumps and motors (submersible, centrifugal, vertical)	8,650,000				8,650,000		
	b Pumps and motors (booster)	660,000				660,000		
	c Generator sets (1 for Camp 8 & 1 mobile gen-set)							
	d Distribution transformers	5,071,712				5,071,712		
	PO# 35328 Jun 9, 2023 3 sets vertical centrifugal pump- spare	8,010,000					8,010,000	
	PO# 35345 Jun 14, 2023 2 sets centrifugal pump- spare for Balsigan	5,200,000					5,200,000	
	PO# 35344 Jun 14, 2023 1 set centrifugal pump- spare booster for	2,900,000					2,900,000	
	PO# 35374 Jun 26, 2023 2 sets submersible pump- spare pump and	1,010,000					1,010,000	
	PO# 35289 May 18, 2023 - Keylargo	1,700,000					1,700,000	
	PO# 35291 May 18, 2023 - Keylargo	3,600,000					3,600,000	
	PO# 35293 May 22, 2023 - Keylargo	2,800,000					2,800,000	
	PO# 35302 May 25, 2023 - LJ Industrial Fabrication	5,140,000					5,140,000	
	PO# 35325 June 06, 2023 - LJ Industrial Fabrication	2,670,000					2,670,000	
SUB-TOTAL (TOOLS & EQUIPMENT)		200,000,000	55,037,835	55,037,835	-	43,428,165	101,533,999	
GRAND TOTAL		500,000,000	149,430,846	152,647,813	-	69,417,198	277,934,988	
Breakdown of loan proceeds						222,065,011	277,934,988	

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.

Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos58>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: BAGUIO WATER DISTRICT
Region: CAR
Address: 003 Purck BWD, Brgy. Marcoville,
Baguio City

Agency Code/UACS:
Organization Type: UTILITY

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

Contact Person: JELYN D. PENALES
Position: OIC, Finance Division Manager
E-mail : bwdfinance@yahoo.com.ph
Telephone/Mobile Nos: (074) 422-5978

