



**BAGUIO WATER DISTRICT**  
BWD Compound, Utility Road, Baguio City 2600

Document No.	ADM-PUR-F006
Revision Date	October 29, 2019
Revision No.	02

# PURCHASE ORDER (P.O)

**Nº 036321**

<b>Supplier / Contractor</b> : <b>FANM ENTERPRISES, INC.</b>	<b>Purchase Order No.</b> : <b>36321</b>
<b>Contact Number</b> : <b>(02) 8932-4361</b>	<b>Date</b> : <b>September 25, 2024</b>
<b>Address / TIN</b> : <b>Batasan Hills, Quezon City</b>	<b>PR No. / Abstract No.</b> : <b>09-137P</b>

**Gentlemen / Madam,**

Please furnish this Office the following articles subject to the terms and conditions contained herein.

<b>Place of Delivery</b> : <input type="checkbox"/> Pick-up <input checked="" type="checkbox"/> FOB BWD Warehouse <input type="checkbox"/> Deliver at Site: _____	<b>Purchase Order (PO) Valid Until:</b> <u>30 DAYS</u> <b>Warranty:</b> <input type="checkbox"/> Six Months <input checked="" type="checkbox"/> One Year <input type="checkbox"/> Others (please specify) _____
<b>Date of Delivery</b> : _____ Working Days _____ Calendar Days upon receipt of PO <u>8-12 WEEKS</u>	<input checked="" type="checkbox"/> 1% Retention Required <input type="checkbox"/> Performance Bond Required (5% if in check / 50% if GSIS surety bond)
<b>Delivery Term</b> : <input type="checkbox"/> Full <input type="checkbox"/> Partial Delivery allowed	<b>Payment Term:</b> <input type="checkbox"/> COD <input checked="" type="checkbox"/> 30 Days <input type="checkbox"/> Others (please specify) _____

Quantity	Unit	Description / Specifications	Unit Cost	Amount
1	lot	<b>"WAGNER" Distribution Transformers with various kVA rating</b> x-x-x-x-x-x-x-x <b>(Please refer to the attached sheet for complete detailed specifications)</b>  <b>Note:</b> - Shall pass BENECO Transformer Test Standard - Shall be Polychlorinated biphenyls (PCB) free - Brand New Unit - On-Site Delivery		P <u>12,015,375.00</u>


**EM LED**  
 30 SEP 2024

**Usage / Requisitioner:** For Spare Transformers

Prepared by: <u>signed PAUL TRAJANO</u>	Checked by: <u>signed SEP 25 2024 ATTY. CHANEL DOLORIO/DR. GUZMAN-BITAO</u>	Audited by: <u>signed LUZVIM G. RAMOS</u>	Recommending Approval: <u>signed ATTY. MA. MARICEL TENERO</u>	Approved by: <u>signed ENGR. SA. YAPOR M. ROYCE</u>
PIC Purchasing Supervisor	Admin. Division manager	Internal Auditor	AGM -m./Com./Fin.	General Manager
Signature over Printed Name of Supplier		Date <u>12/3/24</u>		
Funds Available: <u>signed JELYN REINALES</u> Finance Manager	Acct.: Operating / Maintenance Expense <input type="checkbox"/> CAPEX <input checked="" type="checkbox"/> Other Payables <input type="checkbox"/>			



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Revision Date	February 15, 2020
Revision No.	00

**PURCHASE ORDER (P.O)**

Supplier/Contractor	: FANM ENTERPRISES	Purchase Order No.	: 36320
Contact Number	: 02-8932-4361	Date	: September 25, 2024
Address / TIN	: Batasan Hills, Quezon City	PR No./Abstract No.	: 09-143P-B

