



**BAGUIO WATER DISTRICT**  
"Serving Mankind is Serving God"  
003 Purok BWD, Brgy., Marcoville, Baguio City  
Tel. No. 442-4858 Fax No. 442-4858/444-7245

Document No.:	ADM-PUR-F006
Effectivity Date:	February 15, 2020
Revision No.:	00

**Nº 035985**

**PURCHASE ORDER**

Supplier :	<b>FANM ENTERPRISES, INC.</b>	P.O. No. :	<b>35985</b>
Tel No./ Fax No. :	<b>(02) 8932-4361</b>	Date :	<b>May 2, 2024</b>
Address / TIN :	<b>Batasan Hills, Quezon City</b>	PR No./Abstract No. :	<b>04-038P-F</b>

Gentlemen/ Madam,

Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery :	<input type="checkbox"/> Pick up <input checked="" type="checkbox"/> FOB BWD Warehouse <input type="checkbox"/> Deliver at site	P.O. Valid Until :	<b>30 CAL. DAYS</b>
Date of Delivery :	<input checked="" type="checkbox"/> Working days <b>WED</b> <input type="checkbox"/> Calendar Days upon receipt of PO	Warranty :	<input type="checkbox"/> Six months <input checked="" type="checkbox"/> One year <input type="checkbox"/> Others (Pls. Specify)
Delivery Term :	<input type="checkbox"/> full <input type="checkbox"/> partial delivery allowed		<input checked="" type="checkbox"/> 1% Retention Required <input type="checkbox"/> Performance Bond Required (5% if in check/50% if GSIS surety bond) <input checked="" type="checkbox"/> Subject to testing / inspection prior to payment
		Payment Term :	<input type="checkbox"/> COD <input checked="" type="checkbox"/> 30 Days <input type="checkbox"/> Others (Pls. Specify)




Quantity	Unit	Description/Specifications	Unit Cost	Amount
200	pcs	<b>Water Meter Inserts 1/2" "Dorot"</b> DMD-A Multi-Jet Magnetic Driven DN 15mm Includes the ff. Parts & part numbers: 1. Lid 2. Lock Pin 4. Sliding Gasket 5. Glass 6. O-Ring 7. Ultrasonic Welding Ring 8. Register 9. Central Gear 11. Magnetic shield ring 12. Register Chamber 13. Tightening Gasket 14. Turbine 15. Measuring Chamber 16. Bottom Strainer 23. Inlet Strainer * Note: with BWD Logo  X-X-X-X-X-X-X-X-X-X	1,250.00 ₱	<u>250,000.00</u>
Usage / Requisitioner <b>1st Quarter 2024 Consolidated Supplies and Materials</b>				

Prepared by:	Checked by:	Audited by:	Recommending Approval:	Approved By:
<i>signed</i> PAUL TRAJANO	<i>signed</i> ATTY. CHANEL DOLOR D. DE GUZMAN-BITAO	<i>signed</i> LUZVIMIN G. RAMOS	<i>signed</i> ATTY. MA. LUSA C. TENEDERO	<i>signed</i> ENGR. SALVADOR M. ROYECAL
OIC Purchasing Supervisor	Admin Division Manager	Internal Auditor	AGM-Adm./Com./Fin.	General Manager

Conforme:	
Signature over Printed Name of Supplier	Date

Funds Available:	Acct. :
<i>signed</i> JELYN D. PENALES Finance Manager	Operating / Maintenance Expense <input type="checkbox"/> CAPEX <input type="checkbox"/> Other Payables <input type="checkbox"/>



  	<b>BAGUIO WATER DISTRICT Bids and Awards Committee (In-house)</b>	Document Code: BAC_IH
		Document No. BAC_IH_F002
		Effective Date: 16 March 2020
	<b>RESOLUTION</b>	Revision No. 00

**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 064-2024**  
Request for Quotation (RQ) No. 02-038P-F:  
Water Meter Inserts

**WHEREAS**, the Baguio Water District-Bids and Awards Committee (BWD-BAC), in accordance with the provisions of Republic Act (RA) No. 9184, conducted the bidding for the procurement of 200 pieces of water meter inserts, with required specifications under RQ No. 02-038P-F dated 21 February 2024, under a two-envelope system of bidding;

**WHEREAS**, the approved budget cost is Php1,250.00/piece;

**WHEREAS**, only **FANM ENTERPRISES, INC.** submitted its bids and during the opening of the technical bid on 27 March 2024, it was determined that the lone bidder submitted complete documentary requirements thus, its bid was rated “*passed*”;

**WHEREAS**, the technical proposal of **FANM ENTERPRISES, INC.** was endorsed to the Technical Working Group (TWG) for evaluation, and on 05 April 2024 its offer was rated by the TWG as “*complying*”;

**WHEREAS**, the financial bid of the lone complying bidder was opened and the bid as read and calculated is as follows:

NAME OF BIDDER	BID PRICE (per piece)	% VARIANCE FROM ABC	ABC (per piece)
FANM ENTERPRISES, INC.	Php1,250.00	-0-	Php1,250.00

**WHEREAS**, upon post-qualification, careful examination, validation, and verification of all the documents submitted by and of the financial bid of the lone complying bidder, it has been determined that **FANM ENTERPRISES, INC.** submitted complete documents and its financial bid is determined to be responsive;

**NOW THEREFORE, on motion duly seconded, be it**

**RESOLVED**, as it is hereby resolved, to recommend to the Head of the Procuring Entity (HoPE) awarding the procurement of 200 pieces of water meter inserts to **FANM ENTERPRISES, INC.** with the offered brand, specifications, and bid price for being the lone calculated responsive bidder.

**UNANIMOUSLY APPROVED (16 April 2024)**

Signed

Engr. Noriel C. Calpito

Vice-Chairperson

Signed

Rodrigo O. De Venecia, Jr

Member

Signed

Engr. Shayne Margie S. Abellera

Member

Signed

Romeo S. Adriano

Member

Signed

Engr. Dominic T. Agusdan

Member

Signed

Atty. Frances Louise E. Gen

Member

Signed

Atty. Ma. Luisa C. Tenedero

Chairperson

Attested by:

Signed

Apple Jane P. Aviles

Secretariat

Signed

Sharlene M. Durante

Secretariat

Approved by:  

Signed

Engr. Salvador M. Royeca

General Manager