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	50.96	0.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	30	30	30	90	40,622.40	30	30	30	90	40,622.40	30	30	30	90	40,622.40	23	20	20	63	28,435.68	333	451.36	150,302.88
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
4	60121413-CB-P02	CLEARBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.48	0.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	5	5	5	15	140.40	5			5	46.80	4	0	0	4	37.44	4			4	37.44	28	9.36	262.08
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	10	10	10	30	780.00	5	5	3	13	335.00	14	14	12	40	1,040.00	8	5	5	18	468.00	101	26.00	2,626.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	7	7	7	21	546.00	0	0	0	0	0.00	7	7	7	21	546.00	0	0	0	0	0.00	42	26.00	1,092.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	7	7	7	21	458.64	3	3	3	9	196.56	7	7	7	21	458.64	7	7	6	20	436.80	71	21.84	1,550.64
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	4	3	3	10	197.60	2	0	0	2	39.52	3	3	3	9	177.84	2	0	0	2	39.52	23	19.76	454.48
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-AF-A01	AIR FRESHENER	can	10	10	8	28	2,446.08	5	5	5	15	1,310.40	0	0	0	0	0.00	0	0	0	0	0.00	43	87.36	3,756.48
22	47131604-BR-S01	BROOM (Wallis Tambo)	piece	1	0	0	1	127.92	1	0	0	1	127.92	1	0	0	1	127.92	1	0	0	1	127.92	4	127.92	511.68
23	47131604-BR-T01	BROOM (Wallis Ting-ting)	piece	6	6	6	18	430.56	6	6	5	17	406.64	5	5	5	15	358.80	5	6	5	16	382.72	66	23.92	1,578.72
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	1	0	0	1	44.72	1	0	0	1	44.72	1	0	0	1	44.72	0	0	0	0	0.00	3	44.72	134.16
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
26	47131811-DE-B02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00	
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	1	0	0	1	88.40	1	0	0	1	88.40	0	0	0	0	0.00	0	0	0	0	0.00	2	88.40	176.80	
28	47131803-DS-A01	DISINFECTANT SPRAY	can	23	23	23	69	10,405.20	20	20	20	60	9,048.00	20	20	20	60	9,048.00	23	22	22	67	10,103.60	256	150.80	38,604.80	
29	47131601-DU-P01	DUST PAN	piece	1	0	0	1	46.80	1	0	0	1	46.80	0	0	0	0	0.00	0	0	0	0	0.00	2	46.80	93.60	
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00	
31	47131830-FC-A01	FURNITURE CLEANER	can	1	0	0	1	226.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	226.72	226.72	
32	73101612-HS-L01	HAND SOAP, liquid	bottle	7	7	7	21	901.95	7	7	7	21	901.95	7	7	7	21	901.95	7	7	6	20	859.00	83	42.95	3,564.85	
33	47121804-MP-B01	MOP BUCKET	unit	1	1	0	2	4,576.00	1	0	0	1	2,288.00	1	0	0	1	2,288.00	0	0	0	0	0.00	4	2,288.00	9,152.00	
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	1	0	0	1	134.16	0	0	0	0	0.00	1	0	0	1	134.16	0	0	0	0	0.00	2	134.16	268.32	
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	114.04	0.00	
36	47131501-RG-C01	RAGS	kilo	11	11	9	31	1,773.20	7	7	7	21	1,201.20	10	10	10	30	1,716.00	25	25	23	73	4,175.60	155	57.20	8,866.00	
37	47131602-SC-N01	SCOURING PAD	pack	2	1	0	3	268.32	2	0	0	2	178.88	1	0	0	1	89.44	0	0	0	0	0.00	6	89.44	536.64	
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00	
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	4	4	0	8	740.48	3	3	0	6	555.36	3	1	0	4	370.24	3	0	0	3	277.68	21	92.56	1,943.76	
41	47121702-WB-P01	WASTEBASKET	piece	5	0	0	5	218.40	5	0	0	5	218.40	5	0	0	5	218.40	5	0	0	5	218.40	20	43.68	873.60	
COLOR COMPOUNDS AND DISPERSIONS																											
42	12171703-SI-P01	INK, for stamp pad	bottle	3	3	3	9	280.80	2	2	0	4	124.80	3	2	0	5	156.00	3	0	0	3	93.60	21	31.20	655.20	
CONSUMER ELECTRONICS																											
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00	
FACE MASK																											
44	42131713-SM-M06	FACE MASK	box	5	5	0	10	520.00	5	5	0	10	520.00	5	4	0	9	468.00	5	0	0	5	260.00	34	52.00	1,768.00	
FILMS																											
45	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
46	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
FIRE FIGHTING EQUIPMENT																											
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,398.80	0.00	
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
FLAG OR ACCESSORIES																											
49	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	
FURNITURE AND FURNISHINGS																											
50	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00	
51	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00	
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00	
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	1	0	0	1	1,006.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,006.72	1,006.72	
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	1	0	0	1	914.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	914.16	914.16	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
58	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
59	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00	
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	2	2	1	5	15,090.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	3,018.08	15,090.40	
61	43202010-FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	224.64	0.00	
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
64	43211708-MO-O02	COMPUTER MOUSE, Wireless	unit	12	0	0	12	2,034.24	12	0	0	12	2,034.24	0	0	0	0	0.00	0	0	0	0	0.00	24	169.52	4,068.48	
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	1	0	0	1	33,015.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	33,015.84	33,015.84	
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-GL-J01	GLUE, all-purpose	jar	5	5	4	14	990.08	1	1	0	2	141.44	3	3	2	8	565.76	2	1	1	4	282.88	28	70.72	1,980.16
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00
72	31151804-SW-S01	STAPLE WIRE, standard	box	12	12	12	36	855.36	9	9	8	26	617.76	9	9	8	26	617.76	3	2	2	7	166.32	95	23.76	2,257.20
73	31201502-TA-E01	TAPE, electrical	roll	25	4	0	29	564.05	0	0	0	0	0.00	25	4	0	29	564.05	0	0	0	0	0.00	58	19.45	1,128.10
74	31201503-TA-M01	TAPE, masking, 24mm	roll	8	8	8	24	1,485.12	6	5	5	16	990.08	6	5	5	16	990.08	4	3	3	10	618.80	66	61.88	4,084.08
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	5	4	4	13	1,575.08	1	1	0	2	242.32	4	4	3	11	1,332.76	1	1	0	2	242.32	28	121.16	3,392.48
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	9	9	8	26	784.16	3	2	0	5	150.80	8	8	5	21	633.36	2	1	0	3	90.48	55	30.16	1,658.80
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	29	29	29	87	995.28	10	9	9	28	320.32	20	19	19	58	663.52	5	3	2	10	114.40	183	11.44	2,093.52
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	5	5	5	15	358.80	5	4	4	13	310.96	4	4	4	12	287.04	4	4	4	12	287.04	52	23.92	1,243.84
79	31151507-TW-P01	TWINE, plastic	roll	6	6	5	17	1,202.24	5	5	5	15	1,060.80	0	0	0	0	0.00	0	0	0	0	0.00	32	70.72	2,263.04
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.80	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	3	3	2	8	128.00	2	0	0	2	32.00	2	0	0	2	32.00	2	0	0	2	32.00	14	16.00	224.00
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00
83	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	287.04	0.00
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
85	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
86	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60	0.00
87	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.04	0.00
88	44122105-BF-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.32	0.00
89	44121801-CT-R02	CORRECTION TAPE	piece	103	102	102	307	3,539.71	103	102	102	307	3,539.71	103	102	102	307	3,539.71	73	73	72	218	2,513.54	1139	11.53	13,132.67
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	2	0	0	2	63.44	0	0	0	0	0.00	2	0	0	2	63.44	2	0	0	2	63.44	6	31.72	190.32
91	44111515-DF-F01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00
92	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00
93	44103202-DS-M01	DATER STAMP	piece	3	0	0	3	1,409.34	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	469.78	1,409.34
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	840.32	0.00
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,078.48	0.00
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	2	1	1	4	5,499.52	0	0	0	0	0.00	2	1	1	4	5,499.52	0	0	0	0	0.00	8	1,374.88	10,999.04
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
98	44121506-EN-M02	ENVELOPE, Mailing	box	2	0	0	2	933.92	1	0	0	1	466.96	0	0	0	0	0.00	0	0	0	0	0.00	3	466.96	1,400.88
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	6	0	0	6	73.98	0	0	0	0	0.00	7	0	0	7	86.31	0	0	0	0	0.00	13	12.33	160.29
101	44122118-FA-P01	FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	94.64	0.00
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	0.00
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
105	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00
107	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00
109	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00
110	44122011-FO-T03	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	388.96	0.00
111	44122011-FO-T04	FOLDER with tab, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	427.44	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
112	44122008-IT-T01	INDEX TAB	box	6	6	0	12	757.32	0	0	0	0	0.00	6	5	0	11	694.21	0	0	0	0	0.00	23	63.11	1,451.53	
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	0.00	
114	44121716-MA-F01	MARKER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.64	0.00	
115	44121708-MP-B01	MARKER, Permanent, Black	piece	10	10	9	29	452.40	5	4	4	13	202.80	9	9	8	26	405.60	6	6	6	18	280.80	86	15.60	1,341.60	
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	5	5	0	10	156.00	5	0	0	5	78.00	5	0	0	5	78.00	0	0	0	0	0.00	20	15.60	312.00	
117	44121708-MP-B03	MARKER, Permanent, Red	piece	3	2	1	6	93.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	15.60	93.60	
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	3	3	2	8	83.20	0	0	0	0	0.00	4	4	4	12	124.80	2	0	0	2	20.80	22	10.40	228.80	
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	3	0	0	3	31.20	3	0	0	3	31.20	3	1	0	4	41.60	4	0	0	4	41.60	14	10.40	145.60	
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	3	0	0	3	31.20	2	0	0	2	20.80	2	2	1	5	52.00	2	0	0	2	20.80	12	10.40	124.80	
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	6	6	5	17	159.12	3	3	2	8	74.88	6	5	5	16	149.76	3	3	0	6	56.16	47	9.36	439.92	
122	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	2	2	0	4	95.68	2	2	0	4	95.68	2	2	2	6	143.52	2	2	0	4	95.68	18	23.92	430.56	
123	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00	
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	24	20	20	64	2,662.40	5	5	5	15	624.00	5	5	5	15	624.00	5	5	5	15	624.00	109	41.60	4,534.40	
126	44121619-PS-M01	PENCIL SHARPENER	piece	1	0	0	1	213.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	213.20	213.20	
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	2	0	0	2	324.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	162.24	324.48	
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00	
129	44122101-RU-B01	RUBBER BAND No. 18	box	9	8	8	25	4,134.00	5	5	5	15	2,480.40	5	5	5	15	2,480.40	4	0	0	4	661.44	59	165.36	9,756.24	
130	44121905-SP-F01	STAMP PAD, felt	piece	2	0	0	2	85.28	2	0	0	2	85.28	0	0	0	0	0.00	2	0	0	2	85.28	6	42.64	255.84	
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	6	4	4	14	582.40	4	0	0	4	166.40	0	0	0	0	0.00	3	0	0	3	124.80	21	41.60	873.60	
132	44121615-ST-S01	STAPLER, standard type	piece	6	6	5	17	2,475.20	0	0	0	0	0.00	3	0	0	3	436.80	0	0	0	0	0.00	20	145.60	2,912.00	
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	954.72	0.00	
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	3	0	0	3	143.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	47.84	143.52	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	2	0	0	2	156.00	1	0	0	1	78.00	0	0	0	0	0.00	0	0	0	0	0.00	3	78.00	234.00	
PAPER MATERIALS AND PRODUCTS																											
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	4	0	0	4	361.92	0	0	0	0	0.00	2	0	0	2	180.96	0	0	0	0	0.00	6	90.48	542.88	
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	13	13	12	38	36,239.84	13	13	12	38	36,239.84	10	10	10	30	28,610.40	10	10	10	30	28,610.40	136	953.68	129,700.48	
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00	
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	2	2	2	6	9,915.36	2	2	2	6	9,915.36	2	1	1	4	6,610.24	1	1	1	3	4,957.68	19	1,652.56	31,398.64	
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00	
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00	
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00	
143	14111609-LI-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.52	0.00	
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	3	3	0	6	380.64	0	0	0	0	0.00	2	2	0	4	253.76	0	0	0	0	0.00	10	63.44	634.40	
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	3	0	0	3	180.96	0	0	0	0	0.00	1	0	0	1	60.32	0	0	0	0	0.00	4	60.32	241.28	
147	14111514-NB-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	3	2	2	7	1,259.44	0	0	0	0	0.00	3	2	0	5	899.60	0	0	0	0	0.00	12	179.92	2,159.04	
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	5	0	0	5	1,055.60	0	0	0	0	0.00	5	0	0	5	1,055.60	0	0	0	0	0.00	10	211.12	2,111.20	
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	163.28	0.00	
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	10	10	10	30	5,553.60	3	3	3	9	1,666.08	7	7	7	21	3,887.52	3	2	2	7	1,295.84	67	185.12	12,403.04	
152	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00	
153	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00	
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	10	10	10	30	2,184.00	10	10	10	30	2,184.00	8	8	8	24	1,747.20	5	5	0	10	728.00	94	72.80	6,843.20	
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	13	10	0	23	2,415.92	0	0	0	0	0.00	12	10	0	22	2,310.88	0	0	0	0	0.00	45	105.04	4,726.80	
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00	
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	100.88	0.00	
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	53131626-HS-S01	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PESTICIDES OR PEST REPELLENTS																											
159	10191509-IN-A01	INSECTICIDE	can	2	2	2	6	1,547.52	2	2	2	6	1,547.52	0	0	0	0	0.00	0	0	0	0	0.00	12	257.92	3,095.04	
PRINTED PUBLICATIONS																											
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	4	4	4	12	2,782.80	5	5	4	14	3,246.60	6	5	5	16	3,710.40	5	5	5	15	3,478.50	57	231.90	13,218.30	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	4	0	0	4	968.80	4	0	0	4	968.80	3	2	0	5	1,211.00	3	0	0	3	726.60	16	242.20	3,875.20	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	4	0	0	4	968.80	4	0	0	4	968.80	3	2	0	5	1,211.00	3	0	0	3	726.60	16	242.20	3,875.20	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	4	0	0	4	968.80	4	0	0	4	968.80	3	2	0	5	1,211.00	3	0	0	3	726.60	16	242.20	3,875.20	
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00	
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00	
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00	
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00	
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00	
24	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00	
25	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
26	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
27	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
28	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	3	3	3	9	2,808.00	0	0	0	0	0.00	3	3	3	9	2,808.00	0	0	0	0	0.00	18	312.00	5,616.00	
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	
38	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
39	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
40	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
41	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00	
42	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00	
43	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00	
44	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
45	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-BR-C06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	44103103-CA-R00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	5	5	5	15	45,520.80	3	2	0	5	15,173.60	5	5	4	14	42,486.08	3	2	0	5	15,173.60	39	3,034.72	118,354.08
92	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
94	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00	
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00	
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00	
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00	
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00	
108	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00	
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
110	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00	
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00	
112	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
114	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00	
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	15	10	10	35	945.00	5	5	5	15	405.00	5	5	5	15	405.00	8	5	5	18	486.00	83	27.00	2,241.00	
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	80141505-TS-017	PLASTIC FASTENER	box	12	12	12	36	1,188.00	7	6	6	19	627.00	11	11	10	32	1,056.00	8	7	7	22	726.00	109	33.00	3,597.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																								P		703,036.44
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P		70,303.64
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P		-
D. GRAND TOTAL (A + B+ C)																								P		773,340.08
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																										


We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:



MARCOS G. LAMANGAN
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:



JEANY B. PENALES / WILHELMINA A. AQUINO
Accountant / Budget Officer

Approved by:



ENGR. SALVADOR ROYECA
Head of Office/Agency

Date Prepared: July 18, 2023

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philegops.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this <https://phorturl.at/hos8> (Please copy the link and paste in your browser)
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philegops.gov.ph, or visit the PS-DBM website (www.ps-philegops.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/B: BAGUIO WATER DISTRICT
Region: CAR
Address: 020 PUROK BWD, BIRGY MARCOVILLE,
BAGUIO CITY