Qty	Unit	Description	Unit Cost	Amount
3	units	<b>"WAGNER" Distribution Transformer 15KVA with the following specifications:</b> Phase: Single; Type of Installation: Overhead Type, Pole Mounted; <b>Primary Voltage Rating: 23kV;</b> Tap Setting: One (1) - 2 ½% tap above & three (3) - 2 ½ taps below rated primary voltage; <b>Secondary Voltage Rating: 230V/460V;</b> Frequency: <b>60Hz;</b> kVA Rating: <b>15kVA;</b> Cooling Class: OA or ONAN; Core: High- permeability, grain-oriented silicon steel or Amorphous Metal; Coil: Copper; Tap Changer: Provided with an external operating handle mounted on the tank wall; Pressure relief valve: Provided with a pull ring for manually reducing pressure to atmospheric level using a standard hot-stick <b>Nameplate Information</b> Serial Number BIL Class Total Weight, Kgs. Number of Phase Connection Diagram Frequency Name of Manufacturer Voltage Rating, Primary Insulation & Operating & Secondary instruction reference KVA Rating <b>15kVA</b> Temperature rise, °C Type of insulation liquid (Non-PCB content) Polarity Conductor material for each Winding Percent impedance Equipment identification number	278,342.00	P 835,026.00
6	units	<b>"WAGNER" Distribution Transformer 25KVA with the following specifications:</b> Phase: Single; Type of Installation: Overhead Type, Pole Mounted; <b>Primary Voltage Rating: 23kV;</b> Tap Setting: One (1) - 2 ½% tap above & three (3) - 2 ½ taps below rated primary voltage; <b>Secondary Voltage Rating: 230V/460V;</b> Frequency: <b>60Hz;</b> kVA Rating: <b>25kVA;</b> Cooling Class: OA or ONAN; Core: High- permeability, grain-oriented silicon steel or Amorphous Metal; Coil: Copper; Tap Changer: Provided with an external operating handle mounted on the tank wall; Pressure relief valve: Provided with a pull ring for manually reducing pressure to atmospheric level using a standard hot-stick <b>Nameplate Information</b> Serial Number BIL Class Total Weight, Kgs. Number of Phase Connection Diagram	344,478.00	2,066,868.00

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Qty	Unit	Description	Unit Cost	Amount
		Frequency	Name of Manufacturer	
		Voltage Rating, Primary & Secondary	Insulation & Operating instruction reference	
		KVA Rating	<b>25kVA</b>	
		Temperature rise, °C	Type of insulation liquid (Non-PCB content)	
		Polarity	Conductor material for each Winding	
		Percent impedance	Equipment identification number	
<b>6</b>	<b>units</b>	<b>"WAGNER" Distribution Transformer 37.5KVA with the following specifications:</b>	<b>473,658.00</b>	<b>2,841,948.00</b>
		Phase: Single; Type of Installation: Overhead Type, Pole Mounted;		
		<b>Primary Voltage Rating: 23kV;</b> Tap Setting: One (1) - 2 ½% tap above & three (3) - 2 ½ taps below rated primary voltage; <b>Secondary Voltage Rating: 230V/460V;</b> Frequency: <b>60Hz;</b> kVA Rating: <b>37.5kVA;</b>		
		Cooling Class: OA or ONAN; Core: High- permeability, grain-oriented silicon steel or Amorphous Metal; Coil: Copper; Tap Changer:		
		Provided with an external operating handle mounted on the tank wall; Pressure relief valve: Provided with a pull ring for manually reducing pressure to atmospheric level using a standard hot-stick		
		<b>Nameplate Information</b>		
		Serial Number	BIL	
		Class	Total Weight, Kgs.	
		Number of Phase	Connection Diagram	
		Frequency	Name of Manufacturer	
		Voltage Rating, Primary & Secondary	Insulation & Operating instruction reference	
		KVA Rating	<b>37.5kVA</b>	
		Temperature rise, °C	Type of insulation liquid (Non-PCB content)	
		Polarity	Conductor material for each Winding	
		Percent impedance	Equipment identification number	
<b>3</b>	<b>units</b>	<b>"WAGNER" Distribution Transformer 50KVA with the following specifications:</b>	<b>534,730.00</b>	<b>1,604,190.00</b>
		Phase: Single; Type of Installation: Overhead Type, Pole Mounted;		
		<b>Primary Voltage Rating: 23kV;</b> Tap Setting: One (1) - 2 ½% tap above & three (3) - 2 ½ taps below rated primary voltage; <b>Secondary Voltage Rating: 230V/460V;</b> Frequency: <b>60Hz;</b> kVA Rating: <b>50kVA;</b>		
		Cooling Class: OA or ONAN; Core: High- permeability, grain-oriented silicon steel or Amorphous Metal; Coil: Copper; Tap Changer:		
		Provided with an external operating handle mounted on the tank		

