



BAGUIO WATER DISTRICT  
BWD Compound, Utility Road, Baguio City 2600

Document No.

ADM-PUR-F006

Revision Date

October 29, 2019

Revision No.

02

# PURCHASE ORDER (P.O.)

**Nº 036591**

Supplier / Contractor	: FANM ENTERPRISES, INC.	Purchase Order No.	: 36591
Contact Number	: (02) 8932-4361	Date	: March 20, 2025
Address / TIN	: Batasan Hills, Quezon City	PR No. / Abstract No.	: 03-011P

Gentlemen / Madam,

Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery : <input type="checkbox"/> Pick-up <input checked="" type="checkbox"/> FOB BWD Warehouse <input type="checkbox"/> Deliver at Site: _____	Purchase Order (PO) Valid Until: <u>30 DAYS</u> Warranty: <input type="checkbox"/> Six Months <input checked="" type="checkbox"/> One Year <input type="checkbox"/> Others (please specify) _____
Date of Delivery : _____ Working Days _____ Calendar Days upon receipt of PO <u>8-20 WEEKS</u>	<input checked="" type="checkbox"/> 1% Retention Required <input type="checkbox"/> Performance Bond Required (5% if in check / 50% if GSIS surety bond) <input checked="" type="checkbox"/> Subject to testing / inspection prior to payment
Delivery Term : <input type="checkbox"/> Full <input type="checkbox"/> Partial Delivery allowed	Payment Term: <input type="checkbox"/> COD <input checked="" type="checkbox"/> 30 Days <input type="checkbox"/> Others (please specify) _____

Quantity	Unit	Description / Specifications	Unit Cost	Amount
1,500	pcs	<b>Water Meter Inserts 1/2" "Dorot"</b> DMD-A Multi-Jet Magnetic Driven DN 15mm Includes the ff. Parts & part numbers: 1. Lid 2. Lock Pin 4. Sliding Gasket 5. Glass 6. O-Ring 7. Ultrasonic Welding Ring 8. Register 9. Central Gear 11. Magnetic shield ring 12. Register Chamber 13. Tightening Gasket 14. Turbine 15. Measuring Chamber 16. Bottom Strainer 23. Inlet Strainer * Note: with BWD Logo	1,250.00 ₱	<u>1,875,000.00</u>
X-X-X-X-X-X-X-X-X-X				



EL  
10 APR 2025

Usage / Requisitioner: For Commercial use (for Water Maintenance / New Connection use)

Prepared by: <u>signed</u> PAUL TRAJANO DIC Purchasing Supervisor	Checked by: <u>signed</u> MAR 20 2025 ATTY. CHANEL DOLO Admin. Division manager	Audited by: <u>signed</u> LUZVIMIN G. RAMOS Internal Audit	Recommending Approval: <u>signed</u> ATTY. MAYELISA C. TENEDERO AGM-Adm./Com./Fin.	Approved by: <u>signed</u> ENGR. SAUL M. ROYCE General Manager
Conforme: _____		Date: <u>04 APR 2025</u> <u>8/28/25</u>		

Signature over Printed Name of Supplier

Date

Funds Available:

signed  
JELYN M. HAYO  
Finance Manager

Acct.:

Operating / Maintenance Expense ☒  
CAPEX ☐  
Other Payables ☐

**BIDS AND AWARDS COMMITTEE**  
**RESOLUTION NO. 019-2025**  
Request for Quotation (RQ) No. 01-011P  
Water Meter Inserts

**PURCHASING'S COPY**  
**Emailed: 13 March 2025**

**WHEREAS,** the Baguio Water District-Bids and Awards Committee (BWD-BAC), in accordance with the provisions of Republic Act (RA) No. 9184 and its Implementing Rules and Regulations (IRR), conducted the bidding for the procurement of *one thousand five hundred (1,500) pieces 1/2" Water Meter Inserts*, all with required specifications under RQ No. 01-011P dated 20 January 2025, under a two-envelope system of bidding;

**WHEREAS,** the approved budget cost (ABC) is Php1,250.00/piece;

**WHEREAS,** only **FANM ENTERPRISES INC.** submitted its bids and during the opening of the technical proposals (Envelope "A") on 17 February 2025, it was determined that the lone bidder submitted complete documentary requirements thus, its bid was rated *"initially passed"*;

**WHEREAS,** upon evaluation by the Technical Working Group of the offers of the lone bidder, it was determined that the said bidder submitted complying offers thus, its financial proposal (Envelope "B") was opened and the bid as read and calculated is as follows:

DESCRIPTION	QUANTITY	BID PRICE (per piece)	% VARIANCE FROM ABC	ABC (per piece)
1/2" Water Meter Inserts	1,500 pieces	Php1,250.00	-0-	Php1,250.00

**WHEREAS,** upon post-qualification, careful examination, validation, and verification of all the documents submitted by and of the financial bids of the lone bidder, it has been determined that **FANM ENTERPRISES INC.** submitted complete documents and its financial bid for the aforementioned item is determined to be the lone calculated responsive bid;

**NOW THEREFORE, on motion duly seconded, be it**

**RESOLVED, as it is hereby resolved,** to recommend to the Head of the Procuring Entity (HoPE) awarding the procurement of *one thousand five hundred (1,500) pieces 1/2" Water Meter Inserts* subject of RQ No. 01-011P dated 20 January 2025 to **FANM ENTERPRISES INC.** with its offered brand, specifications, and bid price for being the lone calculated responsive bidder.

**UNANIMOUSLY APPROVED (06 March 2025)**

Signed

**Geovani L. Piza**  
Vice-Chairperson

Signed

**Engr. Jake D. Bawing**  
Member

Signed

**Joana D. Caramé**  
Member

Signed

**Engr. Janel J. Balangcod**  
Member

Signed

**Engr. Dominic T. Agusdan**  
Member

Signed

**Atty. Chelsea S. De la Rosa**  
Member

Signed

**Atty. Ma. Luisa C. Tenedero**  
Chairperson

Attested by:

Signed

**Apple Jane P. Aviles**  
Secretariat

Signed

**Sharlene M. Durante**  
Secretariat

Approved by:

Signed

**Engr. Salvador M. Royeca**  
General Manager