Agency Code/UACS:
Organization Type: UTILITY

Contact Person: JELYN D. PENALES
Position: OIC Finance Division Manager
E-mail: bwdfinance@yahoo.com.ph
Telephone/Mobile Nos: (074) 422-5978

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	-	Bond Paper, Long	ream	30	30	30	90	19,723.50	15	15	15	45	9,861.75	30	30	30	90	19,723.50	16	16	15	47	10,300.05	272	219.15	59,608.80
2	-	Bond Paper, short	ream	30	30	30	90	16,689.60	30	30	30	90	16,689.60	30	30	30	90	16,689.60	12	10	10	32	5,934.08	302	185.44	56,002.88
3	-	Mimeo Paper, long	ream	30	30	30	90	19,546.20	20	20	20	60	13,030.80	20	15	15	50	10,859.00	15	15	15	45	9,773.10	245	217.18	53,209.10
4	-	Mimeo Paper, short	ream	30	30	30	90	16,537.50	20	20	20	60	11,025.00	20	15	15	50	9,187.50	12	11	10	33	6,063.75	233	183.75	42,813.75
5	-	Mimeo Paper, legal	ream	5	4	4	13	3,068.00	4			4	944.00	4	4	4	12	2,832.00	4			4	944.00	33	236.00	7,788.00
6	-	Balpen, black	piece	156	154	154	464	5,568.00	84	82	82	248	2,976.00	155	154	154	463	5,556.00	50	49	49	148	1,776.00	1323	12.00	15,876.00
7	-	Balpoint, pen, green	piece	26			26	312.00	20			20	240.00	20			20	240.00	20			20	240.00	86	12.00	1,032.00
8	-	Balpoint, pen, blue	piece	81	81	79	241	2,892.00	68	67	66	201	2,412.00	79	79	78	236	2,832.00	44	44	44	132	1,584.00	810	12.00	9,720.00
9	-	Balpoint, pen, red	piece	18	16	16	50	600.00	7	6	6	19	228.00	17	16	12	45	540.00	7	7	6	20	240.00	134	12.00	1,608.00
10	-	Balpoint, pen, violet	piece	25	25	25	75	900.00	25	25	20	70	840.00	25	25	20	70	840.00	25	25	20	70	840.00	285	12.00	3,420.00
11	-	Kraft Envelope, short	piece	55	50	50	155	310.00	15			15	30.00	48	47	47	142	284.00	15			15	30.00	327	2.00	654.00
12	-	Kraft Envelope, long	piece	50			50	107.50	50			50	107.50	50			50	107.50	50			50	107.50	200	2.15	430.00
14	-	Expanding Folder, long	piece	75	75	75	225	3,037.50	50	50	50	150	2,025.00	50	50	50	150	2,025.00	50	50	50	150	2,025.00	675	13.50	9,112.50
15	-	Ordinary Folder, long	piece	25	25	25	75	356.25	25	25	25	75	356.25	25	25	25	75	356.25	25	25	25	75	356.25	300	4.75	1,425.00
16	-	Gel Pen, 0.7mm black	piece	42	34	34	110	2,108.70	10	9		19	446.69	20	20	16	56	1,316.56	10	10		20	470.20	151	23.51	3,550.01
17	-	Gel Pen, 0.5mm blue	piece	23	23	20	66	1,320.00				0	0.00	10	10	10	30	600.00	10	10	2	22	440.00	118	20.00	2,360.00
18	-	Gel Pen, 0.5mm black	piece	20	15	15	50	1,000.00				0	0.00	10	10	9	29	580.00	10	10	2	22	440.00	101	20.00	2,020.00
19	-	Gel Pen, 0.4mm black	piece	20	20	16	56	1,316.56	10	9		19	446.69	20	20	16	56	1,316.56	10	10		20	470.20	151	23.51	3,550.01
20	-	Gel Pen, 0.4mm blue	piece	20	20	18	58	1,198.28				0	0.00	20	20	18	58	1,198.28	9	8		17	351.22	133	20.66	2,747.78
21	-	Highlighter Pen, assorted colors	piece	17	17	17	51	701.25	12	12	12	36	495.00	20	20	13	53	728.75	10	10	10	30	412.50	170	13.75	2,337.50
22	-	Molar File Folders 9-1/2" x 15" x 3"	piece	20	20	20	60	8,250.00	15	10	10	35	4,812.50	15	15	15	45	6,187.50	15	15	15	45	6,187.50	185	137.50	25,437.50
23	-	Plastic Bags 4" x 12" x 100s	pack	7	7	7	21	444.78	7	7	7	21	444.78	7	7	7	21	444.78	7	6	6	19	402.42	82	21.18	1,736.76
24	-	Post Screw 4"	piece	50	50	50	150	1,407.00	40	40	40	120	1,125.60	45	40	40	125	1,172.50	46	40	40	126	1,181.88	521	9.38	4,886.98
25	-	Ink, Epson, Continuous L110/L355/L555/L6644, Yellow	bottle	6	6	5	17	4,930.00	6	6	5	17	4,930.00	5	5	4	14	4,060.00	5	5	4	14	4,060.00	62	290.00	17,980.00
26	-	Ink, Epson, Continuous L110/L355/L555/L6644, Magenta	bottle	6	6	5	17	4,930.00	6	6	5	17	4,930.00	5	5	4	14	4,060.00	5	5	4	14	4,060.00	62	290.00	17,980.00
27	-	Ink, Epson, Continuous L110/L355/L555/L6644, Cyan	bottle	6	6	5	17	4,930.00	6	6	5	17	4,930.00	6	6	4	16	4,640.00	5	5	4	14	4,060.00	64	290.00	18,560.00
28	-	Ink, Epson, Continuous L110/L355/L555/L6644, black	bottle	14	14	13	41	10,578.00	14	14	13	41	10,578.00	14	14	13	41	10,578.00	14	13	9	36	9,288.00	159	258.00	41,022.00
29	-	Ink, Epson, Continuous L210/L350/L555, black	bottle	3	2	2	7	2,030.00	3	2	2	7	2,030.00	3	2	2	7	2,030.00	2	2	2	6	1,740.00	27	290.00	7,830.00
30	-	Ink, Epson, Continuous L210/L350, black	bottle	2	2		4	1,160.00	2	2	2	6	1,740.00	2	2		4	1,160.00	2	2		4	1,160.00	18	290.00	5,220.00
31	-	Ink, Epson, Continuous L210/L350, cyan	bottle	2	2		4	1,160.00	2	2	2	6	1,740.00	2	2		4	1,160.00	2	2		4	1,160.00	18	290.00	5,220.00
32	-	Ink, Epson, Continuous L210/L350, magenta	bottle	2	2		4	1,160.00	2	2	2	6	1,740.00	2	2		4	1,160.00	2	2		4	1,160.00	18	290.00	5,220.00
33	-	Ink, Epson, Continuous L210/L350, yellow	bottle	2	2		4	1,160.00	2	2	2	6	1,740.00	2	2		4	1,160.00	2	2		4	1,160.00	18	290.00	5,220.00
34	-	Toner, Epson, L565, cyan	cartridge	14	14	14	42	165,648.00	6			6	23,664.00	13	13	12	38	149,872.00	6			6	23,664.00	92	3,944.00	362,848.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
35	-	Toner , Epson, L565, black	cartridge	9	8	8	25	98,600.00	4			4	15,776.00	9	8	8	25	98,600.00	4			4	15,776.00	58	3,944.00	228,752.00
36	-	Toner , Epson, L565, magenta	cartridge	9	8	8	25	98,600.00	4			4	15,776.00	9	8	8	25	98,600.00	4			4	15,776.00	58	3,944.00	228,752.00
37	-	Toner , Epson, L565, yellow	cartridge	9	8	8	25	98,600.00	4			4	15,776.00	9	8	8	25	98,600.00	4			4	15,776.00	58	3,944.00	228,752.00
38	-	Ink, Epson, L5190, black	bottle	4	4	3	11	2,845.48	4	3	3	10	2,586.80	4	3	3	10	2,586.80	4	3	3	10	2,586.80	41	258.68	10,605.88
39	-	Ink, Epson, L5190, magenta	bottle	4	3	3	10	2,900.00	3	2	2	7	2,030.00	3	2	2	7	2,030.00	3	2	2	7	2,030.00	31	290.00	8,990.00
40	-	Ink, Epson, L5190, yellow	cartridge	4	3	3	10	2,900.00	3	2	2	7	2,030.00	3	2	2	7	2,030.00	3	2	2	7	2,030.00	31	290.00	8,990.00
41	-	Ink, Epson, L5190, cyan	cartridge	4	3	3	10	2,900.00	3	2	2	7	2,030.00	3	2	2	7	2,030.00	3	2	2	7	2,030.00	31	290.00	8,990.00
42	-	Ink, Epson, L300, black	cartridge	2	2	2	6	23,664.00	2	2	2	6	23,664.00	2	2	2	6	23,664.00	2	2	1	5	19,720.00	23	3,944.00	90,712.00
43	-	Ink, Epson, L300, cyan	cartridge	2	2	2	6	23,664.00	2	2	2	6	23,664.00	2	2	2	6	23,664.00	2	2	1	5	19,720.00	23	3,944.00	90,712.00
44	-	Ink, Epson, L300, magenta	cartridge	2	2	2	6	23,664.00	2	2	2	6	23,664.00	2	2	2	6	23,664.00	2	2	1	5	19,720.00	23	3,944.00	90,712.00
45	-	Ink, Epson, L300, yellow	cartridge	2	2	2	6	23,664.00	2	2	2	6	23,664.00	2	2	2	6	23,664.00	2	2	1	5	19,720.00	23	3,944.00	90,712.00
46	-	Ribbon, Epson, TM U295 (for sfp printer)	piece	20	20	20	60	6,750.00	20	20	20	60	6,750.00	20	20	20	60	6,750.00	20	20	10	50	5,625.00	230	112.50	25,875.00
47	-	Toner , HP 85A	cartridge	4	4	4	12	50,112.00				0	0.00	4	4	4	12	50,112.00				0	0.00	24	4,176.00	100,224.00
48	-	Toner , HP 83A	cartridge	6	6	6	18	70,992.00	3	2		5	19,720.00	6	6	6	18	70,992.00				0	0.00	41	3,944.00	161,704.00
49	-	Thermal Receipt Paper, 3" plain 80x36mmx 43#	roll	2856	2856	2856	8568	154,224.00	2856	2856	2856	8568	154,224.00	2607	2606	2606	7819	140,742.00	2608	2606	2606	7820	140,760.00	32775	18.00	589,950.00
51	-	Expanding envelope, long	piece	20	20	20	60	1,320.00	5	5		10	220.00	20	20	20	60	1,320.00	4	4		8	176.00	138	22.00	3,036.00
52	-	Expanding folder, long, green	piece	100	100	100	300	4,500.00	15	15	15	45	675.00	100	100	100	300	4,500.00	15	15	15	45	675.00	690	15.00	10,350.00
53	-	Ordinary folder, brown, long	piece	120	120	110	350	1,662.50	100	100	100	300	1,425.00	100	100	100	300	1,425.00	100	100	100	300	1,425.00	1250	4.75	5,937.50
54	-	St. Connector 1/2"	piece	50	50	50	150	37,170.00	50	50	50	150	37,170.00	50	50	50	150	37,170.00	50	50	50	150	37,170.00	600	247.80	148,680.00
55	-	HDPE Pipe 1/2"	roll	2	2	2	6	36,000.00	2	2		4	24,000.00	2	1		3	18,000.00	2			2	12,000.00	15	6,000.00	90,000.00
56	-	HDPE Pipe 3/4"	roll	1	1		2	11,247.00	1			1	5,623.50	1			1	5,623.50	1			1	5,623.50	5	5,623.50	28,117.50
57	-	HDPE Pipe 1"	roll	3	2	2	7	35,035.00	3	2	2	7	35,035.00	3	2		5	25,025.00	2	2		4	20,020.00	23	5,005.00	115,115.00
58	-	HDPE Pipe 2"	roll	2	1		3	33,600.60	2	1		3	33,600.60	2	1		3	33,600.60	2	2		2	22,400.40	11	11,200.20	123,202.20
59	-	HDPE male coupling adapter 1/2"	piece	15	150	150	315	58,590.00	150	150	150	450	83,700.00	150	150	150	450	83,700.00	150	150	132	432	80,352.00	1647	186.00	306,342.00
60	-	HDPE male coupling adapter 3/4"	piece	15	15	15	45	6,210.00	15	15	15	45	6,210.00	15	15	15	45	6,210.00	15	12	10	37	5,106.00	172	138.00	23,736.00
61	-	HDPE male coupling adapter 1"	piece	60	60	60	180	45,000.00	60	60	60	180	45,000.00	60	60	60	180	45,000.00	50	50	50	150	37,500.00	690	250.00	172,500.00
62	-	HDPE male coupling adapter 2"	piece	25	25	25	75	72,450.00	25	25	25	75	72,450.00	25	25	25	75	72,450.00	20	20	20	60	57,960.00	285	966.00	275,310.00
63	-	HDPE female coupling adapter 2"	piece	19	15	15	49	48,608.00	15	15	15	45	44,640.00	15	15	15	45	44,640.00	15	15	15	45	44,640.00	184	992.00	182,528.00
64	-	HDPE Male coupling 1/2"	piece	30	30	30	90	12,960.00	30	30	30	90	12,960.00	30	30	30	90	12,960.00	30	25	20	75	10,800.00	345	144.00	49,680.00