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Qty	Unit	Description	Unit Cost	Amount
		wall; Pressure relief valve: Provided with a pull ring for manually reducing pressure to atmospheric level using a standard hot-stick		
		<b>Nameplate Information</b>		
		Serial Number BIL		
		Class Total Weight, Kgs.		
		Number of Phase Connection Diagram		
		Frequency Name of Manufacturer		
		Voltage Rating, Primary Insulation & Operating		
		& Secondary instruction reference		
		KVA Rating <b>50kVA</b>		
		Temperature rise, °C Type of insulation liquid		
		(Non-PCB content)		
		Polarity Conductor material for each		
		Winding		
		Percent impedance Equipment identification number		
<b>3</b>	<b>units</b>	<b>"WAGNER" Distribution Transformer 75KVA with the following specifications:</b>	<b>663,627.00</b>	<b>1,990,881.00</b>
		Phase: Single; Type of Installation: Overhead Type, Pole Mounted;		
		<b>Primary Voltage Rating: 23kV;</b> Tap Setting: One (1) - 2 1/2% tap above & three (3) - 2 1/2 taps below rated primary voltage; <b>Secondary Voltage Rating: 230V/460V;</b> Frequency: <b>60Hz;</b> kVA Rating: <b>75kVA;</b>		
		Cooling Class: OA or ONAN; Core: High- permeability, grain-oriented silicon steel or Amorphous Metal; Coil: Copper; Tap Changer:		
		Provided with an external operating handle mounted on the tank wall; Pressure relief valve: Provided with a pull ring for manually reducing pressure to atmospheric level using a standard hot-stick		
		<b>Nameplate Information</b>		
		Serial Number BIL		
		Class Total Weight, Kgs.		
		Number of Phase Connection Diagram		
		Frequency Name of Manufacturer		
		Voltage Rating, Primary Insulation & Operating		
		& Secondary instruction reference		
		KVA Rating <b>75kVA</b>		
		Temperature rise, °C Type of insulation liquid		
		(Non-PCB content)		
		Polarity Conductor material for each		
		Winding		
		Percent impedance Equipment identification number		
<b>3</b>	<b>units</b>	<b>"WAGNER" Distribution Transformer 100KVA with the following specifications:</b>	<b>892,154.00</b>	<b>2,676,462.00</b>
		Phase: Single; Type of Installation: Overhead Type, Pole Mounted;		

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30 SEP 2024

  	<b>BAGUIO WATER DISTRICT</b> <b>BWD Compound, Utility Road, Baguio City 2600</b>	Document No.	ADM-PUR-F006
	<b>PURCHASE ORDER (P.O)</b>	Revision Date	February 15, 2020
		Revision No.	00

Qty	Unit	Description	Unit Cost	Amount
		<b>Primary Voltage Rating: 23kV;</b> Tap Setting: One (1) - 2 ½% tap above & three (3) - 2 ½ taps below rated primary voltage; <b>Secondary Voltage Rating: 230V/460V;</b> Frequency: <b>60Hz;</b> kVA Rating: <b>100kVA;</b> Cooling Class: OA or ONAN; Core: High- permeability, grain-oriented silicon steel or Amorphous Metal; Coil: Copper; Tap Changer: Provided with an external operating handle mounted on the tank wall; Pressure relief valve: Provided with a pull ring for manually reducing pressure to atmospheric level using a standard hot-stick <b>Nameplate Information</b>		
		Serial Number	BIL	
		Class	Total Weight, Kgs.	
		Number of Phase	Connection Diagram	
		Frequency	Name of Manufacturer	
		Voltage Rating, Primary & Secondary	Insulation & Operating instruction reference	
		KVA Rating	<b>100kVA</b>	
		Temperature rise, °C	Type of insulation liquid (Non-PCB content)	
		Polarity	Conductor material for each Winding	
		Percent impedance	Equipment identification number	
		<b>Note:</b> Shall pass BENEKO Transformer Test Standard Shall be Polychlorinated biphenyls (PCB) free Brand New Unit On-Site Delivery		

