

BAGUIO WATER DISTRICT

BWD Compound, Utility Road, Baguio City 2600

Document No.

ADM-PUR-F006

Revision Date

October 29, 2019

Revision No.

02

PURCHASE ORDER (P.O)

Nº 036360

Supplier / Contractor : AVK PHILIPPINES, INC.

Purchase Order No. : 36360

Contact Number : (02) 376-6400 to 01

Date : October 18, 2024

Address / TIN : 70 West Ave. Brgy. West Triangle Q.C.

PR No. / Abstract No. : 10-038P-C-N

Gentlemen / Madam,

Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery : ☐ Pick-up  
☒ FOB BWD Warehouse  
☐ Deliver at Site:

Purchase Order (PO) Valid Until: 30 DAYS  
Warranty: ☐ Six Months ☒ One Year ☐ Others (please specify)

Date of Delivery : ☐ Working Days  
☒ Calendar Days upon receipt of PO  
8-12 WEEKS

☒ 1% Retention Required  
☐ Performance Bond Required (5% if in check / 50% if GSIS surety bond)  
☒ Subject to testing / inspection prior to payment

Delivery Term : ☐ Full ☐ Partial Delivery allowed

Payment Term: ☐ COD ☒ 30 Days ☐ Others (please specify)

Quantity	Unit	Description / Specifications	Unit Cost	Amount
3	pcs	"AVK Brand" Universal Tapper 8" x 2" (please see complete specifications below)	8,031.01 ₱	24,093.03
3	pcs	"AVK Brand" Universal Tapper 10" x 2" (please see complete specifications below)	8,469.14	25,407.42
3	pcs	"AVK Brand" Universal Tapper 12" x 2" (please see complete specifications below)	8,685.31	26,055.93
				75,556.38
UNIVERSAL TAPPING SADDLE SPECIFICATIONS:				
For all kinds of pipe and sizes except PE Pipe Tapping on PA adaptor internally threaded				
Threading to BSP 1/2", 3/4", and 1"				
Use: for water and neutral liquids to max. 70°C				
Maximum working pressure: 16 bar				
Materials:				
Saddle upper part: Ductile Iron, GGG-50, to DIN 1693 (BS 2789 grade 500-7) with rubber liner				
Stirrup (lower part): Stainless Steel A2				
Coating: Electro-statically applied epoxy resin to DIN 30677 – internally and externally				
Stirrup Bushing: Stainless Steel 303; Adaptor: Polyamide PA-11GF				
Rubber Gasket: NBR; Rubber Lining: NBR; Bolts: Stainless Steel A2				
Washer: Stainless Steel A2; Support Washer: PE-HD				
Option:				
Bolt/Washer: Stainless Steel A4; Adaptor: Blank (No hole);				
Stirrup (lower part): other brand size / 100mm band width				
X-X-X-X-X-X-X-X-X-X				
Usage / Requisitioner: 1st Quarter 2024 Consolidated Supplies and Materials				

Prepared by: 

signed

PAUL KAJANO

Checked by: 

signed

ATTY. CHANELL DOLORIO DE GUZMAN-BITAO

Audited by: 

signed

JOZVIMIN RAMOS

Recommending Approval: 

signed

ATTY. JUAN C. TENEDERO

Approved by: 

signed

ENGR. SALTOR M. RUTELA

Conforme:

Signature over Printed Name of Supplier

Date

Funds Available: 

signed



JELYN TENALES

Acct.: 

Operating / Maintenance Expense

CAPEX

Other Payables

  	<b>BAGUIO WATER DISTRICT</b>		Document Code: BAC_IH
	<b>Bids and Awards Committee</b>		Document No. BAC_IH_F002
	<b>(In-house)</b>		Effective Date: 16 March 2020
	<b>RESOLUTION</b>		Revision No. 00

**BIDS AND AWARDS COMMITTEE**  
**RESOLUTION NO. 149-2024**  
Request for Quotation (RQ) No. 07-038P-C-N  
Universal Tapper