65	-	HDPE Male coupling 3/4"	piece	8	8	7	23	3,036.00	8	8	7	23	3,036.00	8	8	7	23	3,036.00	8	8	7	23	3,036.00	92	132.00	12,144.00
66	-	HDPE Male coupling 1"	piece	30	30	30	90	22,500.00	30	30	30	90	22,500.00	30	30	30	90	22,500.00	30	25	20	75	18,750.00	345	250.00	86,250.00
67	-	HDPE Male coupling 2"	piece	19	15	15	49	36,750.00	15	15	15	45	33,750.00	15	15	15	45	33,750.00	15	15	15	45	33,750.00	184	750.00	138,000.00
68	-	HDPE coupling 3"	piece	6			6	24,012.00	5			5	20,010.00	5			5	20,010.00	5			5	20,010.00	21	4,002.00	84,042.00
69	-	Gate Valve 1"	piece	7	5	5	17	14,382.00	5	5	5	15	12,690.00	5	5	5	15	12,690.00	5	5	5	15	12,690.00	62	846.00	52,452.00
70	-	Meter Inserts 1/2"	piece	100	100	100	300	375,000.00	100	100	100	300	375,000.00	100	100	100	300	375,000.00	50	50	50	150	187,500.00	1050	1,250.00	1,312,500.00
71	-	GI TEE (Sched 40) 1x1x1	piece	350	300	300	950	82,650.00	300	300	300	900	78,300.00	350	300	300	950	82,650.00	300	300	300	900	78,300.00	3700	87.00	321,900.00
72	-	GI TEE (Sched 40) 2x6	piece	10	10	10	30	2,580.00	10	8	8	26	2,236.10	10	7	6	23	1,978.00	10	8	6	24	2,064.00	103	86.00	8,858.00
73	-	GI TEE (Sched 40) 1/2x3	piece	8	8	7	23	241.50	8	8	7	23	241.50	8	8	7	23	241.50	8	8	7	23	241.50	92	10.50	966.00
74	-	GI TEE (Sched 40) 1/2x5	piece	8	8	7	23	402.50	8	8	7	23	402.50	8	8	7	23	402.50	8	8	7	23	402.50	92	17.50	1,610.00
75	-	GI Union 2"	piece	20	20	20	60	25,740.00	20	20	20	60	25,740.00	20	15	15	50	21,450.00	15	15	15	45	19,305.00	215	429.00	92,235.00
76	-	GI Union 1"	piece	30	25	25	80	13,012.00	30	25	25	80	13,012.00	30	15	15	60	9,759.00	10	10	10	30	4,879.50	250	162.65	40,662.50
77	-	GI Union 1/2"	piece	8	8	8	24	2,520.00	8	8	8	24	2,520.00	8	8	6	22	2,310.00	5	5	5	15	1,575.00	85	105.00	8,925.00
78	-	Replacement Piece, Brass 1"	piece	10	10	10	30	13,695.00	10	10	10	30	13,695.00	10	10	10	30	13,695.00	10	10	10	30	13,695.00	120	456.50	54,780.00
79	-	Replacement Piece, Brass 3/4"	piece	10	10		20	7,008.00	10	10		20	7,008.00	10	10		20	7,008.00	10	10		20	7,008.00	80	350.40	28,032.00
80	-	Replacement Piece, Brass 1/2"	piece	150	150	150	450	86,040.00	150	150	150	450	86,040.00	120	120	120	360	68,832.00	120	120	100	340	65,008.00	1600	191.20	305,920.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
81	-	Replacement Piece, Brass 2"	piece	15	15	15	45	90,000.00	15	15	15	45	90,000.00	15	15		30	60,000.00	15	10		25	50,000.00	145	2,000.00	290,000.00
82	-	GI Coupling 2"	piece	8	8	8	24	3,528.00	8	7	7	22	3,234.00	7	7	7	21	3,087.00	7	7	7	21	3,087.00	88	147.00	12,936.00
83	-	Hacksaw Blade 1/2x 12"	piece	20	15	15	50	3,000.00	20	15	15	50	3,000.00	20	15	15	50	3,000.00	15	15	15	45	2,700.00	195	60.00	11,700.00
84	-	Bolts & Nuts 5/8 x 3	piece	50	50	50	150	6,300.00	50	50	50	150	6,300.00	50	50	35	135	5,670.00	50	50	40	140	5,880.00	575	42.00	24,150.00
85	-	Sleeve Type Coupling CI 50mmx178mm	piece	20	20	20	60	101,280.00	20	20	20	60	101,280.00	20	20	20	60	101,280.00	20	20	10	50	84,400.00	230	1,688.00	388,240.00
86	-	Sleeve Type Coupling CI 75mmx178mm	piece	8	8	7	23	48,300.00	8	8	7	23	48,300.00	8	8	7	23	48,300.00	8	8	7	23	48,300.00	92	2,100.00	193,200.00
87	-	Sleeve Type Coupling CI 100mmx178mm	piece	20	20	20	60	157,500.00	20	20	20	60	157,500.00	20	20	20	60	157,500.00	20	20	10	50	131,250.00	230	2,625.00	603,750.00
88	-	Tapered O-ring 4"	piece	8	8	7	23	7,590.00	8	8	7	23	7,590.00	8	8	7	23	7,590.00	8	8	7	23	7,590.00	92	330.00	30,360.00
89	-	Sleeve Type Coupling CI 150mmx178mm	piece	8	8	7	23	89,125.00	8	8	7	23	89,125.00	8	8	7	23	89,125.00	8	8	7	23	89,125.00	92	3,875.00	356,500.00
90	-	Grooved O-ring for PVC pipe 50MM	piece	8	8	7	23	2,829.00	8	8	7	23	2,829.00	8	8	7	23	2,829.00	8	8	7	23	2,829.00	92	123.00	11,316.00
91	-	Grooved O-ring for PVC pipe 100MM	piece	8	8	7	23	3,128.00	8	8	7	23	3,128.00	8	8	7	23	3,128.00	8	8	7	23	3,128.00	92	136.00	12,512.00
92	-	GI Elbow 1/2"	piece	8	8	7	23	749.80	8	8	7	23	749.80	8	8	7	23	749.80	7	5	5	17	554.20	86	32.60	2,803.60
93	-	GI Elbow 1"	piece	8	5	5	18	1,260.00	5	5	5	15	1,050.00	5	5	5	15	1,050.00	5	5	5	15	1,050.00	63	70.00	4,410.00
94	-	Tapered O-ring for STC 100mm	piece	10	10	10	30	22,786.80	10	10	9	29	22,027.24	10	9	9	28	21,267.68	10	9	9	28	21,267.68	115	759.56	87,349.40
95	-	St. Connector 1/2"	piece	20	20	20	60	14,868.00	20	20	20	60	14,868.00	20	20	20	60	14,868.00	20	20	20	60	14,868.00	240	247.80	59,472.00
96	-	GI Nipple 1/2 x 2" (sch 40)	piece	300	300	300	900	8,865.00	300	300	300	900	8,865.00	300	300	300	900	8,865.00	275	270	270	815	8,027.75	3515	9.85	34,622.75
97	-	GI Nipple 1/2 x 6" (sch 40)	piece	175	175	175	525	10,841.25	175	175	175	525	10,841.25	175	175	175	525	10,841.25	175	175	150	500	10,325.00	2075	20.65	42,848.75
98	-	Bushing Reducer 1x1/2"	piece	90	90	90	270	11,340.00	90	90	80	260	10,920.00	90	80	80	250	10,500.00	90	80	75	245	10,290.00	1025	42.00	43,050.00
99	-	GI Union 1/2"	piece	50	50	50	150	15,750.00	50	40	40	130	13,650.00	40	40		80	8,400.00	30	30		60	6,300.00	420	105.00	44,100.00
100	-	GI Coupling 1/2"	piece	25	25	20	70	1,757.00	25	20	20	65	1,631.50	20	20	20	60	1,506.00	25	20	20	65	1,631.50	260	25.10	6,526.00
101	-	Ball Valve 1/2"	piece	250	250	250	750	435,000.00	250	250	250	750	435,000.00	300	250	250	800	464,000.00	250	250	250	750	435,000.00	3050	580.00	1,769,000.00
102	-	Check Valve 1/2"	piece	250	200	200	650	254,800.00	250	200	200	650	254,800.00	230	230	230	690	270,480.00	200	200	200	600	235,200.00	2590	392.00	1,015,280.00
103	-	GI St. Elbow 1/2"	piece	180	150	100	430	14,620.00	180	150	150	480	16,320.00	150	150	150	450	15,300.00	150	150	150	450	15,300.00	1810	34.00	61,540.00
104	-	Spray Paint, clear	can	20	20	20	60	6,300.00	20	20	20	60	6,300.00	20	20	20	60	6,300.00	20	15	15	50	5,250.00	230	105.00	24,150.00
105	-	Square Bars 9mm	piece	400	400	350	1150	327,750.00	400	400	350	1150	327,750.00	400	400	350	1150	327,750.00	400	400	350	1150	327,750.00	4600	285.00	1,311,000.00
106	-	Gate Valve 1"	piece	15	15	15	45	38,070.00	15	15	15	45	38,070.00	12	10	10	32	27,072.00	10	10	10	30	25,380.00	152	846.00	128,592.00
107	-	GI Tee 1"x1"x1" (sch 40)	piece	50	50	50	150	13,050.00				0	0.00	50	50	50	150	13,050.00				0	0.00	300	87.00	26,100.00
108	-	GI Tee 1/2"x1/2"x1/2" (sch 40)	piece	50	50	50	150	6,337.50	50	50	50	150	6,337.50	30	30	30	90	3,802.50	50	40	30	120	5,070.00	510	42.25	21,547.50
109	-	GI Nipple 1"x5" (sch 40)	piece	50	50	50	150	6,675.00	50	50	50	150	6,675.00	50	50	50	150	6,675.00	50	50	50	150	6,675.00	600	44.50	26,700.00
110	-	GI Plug 1/2"	piece	230	230	230	690	14,938.50	230	230	230	690	14,938.50	220	220	220	660	14,289.00	220	223	200	643	13,920.95	2683	21.65	58,086.95
111	-	GI Plug 1"	piece	100	100	100	300	10,500.00	100	100	100	300	10,500.00	100	100	100	300	10,500.00	80	80	75	235	8,225.00	1135	35.00	39,725.00
112	-	GI Union 1"	piece	30	25	25	80	13,012.00	25	25	25	75	12,198.75	25	25	25	75	12,198.75	25	25	25	75	12,198.75	305	162.65	49,608.25
113	-	GI Coupling 1/2"	piece	75	75	55	205	10,506.25	75	75	50	200	10,250.00	75	75	50	200	10,250.00	75	75	50	200	10,250.00	805	51.25	41,256.25
114	-	GI Elbow 1/2"	piece	20	20	20	60	1,956.00				0	0.00	20	20	20	60	1,956.00	18			18	586.80	138	32.60	4,498.80
115	-	GI Elbow 1"	piece	115	115	115	345	24,150.00	115	115	115	345	24,150.00	115	115	115	345	24,150.00	100	100	100	300	21,000.00	1335	70.00	93,450.00
116	-	GI St. Elbow 1"	piece	20	20	20	60	4,707.00				0	0.00	20	20	20	60	4,707.00	18			18	1,412.10	138	78.45	10,826.10
117	-	HDPE Polylust Elbow1"	piece	100	80	50	230	69,172.50	100	80	50	230	69,172.50	100	80	50	230	69,172.50	100	80	50	230	69,172.50	920	300.75	276,690.00
118	-	Plasson Saddle 2" x 1"	piece	20	20	20	60	251,760.00	20	20	20	60	251,760.00	20	15	15	50	209,800.00	13	12	12	37	155,252.00	207	4,196.00	868,572.00
119	-	Plasson Saddle 3" x 1"	piece	20	20	20	60	269,760.00	20	20	20	60	269,760.00	20	20	15	55	247,280.00	15	15	14	44	197,824.00	219	4,496.00	984,624.00
120	-	Plasson Saddle 4" x 1"	piece	20	20	20	60	273,840.00	20	20	20	60	273,840.00	20	20	15	55	251,020.00	20	20	14	54	246,456.00	229	4,564.00	1,045,156.00
121	-	GI Nipple 1" x 12"	piece	150	130	130	410	33,456.00	150	130	130	410	33,456.00	140	130	130	400	32,640.00	130	130	130	390	31,824.00	1610	81.60	131,376.00
122	-	GI Nipple 1" x 2"	piece	115	115	115	345	6,624.00	115	115	115	345	6,624.00	115	115	115	345	6,624.00	115	115	115	345	6,624.00	1380	19.20	26,496.00
123	-	GI Nipple 1" x 5"	piece	175	175	175	525	23,362.50	175	175	175	525	23,362.50	175	175	150	500	22,250.00	150	150	150	450	20,025.00	2000	44.50	89,000.00
124	-	Bushing Reducer 1" x 1/2"	piece	230	230	230	690	28,980.00	230	200	200	630	26,460.00	200	200	200	600	25,200.00	200	200	200	600	25,200.00	2520	42.00	105,840.00
125	-	Coupling Reducer 3/4" x 1/2"	piece	350	350	300	1000	43,300.00	300	300	300	900	38,970.00	300	300	300	900	38,970.00	300	300	300	900	38,970.00	3700	43.30	160,210.00