**Total: P 12,015,375.00**

**Usage: For Spare Transformers**

<p><b>Prepared by:</b></p> <p><i>signed</i>  <u>P.M. A. Trajaho</u>          OIC-SMPO</p>	<p><b>Checked by:</b></p> <p>SEP 21  <i>signed</i>  <u>Atty. C.D. De Guzman-Bitang</u>          Administrator</p>	<p><b>Audited by:</b></p> <p><i>signed</i>  <u>L. G. Ramos</u>          Internal Auditor</p>	<p><b>Recommending Approval:</b></p> <p><i>signed</i>  <u>Atty. M. J. C. Tenedero</u>          AGM Adm./Com./Fin./ICT</p>	<p><b>Approved by:</b></p> <p><i>signed</i>  <u>Engr. Salvador M. Royeca</u>          General Manager</p>
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**BAGUIO WATER DISTRICT  
Bids and Awards Committee  
(In-house)**

Document Code: BAC_IH
Document No. BAC_IH_F002
Effective Date: 16 March 2020
Revision No. 00

**RESOLUTION**

**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 129-2024  
Request for Quotation (RQ) No. 07-137P  
Distribution Transformers**

**WHEREAS**, the Baguio Water District-Bids and Awards Committee (BWD-BAC), in accordance with the provisions of Republic Act (RA) No. 9184 and its Revised Implementing Rules and Regulations (IRR), conducted the bidding for the procurement of the following, all with required specifications under RQ No. 07-137P dated 23 July 2024, under a two-envelope system of bidding but not to be awarded on a one (1) lot basis, and with approved budget unit costs (ABC) of:

Quantity	Description	ABC (per unit)
3 units	Distribution Transformer 15kVA	Php278,342.00
6 units	Distribution Transformer 25kVA	Php344,478.00
6 units	Distribution Transformer 37.5kVA	Php473,658.00
3 units	Distribution Transformer 50kVA	Php534,730.00
3 units	Distribution Transformer 75kVA	Php663,627.00
3 units	Distribution Transformer 100kVA	Php892,154.00

**WHEREAS**, only **FANM ENTERPRISES, INC.** submitted its bids and during the opening of the technical bids on 22 August 2024, it was determined that the lone bidder submitted complete documentary requirements;

**WHEREAS**, upon evaluation by the Technical Working Group of the offers of the lone bidder, it was determined that the said bidder submitted complying offers, thus, its financial bids were opened and the bids as read and calculated are as follows:

DESCRIPTION	BID PRICE (per unit)	% VARIANCE FROM ABC	ABC (per unit)
<b>FANM ENTERPRISES, INC.</b>			
Distribution Transformer 15kVA	Php278,342.00	-0-	Php278,342.00
Distribution Transformer 25kVA	Php344,478.00	-0-	Php344,478.00
Distribution Transformer 37.5kVA	Php473,658.00	-0-	Php473,658.00
Distribution Transformer 50kVA	Php534,730.00	-0-	Php534,730.00
Distribution Transformer 75kVA	Php663,627.00	-0-	Php663,627.00
Distribution Transformer 100kVA	Php892,154.00	-0-	Php892,154.00

**WHEREAS**, upon post-qualification, careful examination, validation, and verification of all the documents submitted by and of the financial bids of the complying bidder, it has been determined that **FANM ENTERPRISES, INC.** submitted complete documents and its financial bids are determined to be the lone calculated responsive bids;

**NOW THEREFORE, on motion duly seconded, be it**

**RESOLVED**, as it is hereby resolved, to recommend to the Head of the Procuring Entity (HoPE) awarding the procurement of the above-mentioned distribution transformers to **FANM ENTERPRISES, INC.**, with the offered brand, specifications, and bid prices for being the lone calculated responsive bidder.

**UNANIMOUSLY APPROVED (10 September 2024)**

*Signed*  
**Geovani L. Piza**  
Vice-Chairperson

*Signed*  
**Engr. Redentor N. Sawey**  
Member

*Signed*  
**Joana D. Caramé**  
Member

*Signed*  
**Engr. Janel J. Balangcod**  
Member

*Signed*  
**Engr. Dominic T. Agusdan**  
Member

*Signed*  
**Atty. Chelsea S. De la Rosa**  
Member

*Signed*  
**Atty. Ma. Luisa C. Tenedero**  
Chairperson

Attested by:

*Signed*  
**Apple Jane P. Aviles**  
Secretariat

*Signed*  
**Sharlene M. Durante**  
Secretariat

Approved by:

*Signed*  
**Engr. Salvador M. Royeca**  
General Manager