**WHEREAS**, the Baguio Water District-Bids and Awards Committee (BWD-BAC), in accordance with the provisions of Republic Act (RA) No. 9184 and its Revised Implementing Rules and Regulations (IRR), conducted the bidding for the procurement of the following, all with required specifications under RQ No. 07-038P-C-N dated 24 July 2024, under a two-envelope system of bidding but not to be awarded on a one (1) lot basis, and with the respective approved budget costs (ABC) of:

Item	Quantity	Description	ABC (per piece)
1	3 pieces	Universal Tapper 8" x 2"	Php8,031.01
2	3 pieces	Universal Tapper 10" x 2"	Php8,469.14
3	3 pieces	Universal Tapper 12" x 2"	Php8,681.31

**WHEREAS**, **AVK PHILIPPINES, INC.** and **FANM ENTERPRISES, INC.** submitted their bids and during the opening of the technical bids on 14 August 2024, both bidders submitted complete documentary requirements thus, their bids were endorsed to the Technical Working Group (TWG) for evaluation;

**WHEREAS**, upon evaluation by the TWG of the offers of the bidders, it was determined that **AVK PHILIPPINES, INC.** submitted complying offers for items 1-3. For **FANM ENTERPRISES, INC.**, its bids for items 1-3 were declared *“non-complying”* for failure to comply with the required BWD specifications;

**WHEREAS**, **FANM ENTERPRISES, INC.** was informed through a letter dated 16 September 2024 of its non-complying declarations and was given three (3) calendar days upon receipt of the said letter to file its request for reconsideration. However, the period granted has already lapsed and no request was received by the BWD-BAC; thus, its non-complying declarations have become final *(Copy of the letter is hereto attached as Annex A)*;

**WHEREAS**, with the complying offers of **AVK PHILIPPINES, INC.**, its financial bids were opened and the bids as read and calculated are as follows:

DESCRIPTION	QTY	BID PRICE (per piece)	% VARIANCE FROM ABC	ABC (per piece)
<b>AVK PHILIPPINES, INC.</b>				
Universal Tapper 8" x 2"	3	Php8,031.01	-0-	Php8,031.31
Universal Tapper 10" x 2"	3	Php8,469.14	-0-	Php8,469.14
Universal Tapper 12" x 2"	3	Php8,685.31	-0-	Php8,685.31

**WHEREAS**, upon post-qualification, careful examination, validation, and verification of all the documents submitted by and of the financial bids of the complying bidder, it has been determined that **AVK PHILIPPINES, INC.** submitted complete documents and its financial bids for items 1-3 are determined to be the lone calculated responsive bids;

**NOW THEREFORE**, on motion duly seconded, be it

**RESOLVED**, as it is hereby resolved, to recommend to the Head of the Procuring Entity (HoPE) awarding the procurement of *three (3) pieces Universal Tappers 8" x 2"*, *three (3) pieces Universal Tappers 10" x 2"* and *three (3) pieces Universal Tappers 12"*

x 2” to **AVK PHILIPPINES, INC.**, with the offered brand, specifications, and bid prices for being the lone calculated responsive bidder.

**RESOLVED FURTHER**, to direct the BAC Secretariat to return the sealed financial envelope (Envelope “B”) of **FANM ENTERPRISES, INC.**

**UNANIMOUSLY APPROVED (24 September 2024)**

*Signed*  
**Geovani L. Piza**  
Vice-Chairperson

*Signed*  
**Joana D. Caramé**  
Member

*Signed*  
**Engr. Janel J. Balangcod**  
Member

*Signed*  
**Engr. Dominic T. Agusdan**  
Member

*Signed*  
**Atty. Chelsea S. De la Rosa**  
Member

*Signed*  
**Atty. Ma. Luisa C. Tenedero**  
Chairperson

Attested by:

*Signed*  
**Apple Jane P. Aviles**  
Secretariat

*Signed*  
**Sharlene M. Durante**  
Secretariat

Approved by:

*Signed*  
**Engr. Salvador M. Royeca**  
General Manager