No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
126	-	Ear Plug	pair	70			70	7,350.00	70			70	7,350.00	70			70	7,350.00	68			68	7,140.00	278	105.00	29,190.00
127	-	NB 48 gloves	pair	250			250	4,000.00	180			180	2,880.00	195			195	3,120.00	180			180	2,880.00	805	16.00	12,880.00
128	-	Rubberized palm gloves	pair	200			200	6,000.00				0	0.00	200			200	6,000.00				0	0.00	400	30.00	12,000.00
129	-	Hand gloves, ordinary	box	75			75	26,250.00	75			75	26,250.00	75			75	26,250.00	62			62	21,700.00	287	350.00	100,450.00
130	-	Teflon Tape 1"	roll	500	500	500	1500	30,000.00	500	500	500	1500	30,000.00	500	500	500	1500	30,000.00	500	500	500	1500	30,000.00	6000	20.00	120,000.00
131	-	Empty Sacks (50 kgs cap)	piece	350	350	900	1000	18,000.00	350	350	300	1000	18,000.00	350	310	300	960	17,280.00	350	300	300	950	17,100.00	3910	18.00	70,380.00
132	-	Gloved w/ rubberized palm	pair	20	20	20	60	2,700.00	20	20	20	60	2,700.00	20	20	20	60	2,700.00	25	25		50	2,250.00	230	45.00	10,350.00
133	-	Welding Rod 3/8	kg	50	50	50	150	41,775.00	50	50		100	27,850.00	50	50		100	27,850.00	50	40		90	25,065.00	440	278.50	122,540.00
134	-	Portland Cement	bag	115	115	115	345	95,220.00	115	115	115	345	95,220.00	115	115	115	345	95,220.00	115	115	115	345	95,220.00	1380	276.00	380,880.00
135	-	Spray Paint, Tivoli blue	can	30	30	22	82	8,610.00	30	30	20	80	8,400.00	30	30	20	80	8,400.00	30	30	20	80	8,400.00	322	105.00	33,810.00
136	-	Spray Paint, primer, gray	can	30	30	22	82	8,610.00	30	30	20	80	8,400.00	30	30	20	80	8,400.00	30	30	20	80	8,400.00	322	105.00	33,810.00
137	-	Spray Paint, primer, clear	can	30	20	10	60	6,300.00	30	20	10	60	6,300.00	30	20	10	60	6,300.00	30	20		50	5,250.00	230	105.00	24,150.00
138	-	Sand Paper	piece	13	12	12	37	666.00	13	12	12	37	666.00	12	10	10	32	576.00	12	10	10	32	576.00	138	18.00	2,484.00
139	-	Ethyl Disinfectant solution	liter	13	12	12	37	88,800.00	13	12	12	37	88,800.00	12	10	10	32	76,800.00	12	10	10	32	76,800.00	138	2,400.00	331,200.00
140	-	Electrolyzed Water Disinfectant Solution	liter	25	25	25	75	26,250.00	25	25	25	75	26,250.00	25	25	25	75	26,250.00	25	25	24	74	25,900.00	299	350.00	104,650.00
141	-	Fog solution	liter	75	10	5	90	216,000.00	75	10		85	204,000.00	75	10		85	204,000.00	75	10		85	204,000.00	345	2,400.00	828,000.00
A. TOTAL																							P	19,693,263.72		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P	1,969,326.37		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							P	-		
D. GRAND TOTAL (A + B+ C)																							P	21,662,590.09		
E. APPROVED BUDGET BY THE AGENCY HEAD																										
In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.


Prepared by:


 MARCOS G. LAMANGAN
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 JEYLN D. PENALES/ WILHELMINA A. AQUINO
 Accountant / Budget Officer

Approved by:


 ENGR. SALVADOR M. ROYECA
 Head of Office/Agency

Date Prepared: July 18, 2023



BAGUIO WATER DISTRICT

"Serving Mankind is Serving God"



BAGUIO WATER DISTRICT (BWD) ANNUAL PROCUREMENT PLAN Non-CSE for FY 2024 OPERATING AND MAINTENANCE EXPENSES

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Delivery / Completion	Source of Funds	Estimated Budget		Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			MOOE	CO	
	Office Supplies											
	paper materials and products	all div	Public Bidding	to be procured by the Purchasing Section as the need arises with the approval of BAC				Jan - Dec	Gen Fund	1,200,000		bond papers, mimeo papers, continuous form etc.
	office devices	all div	Public Bidding	to be procured by the Purchasing Section as the need arises with the approval of BAC				Jan - Dec	Gen Fund	100,000		staplers, scissors, tapes, batteries, calculator, dater
	ink and toners	all div	Public Bidding	to be procured by the Purchasing Section as the need arises with the approval of BAC				Jan - Dec	Gen Fund	1,000,000		
	other office supplies	all div	Public Bidding	to be procured by the Purchasing Section as the need arises with the approval of BAC				Jan - Dec	Gen Fund	750,000		ballpen, paper clips, masking tapes, markers. Etc.
	cleaning equipment, supplies and other janitorial supplies	all div	Public Bidding	to be procured by the Purchasing Section as the need arises with the approval of BAC				Jan - Dec	Gen Fund	400,000		chairs, cabinet, rack, spray paint, etc.
	office & communication equipment accessories and furniture Parts	ICT	Public Bidding	to be procured by the Purchasing Section as the need arises with the approval of BAC				Jan - Dec	Gen Fund	300,000		computer parts, wires, etc.
	Rainwears/safety wears/personnel protective equipment	Prodn, Comml, Adm, ICT	Public Bidding	to be procured by the Purchasing Section as the need arises with the approval of BAC				Jan - Dec	Gen Fund	1,331,000		including safety wears/PPE against
	water treatment chemicals and laboratory reagents	Prodn	Public Bidding	to be procured by the Purchasing Section as the need arises with the approval of BAC				Jan - Dec	Gen Fund	3,500,000		cost of water treatment materials such as powder chlorine, aluminum sulfate, reagents, etc.
	tools for shop and garage	Techl	Public Bidding	to be procured by the Purchasing Section as the need arises with the approval of BAC				Jan - Dec	Gen Fund	800,000		pipe wrenches, replacement of defective tools
	vehicle parts and accessories	Adm	Public Bidding	to be procured by the Purchasing Section as the need arises with the approval of BAC				Jan - Dec	Gen Fund	600,000		maintenance/repair of motor vehicles
	supplies and materials for maintenance of pumping equipment											
	electrical wires and materials	Prodn	Public Bidding	to be procured by the Purchasing Section as the need arises				Jan - Dec	Gen Fund	3,000,000		
	other fittings and materials	Prodn	Public Bidding	to be procured by the Purchasing Section as the need arises				Jan - Dec	Gen Fund	3,500,000		
	chemicals, lubricants and packings	Prodn	Public Bidding	to be procured by the Purchasing Section as the need arises				Jan - Dec	Gen Fund	2,000,000		
	construction materials and aggregates	Prodn	Public Bidding	to be procured by the Purchasing Section as the need arises with the approval of BAC				Jan - Dec	Gen Fund	3,000,000		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Delivery / Completion	Source of Funds	Estimated Budget		Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			MOOE	CO	
	supplies and materials for new connection											
	PVC/HDPE/GI pipes	C & M	Public Bidding	to be procured by the Purchasing Section as the need arises				Jan - Dec	Gen Fund	5,000,000		supplies and materials for new water connection requests
	construction materials and aggregates	C & M	Public Bidding	to be procured by the Purchasing Section as the need arises				Jan - Dec	Gen Fund	2,500,000		
	gate valves and check valves	C & M	Public Bidding	to be procured by the Purchasing Section as the need arises				Jan - Dec	Gen Fund	3,000,000		
	water meters	CommI	Public Bidding	to be procured by the Purchasing Section as the need arises				Jan - Dec	Gen Fund	6,800,000		
	other fittings and materials	C & M	Public Bidding	to be procured by the Purchasing Section as the need arises				Jan - Dec	Gen Fund	2,750,000		
	supplies and materials for maintenance of transmission lines and meters											
	PVC/HDPE/GI pipes	TechI	Public Bidding	to be procured by the Purchasing Section as the need arises				Jan - Dec	Gen Fund	6,000,000		supplies and materials for the repair of main/distribution lines
	water meter inserts	TechI	Public Bidding	to be procured by the Purchasing Section as the need arises				Jan - Dec	Gen Fund	1,500,000		
	fittings	TechI	Public Bidding	to be procured by the Purchasing Section as the need arises				Jan - Dec	Gen Fund	5,500,000		
	other materials	TechI	Public Bidding	to be procured by the Purchasing Section as the need arises				Jan - Dec	Gen Fund	1,700,000		
	Fuel and oil	all div	Selective Bidding	with MOA - gasoline stations				Jan - Dec	General Fund	12,771,000		fuel/oil for motor service vehicles
SUB TOTAL										69,002,000		
	Utilities											
	electric power supply	Prodn	Direct Contracting	lone power service provider-BENECO				Jan to Dec	General Fund	211,582,000		power for pumping equipment
	telecommunications	Adm/ICT	Repeat Order	with MOA - telecom companies				Jan to Dec	General Fund	2,243,000		
	Services											
	security Services	Adm	Selective Bidding	with security contract until 2020				Jan to Dec	General Fund	28,737,000		
	medical services	Adm	Selective Bidding	to be procured when the need arises				Jan to Dec	General Fund	7,000,000		
	legal services	Adm	not applicable	to be procured when the need arises				Jan to Dec	General Fund	1,450,000		
	audit services	Fin	not applicable	to be procured when the need arises				Jan to Dec	General Fund	3,200,000		
	survey fees/soil testing fees	TechI	selective bidding	to be procured when the need arises				Jan to Dec	General Fund	500,000		
	other professional services	TechI	selective bidding	to be procured when the need arises				Jan to Dec	General Fund	2,500,000		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Delivery / Completion	Source of Funds	Estimated Budget		Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			MOOE	CO	
	calibration fees/PCBMP-EMP	TechI	selective bidding	to be procured when the need arises				Jan to Dec	General Fund	1,000,000		
	advertising	Adm	public bidding direct contracting	to be procured when the need arises				Jan to Dec	General Fund	3,300,000		printing of calendars for customers/leaflets for New Connection
	rental services	Prodn	repeat order	with lease contract				Jan to Dec	General Fund	70,000		
	official receipts and printing of forms	Adm/Fin	public bidding	to be procured when the need arises				Jan to Dec	General Fund	160,000		
	training	Adm	not applicable	attendance to seminar upon invitation				Jan to Dec	General Fund	1,000,000		
	recreational and other employee needs	Adm	not applicable	as applicable				Jan to Dec	General Fund	1,500,000		
	Taxes, Duties Licenses, Registrations and Insurance											
	registration of motorcycles and vehicles	Adm	not applicable	provided by the provided by LTO				Jan to Dec	General Fund	1,200,000		
	NWRB permits	NRWM	not applicable	provided by the NWRB				Jan to Dec	General Fund	1,000,000		
	permit for excavation/ restoration	Engg		provided by DPWH				Jan to Dec	General Fund	1,500,000		
	insurance of vehicles	Adm	not applicable	provided by the GSIS				Jan to Dec	General Fund	583,000		
	insurance of pumping facilities, pumphouses, buildings, equipment, etc.	Adm	not applicable	provided by the GSIS				Jan to Dec	General Fund	8,000,000		
	membership dues and contributions	Adm	not applicable	provided by Governing Agencies/Bodies				Jan to Dec	General Fund	500,000		
	fidelity bonds of employees	Fin	not applicable	provided by the Bureau of Treasury				Jan to Dec	General Fund	150,000		
SUB TOTAL									277,175,000	-		
	repairs, renovations & improvements											
	maintenance of wells	Adm, CommI	Public Bidding	to be procured and implemented as the need arises				Jan to Dec	General Fund	300,000		Maintenance of cleaning of wells
	maintenance of watersheds	NWRM	Public Bidding	to be procured and implemented as the need arises				Jan to Dec	General Fund	100,000		seedlings, rehabilitation of signages, massive weeding, clearing of boundaries, fencing of watersheds
	repair and improvement of buildings	Engg, Adm	pakyaw contract	to be procured and implemented as the need arises				Jan to Dec	General Fund	1,700,000	-	
	repair of water treatment equipment	NWRM		to be procured and implemented as the need arises				Jan to Dec	General Fund	2,100,000		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Delivery / Completion	Source of Funds	Estimated Budget		Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			MOOE	CO	
	rehabilitation of open sources and remedial works	Engg	pakyaw contract	to be procured and implemented as the need arises				Jan to Dec	General Fund	1,000,000		repair and rehabilitation of building/facilities
	repair of pumping stations	Prodn	Public Bidding	to be procured and implemented as the need arises				Jan to Dec	General Fund	1,000,000		
	repair of fire hydrants	Prodn	Public Bidding	to be procured and implemented as the need arises				Jan to Dec	General Fund	750,000		
	repair / cleaning of tanks and reservoir	Engg, Prodn	Public Bidding	to be procured and implemented as the need arises by concerned division				Jan to Dec	General Fund	1,900,000		
	repair of pumping equipment	Prodn	Public Bidding	to be procured and implemented as the need arises by concerned division				Jan to Dec	General Fund	5,500,000		
	maintenance and repairs of power operated equipment	Adm	Public Bidding	to be procured and implemented as the need arises				Jan to Dec	General Fund	500,000		
SUB TOTAL									14,850,000	-		
TOTAL									361,027,000			

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BAGUIO WATER DISTRICT

"Serving Mankind is Serving God"




BAGUIO WATER DISTRICT (BWD) ANNUAL PROCUREMENT PLAN Non-CSE for FY 2024 CAPITAL EXPENDITURES (Regular)


Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity			Delivery/ Completion	Source of Funds	Estimated Budget		Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award			Capital Outlay		
	Exploration Drilling and Commissioning of Wells	NRWM	Bidding	to be procured through bidding			Jan-Dec	General Fund		114,600,000	additional sources to address water shortage
	Water Treatment System Projects	NRWM	Bidding	to be procured through bidding			Jan-Dec	General Fund		61,100,000	additional source to improve water supply
	Transmission/distribution pipelines for the Improvement of Water Supply/Expansion of Lines/Tanks/Facilities	Engg	Bidding	to be procured through bidding			Jan-Dec	General Fund		19,236,160	improvement of water lines to address water shortage
	Public Infrastructures Improvements/Installation of Distribution Lines in various places	Engg	Bidding	to be procured through bidding			Jan-Dec	General Fund		64,025,000	to address water concerns
	Optimization of Open Sources	Engg	Bidding	to be procured through bidding			Jan-Dec	General Fund		3,600,000	to address water concerns
	Buildings & Structures Outlay									3,050,000	repair of buildings and other structures
	Non Revenue Water Reduction Programs	NRWM	Bidding	to be procured through bidding			Jan-Dec	General Fund		13,497,000	various NRW reduction programs such as remedial works for open sources, installation of hydrants within the watersheds, tree inventory program, rehabilitation of watershed fences, etc
	Pumps, Motors, Transformers and Generator Sets	Prodn	Bidding	to be procured through bidding			Jan-Dec	General Fund		42,000,000	replacement/upgradestandardization of pumps & motors, distribution transformers, VFD and soft starters
	Power Operated Equipment	Admin	Bidding	to be procured through bidding			Jan-Dec	General Fund		2,126,000	dewatering pump, jackhammer, portable generator set, compact welding machine

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity			Delivery/ Completion	Source of Funds	Estimated Budget		Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award			Capital Outlay		
	Tools and Other Equipment	Admin/ C&M, Prodn, NRW	Bidding	to be procured through bidding			Jan-Dec	General Fund		791,720	rotary drill, concrete vibrator, grass cutter, LED emergency lights, cutting outfit with oxy-ace cylinders, grinder, electric drill, pressure recorder, pipe wrenches and other tools, steel plate, 6 ton chain hoist
	Office and Communication Equipment/Furnitures	Admin/ CommI, Fin, ICT	Bidding	to be procured through bidding			Jan to Dec	General Fund		6,013,000	Cabinets, refrigerators, chairs, collapsible tables, percolators, bottom loading water dispenser, utensils sterilizer, kitchen utensils, computers, printers, meter reading gadgets, safety vault, bar code scanners, cellphone, network hardware, licenses and softwares
	Purchase of Service Vehicles	Admin	Bidding	to be procured through bidding			Jan to Dec	General Fund		16,802,000	service vehicles, water delivery trucks
	Valves and Hydrants	Prodn	Bidding	materials to be procured through bidding			Jan to Dec	General Fund		7,000,000	valves and hydrants for management of pressure and air on the system
	Purchase of land for Drilling	NRWMD	Bidding	to be procured through bidding			Jan-Dec	General Fund		23,850,000	additional sources
TOTAL CAPITAL OUTLAY										377,690,880	

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BAGUIO WATER DISTRICT

"Serving Mankind is Serving God"



BAGUIO WATER DISTRICT (BWD) ANNUAL PROCUREMENT PLAN Non-CSE for FY 2024 CAPITAL EXPENDITURES (Loan Financing)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity			Delivery/ Completion	Source of Funds	Estimated Budget	Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award			Capital Outlay	
	Exploration Drilling and Commissioning of Wells	NRWM	Bidding	to be procured through bidding			Jan-Dec	Loan	59,835,217	additional sources to address water shortage
	Transmission/distribution pipelines for the Improvement of Water Supply/Expansion of Lines/Tanks/Facilities	Engg	Bidding	to be procured through bidding			Jan-Dec	Loan	99,962,906	improvement of water lines to address water shortage
	Water Treatment System Project	NRWM	Bidding	to be procured through bidding			Jan-Dec	Loan	16,602,865	filtration system, new chlorine rooms, treatment storage houses
	Pumps, Motors, Transformers and Generator Sets	Prodn	Bidding	to be procured through bidding			Jan-Dec	Loan	27,235,780	generator sets for pumping stations
	Heavy Duty Equipment	Adm.	Bidding	to be procured through bidding			Jan-Dec	Loan	6,500,000	Brand New, wheel-type, Backhoe
	Purchase of Service Vehicles			to be procured through bidding				Loan	2,486,000	
	SCADA	NRWM/ ICT	Bidding	to be procured through bidding			Jan to Dec	Loan	65,312,220	
TOTAL CAPITAL OUTLAY									277,934,988	



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ANNUAL GENDER AND DEVELOPMENT PLAN (GAD)
FY 2024

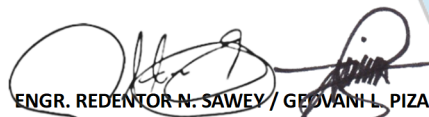
Department:
Corporation: Baguio Water District (BWD)
Major Final Output:

Activity	Gender Issue/GAD Mandate	Objective/GAD Result Statement	Identified GAD Activity	Performance Indicator/Target	GAD Budget
I. ORGANIZATIONAL FOCUSED					
Limited/low awareness of GAD concepts of BWD employees	Inadequate access to GAD related trainings and information	To increase GAD awareness and support among BWD employees	GAD Orientation: Introduction to GAD and Sexual Orientation. Gender Identity & Expression & Sex Characteristics (SOGIESC)	All newly hired employees attended/oriented by the 4 th quarter	115,000.00
Limited capacity of program implementors/ technical staff to mainstream GAD in regular programs	Limited access of program implementors/technical staff to relevant GAD trainings	To increase capacity oof Program Implementors to mainstream GAD in regular programs	In house training/outsourcing of trainers/educators; Training of staff/Project Implementers on GAD mainstreaming concepts Training on Gender Analyses and HGDG Training	All Divisions/Staff in charge/implementers trained 1 st -3 rd quarter	140,000.00
Low level of skills of GFPS/GAD TWG members to perform their work	Inadequate formal training on the required GAD skills/competencies	Increased capacity of Program Implementors too mainstream GAD in regular programs	In house seminar to enhance knowledge in GAD Planning & Budgeting, HGDGs and GAD Accomplishment Report preparation	All newly appointed GAD Committee Members trained by the 3 rd Quarter	300,000.00
Republic Act 9710: Maga Carta of Women (MCW) on Women's Right	Gender mainstreaming efforts are not regularly assessed and monitored	Promote & protect the rights of BWD women employees are being observed/ monitored (human rights. Protection from violence, & gender-based discrimination)	Implementation of MCW: a. Time-off for Breastfeeding Employee b. 3 months maternity leave for women employees c. 2 months leave for women employees who have undergone caused by gynecological disorders d. 7 days paternity leave for qualified men employees e. Establish VAW Desk	Qualified women and men employees availed of the program	300,000.00
		Institutionalized gender mainstreaming in BWD	GAD Committee meetings to review/assess accomplishments and budget attribution; Update/re-asses GAD toolkits; In house training; Benchmarking on GAD practices	Quarterly Evaluation	110,000.00
	Limited recognition on contribution of mother & father in the family, community & workplace	To respect/honor mothers & fathers	Recognition & appreciation of parents' roles in nation-building (source, nourisher, sustainer, protector, teacher, discipler, leader, head, caring one, and developer	Distribution of gifts to women/men parents acknowledging their roles in building a strong foundation of the community (May & June)	40,000.00
Occupational Safety and Health of all women and men employees	High risks on road safety of BWD employees working along the road and on site	Safe working environment for women and men	Purchase of PPEs fit for their workplace and work environment; Seminar/workshop on Occupational Safety & Health	Zero accidents; All women and men trained	500,000.00

Activity	Gender Issue/GAD Mandate	Objective/GAD Result Statement	Identified GAD Activity	Performance Indicator/Target	GAD Budget
Republic Act 6949 or Women's Month	Employees lack/limited knowledge on the importance/ roles of women in the society	Create awareness of employees on gender equality, women empowerment & respect for human rights	Women's Month activities: Lakad; Purple Fridays; Skills development; outreach program	All women & men (employees)/ implementers/staff participated in the activities	200,000.00
Republic Act (RA) 9262: 18-Day Campaign to End Violence Against Women & RA 11313 Safe Space Act	Employees lack/limited knowledge & understanding of VAWC; Limited knowledge & understanding on All forms of gender-based sexual harassment in public spaces, streets, online and world of work	Increase awareness of employees on VAW and All forms of gender-based sexual harassment	Orientation on Anti-Sexual Harassment Act, Solo Parent Act, Anti-Violence Against Women, & Public Sector Unionism & its role in the world of women workers	All women & men employees/ project implementers & workers/ GAD & committee members participated in the activities	200,000.00
CSC MC No. 33 S. 1997/ Health Program for Government Employees/ MC No. 38 s. 1992	Limited health programs for BWD employees especially for women	a. Ensure that employees especially women are provided adequate health programs that will improve their working condition b. Address concerns/ challenges/ problems that affects employees' workplace harmony & organizational productivity c. Access to potable water in the workplace for office and field employees & workers, and visitors	a. Sustained BWD Health & Wellness Programs b. Team Building & Sports Fest c. Installation and maintenance of UV filtration system	70 employees availed of the BWDD medical services All employees participated in the team building, and sports fest activities All employees, workers & visitors have access to potable water	3,207,500.00
RA no. 11861 Expanded Welfare Solo Parent Act	Limited awareness/ knowledge on privileges and benefits of solo parents	Total support benefits and privileges to BWD solo parents	Implementation of Solo Parent Act/Benefits: a. Solo Parent Leave b. Educational Assistance to children of Solo Parents c. Flexible Work Schedule	All solo parent employees benefited in the various programs	500,000.00
CSC Resolution No. 010112 and CSC MC No. 1 s. 2001: Programs on Awards and Incentives for Service Excellence (PRAISE)	Limited opportunity on recognition and/or providing incentives and awards based on performance to generate public trust and promotion	To nurture determined public servants and boost moral & integrity in public sectors	Rewards and recognition of women & men with extraordinary performances in promoting public service	Tokens to recognize the invaluable service of employees	280,000.00
		To increase level of customer satisfaction by recognizing their contribution to the growth of the district	Reinforce BWD's culture and values; Build engagement, connection, belonging, and community of employees; Distribution of Christmas gifts to BWD employees' dependents aged seven (7) years old and below.	All employees are motivated to do better for the district and level up self-worth – vital in dealing with customers	700,000.00
Total GAD Budget for Organization-focused					6,592,500.00
II. CLIENT FOCUSED					
Need to Support 18-Day Campaign to End Violence Against Women (VAWC) in accordance with PCW and Proclamation No. 1172 s. 2006	Concessionaires have limited awareness on Violence Against Women and their children Women's rights	Increase awareness of concessionaires on VAW	Distribution of leaflets/flyers on RA 9262 of Anti-Violence Against Women from November 25 – December 12, 2024	At least 1000 leaflets distributed	50,000.00
Concessionaires lack/low level of awareness and understanding on GAD as	Limited awareness on GAD and BWD gender mainstreaming efforts	Inform concessionaires on GAD and BWD gender mainstreaming efforts	Updating of GAD Section in the website corner, Bulletin Board accessible to clients and publish of GAD activities on Facebook	1 GAD corner maintained and updated monthly/quarterly	100,000.00

Activity	Gender Issue/GAD Mandate	Objective/GAD Result Statement	Identified GAD Activity	Performance Indicator/Target	GAD Budget
well as BWD’S GAD Programs and Projects	Limited Information, Education Campaign (IEC) on various projects		IEC on barangays where the projects will be implemented/ Project information & consultation with constituents/stakeholders	1 per project to all active and potential concessionaires (female & male)	
PCW Memorandum Circular No. 2014-05: Adoption and Generation of Data Support to the Magna Carta of Women Indicators. To facilitate the monitoring of RA 9710	Lack of Database as basis for SDD, Gender statistics, planning, budgeting and monitoring of implementation of GAD	Establish a SDD database to identify gender issues of concessionaires to be used for planning purposes	a. Update SDD with access to BWD b. Identify obstacles to SDD collection c. Identify data needs/ priorities d. Assess the nature of changes in the use & collection of data necessary to support gender-informed water users.	BWD application form to capture Sex of Households and members/users complete for New Connection Applicants. For existing concessionaires – updated SDD by 4 th Quarter	100,000.00
Promotion of Clean and Green Environment	Low level of awareness on the significant role of trees in water management and its impact to the water resources of BWD	Promote high level of concerns and knowledge on the sustainable ways to preserve water resources	Plating of seedlings, cleaning of various watershed & promotion of iWASH. Hiring laborers with resident (specially women or marginalized sector) near Buyog, Busol and Camp 8 Watershed for the construction of firebreaks/fire lines	No. of Women Laborers/Workers or Marginalized Sector residing near Watersheds hired for the construction of firebreaks/fire lines & cleaning/ clearing / planting	200,000.00
GAD Attributable Projects					
Basic need of men and women to potable and adequate water	Inadequate access to potable and affordable water	To provide potable and adequate water at affordable rate to all consumers	Drilling and Commissioning of Wells (Exploration Project)	a. Increase time of delivery to existing customers	30,900,000.00
			Upsizing/installation/interconnection of pipelines at various locations	b. Increase access potable water (1,500 new water service connections serving at least 5 women and men per connection	13,409,040.00
			Optimization of open sources		150,000.00
			Program on NRW Reduction/Metering/ Standardization	c. Integration of GAD tools (GAD Projects & Designs, GAD Executive Summary, SDD, GAD consultation, customer orientation, monitoring & evaluation, preparation of HGDGs)	625,000.00
			Water Treatment System Project (chlorine room / filtration system)		9,275,000.00
			New Connection Programs		3,057,893.25
Total GAD Budget for Client-Focused					57,916,933.25
TOTAL GAD BUDGET					64,506,433.25

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